

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

March 15, 2023

Board Members Present

Laura Janson
Richard Suttell
Uschy Keiper
Stacey Wilder
Dave Lair
Mark Jackson
Martin Miller

Administration

Donald Rice
Megan Thirion
Janice Chesnes
Kellie Tvergyak-Oznowich
Richelle Mills
Meredith Myers
Tami Setlock

Board Members Absent

I. Call to Order:

- a. Roll Call 2023 Board:
A call of the roll indicated that all Board Members were present. There being a quorum present, Mrs. Janson, President of the Board, called the meeting to order.
- b. Approval of Minutes:
Resolution 23-22(A) was presented to approve the minutes for the February 15, 2023, meeting. This resolution was approved.
- c. Approval of Donations:
Resolution 23-03(D) was presented approving donations to the program. This resolution was accepted and approved.
- d. Personnel Actions:
Resolution 23-01(PD) was presented approving personnel actions. This resolution was accepted and approved.

II. Financial

- a. Financial Statement Review:
Mr. Carlson provided a review of the financial statements of all funds for the time period processed in February of 2023. See attached.
- b. Ethics Recommendations:
Resolution 23-23(A) was presented to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.
- c. Financial Transactions and Voucher Approvals:
Resolution 23-03(B) was presented detailing financial transactions and Resolution 23-04(B) was presented approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Population Served, Waiver & Wait List, Employment and Habilitation Services, and Human Resources.

IV. Program Reports:

Mr. Rice reviewed reports from Geauga DD programs; also, NPower Services, and Metzenbaum Foundation.

V. New Business:

- a. Approvals:
 - i. Then and Now:
Resolution 23-24(A) was presented approving a Then and Now certification. This resolution was approved.
 - ii. Grant Request:
Resolution 23-25(A) was presented approving grant requests made by Maple Leaf Community Residences to cover remaining costs at Kenyon Rd. house,

and Metzenbaum Sheltered Industries to help in the purchase of a transit vehicle. This resolution was approved.

- iii. LFSAs:
Resolution 23-26(A) was presented approving Locally Funded Services Agreements. This resolution was approved.
- iv. Disposal of Assets:
Resolution 23-27(A) was presented approving the list of disposal of assets. This resolution was approved.

b. Issues

- i. Budget Commission Meeting April 17:
Mr. Rice reminded the Board of the meeting with the Budget Commission.
- ii. House Bill 1:
Mr. Rice explained to the Board what House Bill 1 is and how it may affect Geauga DD.
- iii. Food Trucks:
Mr. Rice presented to the Board the idea of adding food trucks to an event.
- iv. PAR/Synergy Conference:
Mr. Rice discussed with the Board supporting the PAR/Synergy conference.

VI. General Announcements:

Mrs. Janson called for any other general announcements from the Board or the public:

VII. Other Business – comments from the floor:

Mrs. Janson called for any other business from the Board or the public:

VIII. Adjournment

The Next Board meeting will be on April 19, 2023.

Submitted:

Approval:

Donald L. Rice II, Superintendent
cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

Board President

Geauga County Board of DD Revenue and Expense Report

2/1/2023-2/28/2023

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	12,035,803.00	.00	.00	12,035,803.00	0%
410	State Reimbursement-Real Estate	1,180,460.00	.00	.00	1,180,460.00	0%
412	Federal Grants	696,000.00	86,228.39	86,228.39	609,771.61	12%
413	State Revenues	600,000.00	23,175.28	84,958.84	515,041.16	14%
420	Fees	766,000.00	18,097.52	212,078.08	553,921.92	28%
450	Interest	.00	.00	1,849.15	(1,849.15)	--
451	Donations	20,000.00	127.63	20,983.63	(983.63)	--
452	Other Revenue	200,000.00	173.31	1,282.18	198,717.82	1%
457	Reimbursements	.00	.00	.00	.00	--
		<u>\$15,498,263.00</u>	<u>\$127,802.13</u>	<u>\$407,380.27</u>	<u>\$15,090,882.73</u>	<u>3%</u>

EXPENSE

501	Salaries	3,502,000.00	246,959.80	496,909.15	3,005,090.85	14%
502	Medicare	51,000.00	3,493.83	7,031.01	43,968.99	14%
503	Hospitalization	750,000.00	60,233.08	121,060.58	628,939.42	16%
504	OPERS	490,280.00	33,447.28	67,123.93	423,156.07	14%
505	Workers Compensation	15,000.00	.00	.00	15,000.00	--
506	Unemployment	2,000.00	.00	384.04	1,615.96	19%
507	STRS	18,000.00	1,143.46	2,254.48	15,745.52	13%
601	Contract Services	874,077.69	44,956.11	85,164.71	788,912.98	10%
701	Materials and Supplies	406,288.79	2,874.18	48,550.16	357,738.63	12%
801	Equipment	231,642.03	1,819.63	30,662.05	200,979.98	13%
901	Other	304,579.69	1,090.00	30,229.99	274,349.70	10%
902	Travel	69,774.20	2,295.52	7,274.09	62,500.11	10%
903	Advertising	40,000.00	1,110.92	1,244.92	38,755.08	3%
601	Res Svc (2063) Contract Services	8,631,854.89	119,938.50	377,687.13	8,254,167.76	4%
601	Capital (4023) Contract Services	1,345,878.44	.00	2,011.70	1,343,866.74	0%
901	Donation (2058) Other Expenses	47,663.42	213.15	2,061.91	45,601.51	4%
		<u>\$16,780,039.15</u>	<u>\$519,575.46</u>	<u>\$1,279,649.85</u>	<u>\$15,500,389.30</u>	<u>8%</u>

INTERFUND TRANSFERS

499	Transfers In-2063	8,400,000.00	.00	1,000,000.00	7,400,000.00	12%
499	Transfers In-2096	.00	.00	.00	.00	0%
999	Transfers Out	8,400,000.00	.00	1,000,000.00	7,400,000.00	12%