

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

July 15, 2020

Board Members Present

Dennis Schmidt
Martin Miller
Richard Suttell
Mark Jackson
Uschy Keiper
Laura Janson

Administration

Donald Rice
Dave Carlson
Kellie Tvergyak-Oznowich
Tami Setlock
Megan Thirion
Richelle Mills
Meredith Myers
Michelle Hawthorne
Janice Chesnes

Board Members Absent

Kristin Dailey

I. Call to Order and Roll Call:

a. Roll Call 2020 Board:

A call of the roll indicated that all Board Members were present by live video conference except Mrs. Dailey. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 20-51(A) to approve the minutes for June 17, 2020 meeting. This resolution was approved.

c. Donations:

Mrs. Tvergyak-Oznowich introduced Resolution 20-05(D) to accept donations to the program for the dates indicated. This resolution was accepted and approved.

d. Confirmation of Personnel Actions:

Mrs. Tvergyak-Oznowich introduced Resolution 20-05(P) to confirm personnel actions from the past month. This resolution was accepted and approved.

II. Financial

a. Financial Statement Review (All Funds):

Mr. Carlson provided a review of financial statements of all funds for the time period processed.

b. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolutions 20-52(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 20-11(B) detailing financial transactions and Resolution 20-12(B) approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Waiver & Wait List, Population Served, Employment and Habilitation Services, Recreation, and Human Resources.

IV. Program Reports:

Mr. Rice reviewed status reports from the agencies' programs, including the Metzenbaum Foundation.

V. New Business:

a. Approvals:

i. Roof:

Mrs. Tvergyak-Oznowich introduced Resolution 20-53(A) approving and awarding West Roofing Systems, Inc. the contract to repair and replace roofing on the administrative building. This resolution was approved.

ii. Staff Salary Adjustment:

Mrs. Tvergyak-Oznowich introduced Resolution 20-54(A) approving an increase of salary for 8 people, bringing them closer to statewide averages for their positions. This resolution was approved.

iii. Management Contract Revision:

Mrs. Tvergyak-Oznowich introduced Resolution 20-55(A) approving revisions to the Management Employment Contract. This resolution was approved.

iv. Policy and Procedure:

Mrs. Tvergyak-Oznowich introduced Resolution 20-56(A) approving revisions to page 44 of chapter 7 Personnel in the Board Policy and Procedures handbook. This resolution was approved.

v. August Board Meeting:

Mrs. Tvergyak-Oznowich introduced Resolution 20-57(A) approving to cancel the August Board meeting. This resolution was approved.

b. Issues

i. Annual Report & Postcard:

Mr. Rice reviewed with the Board the annual report and postcard, which was developed and designed in-house.

ii. Bus Garage:

Mr. Rice discussed with the Board an option of selling the bus garage to the school district currently being housed in it.

iii. Workshop Building Transfer:

Mr. Rice discussed with the Board the Department of Aging taking over responsibility of the workshop building.

iv. ICF House A:

Mr. Rice discussed with the Board the idea of possibly selling House A.

v. ICF Well:

Mr. Rice discussed with the Board the details and restrictions of the drilling of wells at the ICF.

VI. General Announcements:

Mr. Jackson, Board President, discussed with the Board the importance to strengthen communications and relationships between DODD, OACB, and county boards.

VII. Other Business – comments from the floor:

Mr. Jackson called for any other business from the Board or public.

VIII. Executive Session:

Pursuant to ORC 121.22(G)(1) and Pursuant to ORC 121.22(G)(4)

- a. New Business:
 - i. Superintendent Salary
 - ii. Retirement Incentive
 - iii. Authorizing Board President

IX. Adjournment:

There being no further business, Mr. Jackson adjourned the meeting.

The Next Board meeting will be September 16, 2020.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Mark Jackson, Board President

*cc: Bd. of Geauga Co. Commissioners
Gauga Co. Probate Court
Gauga Co. Prosecutor*

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.