

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES  
February 15, 2017***

**Board Members Present**

Dennis Schmidt  
Mark Jackson  
Laura Janson  
Kristin Dailey  
Martin Miller  
Mark Sarna  
Richard Suttel

**Administration**

Donald Rice  
John Bonko  
Connie Scanlon  
Michelle Hawthorne

**Board Members Absent**

***I. ETHICS COUNCIL: 5:55 P.M.***

The Board reviewed the attached listing of direct payments to affected persons in the financial transactions for January 2017.

***II. PRESENTATION: Cuyahoga ESC segregated site***

Cuyahoga ESC made a proposal to use part of the school building for a segregated site for children with behavior issues.

***III. CALL TO ORDER: 6:00 P.M.:***

a. Introduction and Swearing In of new Board Members

Dr. Schmidt introduced and swore in Kristin Dailey and Mark Sarna as the newest Board Members.

b. Roll Call: 2017 Board

A call of the roll indicated that all Board Members were present. There being a quorum present, Dr. Schmidt, called the meeting to order.

c. Board Committee: Ethics

Ms. Scanlon introduced Resolution 17-02(A) appointing the 2017 Ethics Committee. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Acceptance of Donations:

Ms. Scanlon introduced Resolution 17-02(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

e. Personnel Actions:

Ms. Scanlon introduced Resolution 17-02(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

f. Resolution of Appreciation:

Ms. Scanlon introduced Resolution of Appreciation 17-13(P) commending Sally Anne Robbins on her years of service to the agency. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

***IV. FINANCIAL ACTIONS:***

a. Financial Statement Review (All Funds):

Mr. Bonko provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 17-01(B) detailing financial transactions for the period. Ms. Scanlon introduced Resolution 17-02(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

**V. BOARD STATUS REPORTS**

Mr. Rice reviewed the Board status reports: Population Served, Employment and Habilitation Services, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

**VI. PROGRAM REPORTS**

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

**VII. NEW BUSINESS:**

a. Approvals:

i. Board Policies and Procedures

Ms. Scanlon introduced Resolution 17-10(A) approving the following board policies and procedures: Sections 2.1-2.15 Board Operations, Chapter 8 Transportation, and Chapter 5 Preschool/School Age Services. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

ii. MSI Grant Request

Ms. Scanlon introduced Resolution 17-11(A) approving paying the match for MSI, Inc. for the FY 17 ODOT Specialized Transportation grant. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iii. Appropriation Change

Ms. Scanlon introduced Resolution 17-12(A) approving appropriation changes. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iv. Workspace Space Rental

Ms. Scanlon introduced Resolution 17-13(A) approving a lease agreement for part of the Adult Services building. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues:

i. Grant Process Request

Mr. Rice introduced the new process for applying for grants from the Board. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

ii. Cuyahoga ESC site usage

The Board discussed the potential usage of a segregated site for the Cuyahoga ESC for a behavior unit. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

**VIII. GENERAL ANNOUNCEMENTS:**

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

**IX. OTHER BUSINESS:**

Dr. Schmidt called for any other business from the Board or the public.

**X. EXECUTIVE SESSION:**

Ms. Scanlon introduced Resolution 17-14(A) adjourning into Executive Session pursuant to ORC 121.22(G)(1) "To consider the appointment, employment, ..., or compensation of a public employee or official, ..."

**XI. ADJOURMENT:**

There being no further business, Dr. Schmidt adjourned the meeting.

***The Next Board meeting will be March 15, 2017.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Dennis Schmidt, Board President

cc: *Bd. of Geauga Co. Commissioners*  
*Gauga Co. Probate Court*  
*Gauga Co. Prosecutor*

*In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.*