

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

October 16, 2019

Board Members Present

Dennis Schmidt
Kristin Dailey
Laura Janson
Mark Jackson
Mark Sarna
Martin Miller
Richard Suttell

Administration

Donald Rice
Kellie Tvergyak-Oznowich
Megan Thirion
Michelle Hawthorne
Sally Contizano

Board Members Absent

I. Ethics Council: 5:55 P.M.

The board reviewed the attached Listing of direct payments to affected persons in the financial transactions for September 2019.

II. Training: Budget and 5yr Projection

III. Call to Order and Roll Call:

a. Roll Call 2019 Board:

A call of the roll indicated that all Board Members were present. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of August Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 19-86(A) approving the minutes for September 18, 2019 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Approval of Donations:

Mrs. Tvergyak-Oznowich introduced Resolution 19-09(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Confirmation of Personnel Actions:

Mrs. Tvergyak-Oznowich introduced Resolution 19-09(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

IV. Financial

a. Financial Statement Review (All Funds):

Mr. Rice provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 19-17(B) detailing financial transactions and Resolution 19-18(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

V. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Population Served, Employment and Habilitation Services, Recreation, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VI. Program Reports:

Mr. Rice reviewed status reports from the agencies' programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VII. New Business:

a. Approvals:

i. Cash Transfer

Mrs. Tvergyak-Oznowich introduced Resolution 19-87(A) approving a cash transfer. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

ii. Lease Agreement

Mrs. Tvergyak-Oznowich introduced Resolution 19-88(A) approving to lease 1,000 square feet of space to CEVEC in the Workshop Building. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iii. Then and Now

Mrs. Tvergyak-Oznowich introduced Resolution 19-89(A) approving a Then and Now to Brad Rust for employee cell phone reimbursement agreement. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iv. OACB Delegate Assembly

Mrs. Tvergyak-Oznowich introduced Resolution 19-90(A) appointing Donald L. Rice II, Superintendent, as Delegate with no Alternate Delegate to the 36th OACB Convention's Delegates Assembly. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

v. Contract Approval

Mrs. Tvergyak-Oznowich introduced Resolution 19-91(A) approving the contract with Vocational Guidance Services. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

vi. Addendum Approval

Mrs. Tvergyak-Oznowich introduced Resolution 19-92(A) approving the addendum with Ascentia JFSA and GCBDD. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues

i. Metzenbaum Foundation

Sally Contizano discussed with the Board the budget and activities of the Metzenbaum Foundation. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

ii. Levy

Mr. Rice updated the Board on the projection of passing the levy that will be in November. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

iii. Brittco Software

Mrs. Thirion discussed with the Board the positives of a new software program for the agency. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

iv. ICF Wells

Mr. Rice shared with the Board the issue of needing wells for the ICF houses and the progress on decisions made. This information is contained in the

Board Packet for this meeting and made part of the official minutes of this meeting.

v. Sunshine Training Center

Mr. Rice shared invited the Board to visit the open house for the Sunshine Training Center in Middlefield. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting

vi. Annual Planning Meeting

Mrs. Tvergyak-Oznowich reminded the Board of the date and place of the Board Planning meeting. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

vii. Director Jeff Davis

Mr. Rice shared with the Board information regarding Director Jeff Davis coming to Metzenbaum in January. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VIII. General Announcements:

Mr. Rice shared recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

IX. Other Business – comments from the floor

Mr. Jackson called for any other business from the Board or public.

X. Adjournment:

There being no further business, Mr. Jackson adjourned the meeting.

The Next Board meeting will be November 20, 2019.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*
Gauga Co. Probate Court
Gauga Co. Prosecutor

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.