

ANNUAL PLAN 2017



METZENBAUM CENTER
The Geauga County Board
Of Developmental Disabilities

The Geauga County Board of Developmental Disabilities



Helping people Live, Learn, and Earn in our community.



Building a caring community where individuals are
Integrated, Accepted, and Achieving in:

Community Life, Education, Employment

Community Life

- Shopping
- Housing
- Enjoying Recreation
- Giving Back

Education

- Learning with Peers
- Participating in Extra-Curricular Activities
- Reaching Their Full Potential

Employment

- Working with the Public
- Earning Minimum Wage or above
- Choosing an Occupation



OVERVIEW OF ANNUAL PLAN

The Geauga County Board of DD (Board) offers a continuum of services to all Geauga County residents who have developmental disabilities. These services are designed to cover every age group of client and provide an improved life for the individuals served.

In 2016, the Board approved a new Strategic Plan for 2016-2018. This plan outlined five major goals for that time period:

1. Board Stewardship – fiscal responsibility while addressing government mandates and client needs,
2. Improved Communication – staff, clients, and the public,
3. Increased Employment and Community Integration,
4. Staff Development – meaningful trainings to meet new demands, and
5. Community Partnerships - via a pool of providers for all direct services.

In 2015, the voters of Geauga County graciously passed an additional levy to provide funds necessary to continue our services. During the levy presentations, the Board promised to make this levy last at least 5 years. Our plan for the next five years is being called our 2020 Vision. The basics of the 2020 Vision are to meet the goals of the 2016-2018 Strategic Plan while limiting the total expenditures of the board to \$18.5 Million and building a reserve of at least \$8 Million. Some of the goals for 2017 will directly address the concerns listed above. All decisions will fit into the expectations of our 2020 Vision.

As the resources available to the Board are limited, the services must be limited in numbers served, hours available, and cost of services. This plan outlines how the Board intends to balance the needs with the resources available in 2017.



DATA GATHERING

In 2016, surveys, parent/guardian meetings, public presentations, and interviews were conducted to determine the strengths and weaknesses in the system. This information was used in planning sessions in October and was integrated in the 2017 Annual Plan.

An overall review of the public's opinion about Metzenbaum Services is very good. In addition, the following 2016 efforts have left a very positive impact on parents, public officials, and the voters:

- Moving Play, Learn, and Grow to community sites and natural environments, Continuing public presentations to the township trustees and other groups
- Having the PR firm, The Impact Group, assist with community engagement, lead all digital tactics and outgoing print materials
- Moving the Family Support Services to the Metzenbaum Foundation
- Partnering with new outside providers like Our Lady of the Wayside, Koinonia, Caring Embrace and Face 2 Resources

During the Annual Planning Retreat, the group reviewed the surveys, public comments, and the expectations from the Center for Medicaid/Medicare Services (CMS) and the Ohio Department of Developmental Disabilities (DODD). The areas of concern that have been notable are:

- Accreditation review by DODD will happen in September 2017
- Client need for employment related transportation is still an issue
- Maintain a quality pool of private providers vetted by the DODD
- School to work transitions could be helped by having a better relationship with the local Special Ed Directors
- DODD continues to expect further downsizing of the ICF
- Our grant process needs to have some better definition



SERVICE PROVISION FOR 2017

For 2017, the Board intends to continue to offer a wide range of services primarily through our partnerships with private providers and other entities. These partners offer a wide variety of choices that fit most of our individual's needs. The Board intends to explore future options that better fit with the expectations of the Center for Medicaid/Medicare Services (CMS) and the Ohio Department of Developmental Disabilities (DODD). In all cases, we will strive to increase the integration and employment of our individuals.

In the area of Early Intervention and Help Me Grow, the Board is the primary provider of services in Geauga County. We will continue to provide services in the child's natural environment as expected by the state. We will continue to contract with the local Family First Council for the Help Me Grow coordination as long as the regulations set by the state don't become onerous.

The Board will continue to partner with the local school districts to educate students in their least restrictive environment. We will continue to provide building space for the two preschool programs and the Educational Services Center related services office. We will continue to provide ODE pass-through funding to support school-age students who are integrated in their local schools. We will work with the local schools, ESC, and private providers to transition students to employment whenever possible.

Private providers will provide all the employment, transportation, and adult day programming to our clientele. We intend to continue to partner with these providers in the sharing of resources, use of staff, staff training, and payment for services for non-waiver clients. Our agreements with the various providers will change as necessary to best fit the needs of our clients and the partner agencies.

The Intermediate Care Facility (ICF), better known as the Metzenbaum Residences, will continue to increase the opportunity for the residents to become more integrated in the community. Staff will include residents in shopping trips, recreational outings, and routine community activities that will allow the individuals to fully participate in normal living.

The Board will continue to actively evaluate the current system of services and adjust to maintain efficiency and effectiveness. If increased efficiencies can be gained by reorganizing existing services, the released resources may be used to increase capacity, offer new services, or improve other programs in the Board's continuum of services. Programs may be impacted by external events, outside organizations, and changes in law or rule that can not be predicted by the Board.

In the organization, all changes will be guided by the principle of budget neutral moves of resources that fit within the vision of the 2020 Plan. Should efficiencies or needed services change in one area, the resources will be reassigned where the need is determined to be the greatest. The priority will always be to continue meaningful services to those individuals currently receiving services prior to funding any new services or serving any new individuals.

BUDGET

The 2017 Budget below was approved by the Board in September 2016.

The GCBDD will continue to manage resources wisely in light of the new 1 mill levy in November 2015 which is to last until at least 2020. The county board will explore methods to maximize allowances for state and federal subsidies. The GCBDD will implement wait lists in accordance with OAC 5123:2-1-08.

2017 INITIATIVES

The Board acknowledges the good work and conscientious effort by all the employees and private providers to serve the consumers. The central initiatives for 2017 are focused on five primary topics: Client Relations, Employee Relations, Provider Relations, Accreditation, and Building Use. These initiatives assume the normal operation of each department will continue without being listed in the 2017 Annual Plan Goals.

2017 Budget Geauga County Board of Developmental Disabilities REVENUES

Property and Other Taxes.....	\$11,255,499.00
State Reimb - Real Estate Tax.....	\$1,103,395.00
Federal Grants.....	\$3,179,000.00
State Revenues.....	\$796,000.00
Fees.....	\$733,000.00
Other Revenue.....	\$3,000.00
Reimbursements.....	\$10,000.00
Donations.....	\$70,000.00
State Revenues.....	\$580,000.00
Other Revenue.....	\$14,000.00
Transfers In.....	\$7,435,000.00

Revenue Grand Total:.....\$25,178,894.00

EXPENDITURES

Capital Service Contracts.....	\$300,000.00
Salaries.....	\$4,489,000.00
Hospitalization.....	\$1,912,000.00
Medicare.....	\$65,000.00
PERS.....	610,000.00
STRS.....	\$19,000.00
Unemployment.....	\$10,000.00
Worker's Comp.....	\$103,200.00
Supplies.....	\$580,000.00
Equipment.....	\$203,000.00
Service Contracts.....	\$980,000.00
Adver. & Printing.....	\$66,000.00
Travel & Training.....	\$100,000.00
Other.....	\$231,000.00
Other Expenses - FSS.....	\$225,000.00
Transfers Out.....	\$7,435,000.00
Other Expenses.....	\$10,000.00
Client Service Contracts.....	\$7,675,000.00

Expenditures Grand Total:.....\$25,013,200.00

Less: Intrafund Revenues (Transfers In).....	-\$7,435,000.00
Less: Intrafund Expenditures (Transfers Out).....	\$7,435,000.00

Net Budgeted Revenues Over (Under) Expenditures.....\$165,694.00

2017 ANNUAL GOALS

GOAL - CLIENT RELATIONS	RESPONSIBLE	COMPLETION
Survey families about need development	Dir. of CSS and Employment Coor.	June 2017
Create Educational Videos	Administrative Assistant	July 2017
Publish ICF Future Plan	Dir. of ICF, Super., and Dir. of CSS	January 2017
Increase Community Employment to 100 Clients	Employment First Coordinator	November 2017

GOAL - EMPLOYEE RELATIONS	RESPONSIBLE	COMPLETION
Complete new SSA/HMG computers and productivity	IT Manager and Dir. of CSS	January 2017
Explore employee efficiency models for salary, benefit costs and reimbursements	Superintendent	May 2017
Design Succession Plans	Department Heads	September 2017

GOAL - PROVIDER RELATIONS	RESPONSIBLE	COMPLETION
Create an annual training calendar	Trainer, Provider Compliance, and Dir. of CSS	February 2017
Host a meeting of school superintendents and special education directors	Superintendent	February 2017
Design a grant request process	Department Heads	April 2017

GOAL - ACCREDITATION	RESPONSIBLE	COMPLETION
Review and update policy and procedures	Department Heads	March 2017
Receive a three-year accreditation	Admin Team	September 2017

GOAL - BUILDING USE	RESPONSIBLE	COMPLETION
Promote outside use of the school facility	Super., Buildings Manager, and Dir. of Business Ops.	October 2017
Explore appropriate use of empty ICF space	Dir. of ICF and Super.	December 2017
Approach outside companies who can use the workshop	Super., Dir. of Business Ops, and Employment Manager	December 2017





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