

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

March 18, 2020

Board Members Present

Dennis Schmidt
Laura Janson
Richard Suttell
Mark Jackson
Uschy Keiper

Administration

Donald Rice
Dave Carlson
Kellie Tvergyak-Oznowich
Tami Setlock
Megan Thirion
Richelle Mills
Michelle Hawthorne

Board Members Absent

Kristin Dailey
Martin Miller

I. Working Session 6 P.M.: 5 yr Fiscal Forecast, Board's Fiscal Obligations, MUI/UI Reporting Process

II. Call to Order and Roll Call:

a. Roll Call 2020 Board:

A call of the roll indicated that all Board Members were present except Mrs. Dailey and Mr. Miller. Mr. Suttell, Dr. Schmidt, and Mrs. Keiper phone conferenced in and Mrs. Janson phone conferenced in late to the meeting. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of January Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 20-17(A) to approve the minutes for February 19, 2020 meeting. This resolution was approved.

c. Approval of Donations:

Mrs. Tvergyak-Oznowich introduced Resolution 20-03(D) to accept donations to the program for the dates indicated. This resolution was accepted and approved.

d. Confirmation of Personnel Actions:

Mrs. Tvergyak-Oznowich introduced Resolution 20-02(P) to confirm personnel actions from the past month. This resolution was accepted and approved.

e. Resolution of Appreciation

Mrs. Tvergyak-Oznowich introduced Resolutions of Appreciation 20-18(A), 20-19(A), 20-20(A), and 20-21(A) thanking groups who volunteered at the Carnival. These resolutions were approved.

III. Financial

a. Financial Statement Review (All Funds):

Mr. Carlson provided a review of financial statements for all funds.

b. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolutions 20-22(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 20-03(B) detailing financial transactions and Resolution 20-04(B) approving voucher schedules for the period indicated. These resolutions were approved.

IV. Board Status Reports:

- a. Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Waiver & Wait List, Population Served, Employment and Habilitation Services, Recreation, and Human Resources.

V. Program Reports:

- a. Mr. Rice reviewed status reports from the agencies' programs including MSI.

VI. New Business:

a. Approvals:

- i. Then and Now:
Mrs. Tvergyak-Oznowich introduced Resolution 20-23(A) approving Then and Now Certifications. This resolution was approved.
- ii. MSI Transportation Grant:
Mrs. Tvergyak-Oznowich introduced Resolution 20-24(A) approving a Transportation Service Grant for MSI. This resolution was approved.
- iii. MSI Facility Grant:
Mrs. Tvergyak-Oznowich introduced Resolution 20-25(A) approving a Facility Grant for MSI. This resolution was approved.
- iv. MSI Staffing Grant
Mrs. Tvergyak-Oznowich introduced Resolution 20-26(A) approving a Staffing Grant for MSI. This resolution was approved.
- v. MSI Vehicle Grant
Mrs. Tvergyak-Oznowich introduced Resolution 20-27(A) approving a Vehicle Grant for MSI. This resolution was approved.
- vi. Brittco, LLC Agreement
Mrs. Tvergyak-Oznowich introduced Resolution 20-28(A) approving an agreement with Brittco, LLC. This resolution was approved.
- vii. Private Provider & DSP Recognition Incentive Program
Mrs. Tvergyak-Oznowich introduced Resolution 20-29(A) approving to implement a recognition incentive program for Private Providers and DSPs. This resolution was approved.
- viii. Bridges at Work Employee Resource Program
Mrs. Tvergyak-Oznowich introduced Resolution 20-30(A) approving to support the initial 3 months of the Bridges at Work Employee Resource Program. This resolution was approved.
- ix. OPRA
Mrs. Tvergyak-Oznowich introduced Resolution 20-31(A) approving to become a member of Associate member of Ohio Provider Association. This resolution was approved.
- x. Department of Aging
Mrs. Tvergyak-Oznowich introduced Resolution 20-32(A) approving the Dept. of Aging to acquire the building at 8090 Cedar Road. This resolution was approved
- xi. Declared Covid-19 Emergency
Mrs. Tvergyak-Oznowich introduced Resolution 20-33(A) authorizing the Superintendent to protect the health and safety of clients of GCBDD by any means necessary during the declared emergency. This resolution was approved.

b. Issues

- i. Covid-19:
Mr. Rice discussed with the Board the precautions taken during the declared Covid-19 emergency.
- ii. DD Awareness Month:
Mr. Rice reminded the Board March is DD Awareness month.
- iii. Carnival:
Mr. Rice reported on the success of the Free Community Carnival.
- iv. ICF Water:
Mr. Rice informed the Board of the progress of the new well being drilled at the ICF and the dealings with the EPA.
- v. Deed Restrictions:
Mr. Rice informed the Board of the progress with the deed restriction changes to downsize the Bessie Benner Metzenbaum property.
- vi. Board Policy and Procedures:
Mr. Rice reported on the progress of the writing of the Board Policy and Procedures chapters.

vii. July Board Meeting:

Mr. Rice discussed with the Board of the possibility of canceling the July Board Meeting.

VII. General Announcements:

Mr. Jackson and Dr. Schmidt shared with the rest of the present Board members that they will be getting material in regards to the Leadership Development Committee.

VIII. Other Business – comments from the floor:

Mrs. Setlock asked the Board to buy up any disposable face masks or gloves if they are seen. There is a shortage due to the Covid-19 emergency.

IX. Executive Session:

- a. Pursuant to ORC 121.22(G)(1) To consider the appointment, employment, ... or compensation of a public employee or official.
- b. Pursuant to ORC 121.22(G)(6) Details relative to the security arrangements and emergency response protocols for a public body...

X. Adjournment:

There being no further business, Mr. Jackson adjourned the meeting.

The Next Board meeting will be April 15, 2020.

Submitted:

Approval:

Donald L. Rice II, Superintendent
cc: Bd. of Geauga Co. Commissioners
Gauga Co. Probate Court
Gauga Co. Prosecutor

Mark Jackson, Board President

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.