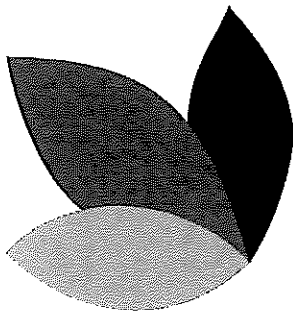


**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

May 20th, 2026
Board Meeting Minutes



GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

May 20, 2026

May, 20 2026 Board Meeting

a. Roll Call 2026 Board

ROLL CALL:

Mrs. Bennett	<i>Here</i>	<i>Absent</i>
Mrs. Keiper	<i>Here</i>	<i>Absent</i>
Mr. Lair	<i>Here</i>	<i>Absent</i>
Mr. Mann	<i>Here</i>	<i>Absent</i>
Mr. Miller	<i>Here</i>	<i>Absent</i>
Mr. Sanchez	<i>Here</i>	<i>Absent</i>
Mr. Welty	<i>Here</i>	<i>Absent</i>



BOARD PRESIDENT May 20, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

May 20, 2026

Resolution: 26-26(A)

BE IT RESOLVED to approve the April 15, 2026 Board meeting minutes.

MOTION: *Mr. Miller*

SECOND: *Mrs. Bennett*

DISCUSSION:

ROLL CALL:

Mrs. Bennett
Mrs. Keiper
Mr. Lair
Mr. Mann

<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
<input type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Abstain
<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain

Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Sanchez	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Welty	<input type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Abstain



BOARD PRESIDENT May 20, 2026

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 26- 5- (B) Financial Transactions March, 2026

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated 5/20/2026 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

Operating Fund (2027)

Payroll and Related Encumbrances:

<u>Account</u>	<u>Amount</u>	<u>Pay Dates:</u> 3/13/2026,3/27/2026
501 - Salaries	\$ 284,996.47	
502 - Medicare	\$ 3,990.31	
504 - PERS	\$ 38,667.40	
505 - Workers Comp	\$ -	
506 - Unemployment	\$ -	
507 - STRS	\$ 1,117.00	
	<u>\$ 328,771.18</u>	

Purchase Orders:

<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>	<u>Description</u>	<u>Number</u>
ARGENTO, SHARON L	2063	\$ 12,000.00	Transportation	2026-00001974
GEAUGA COUNTY BLANKE	12027	\$ 35,880.12	Other Expenses	2026-00001948
KATZENSTEIN, ROBYN	2063	\$ 10,000.00	Transportation	2026-00002095
THE METZENBAUM FOUND	/2063	\$ 20,000.00	Emergency Staff Grant	2026-00002081

\$ 77,880.12

MOTION: Mr. Lair
 SECOND: Mr. Sanchez
 DISCUSSION:

ROLL CALL:

Mrs. Bennett	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	Mr. Miller	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Mrs. Keiper	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	Mr. Sanchez	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Mr. Lair	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	Mr. Welty	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Mr. Mann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain				



 President

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 26- 6- (B)

Voucher Approval - March, 2026

BE IT RESOLVED to confirm the payment of Voucher Schedule
4,712,885.48

26 6 - O with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 03/01/26	PERIOD 3/1/2026-3/31/2026	YTD		
503 Hospitalization	981,000.00	146,660.20	73,010.30	219,670.50	761,329.50	22%
601 Contract Services	353,277.03	65,816.39	16,418.80	82,235.19	271,041.84	23%
608 Software Services	116,000.00	36,635.44	2,120.00	38,755.44	76,244.56	34%
701 Materials and Supplies	125,776.00	5,237.22	9,109.08	14,346.30	111,428.70	11%
801 Equipment	113,000.00	5,325.60	707.65	6,033.25	108,966.75	5%
901 Other	473,132.16	86,694.92	76,277.27	162,972.19	310,159.97	34%
902 Travel	96,914.72	6,022.19	3,949.90	9,972.09	86,942.63	10%
903 Advertising	100,000.00	-	16,495.00	16,495.00	83,505.00	16%
908 Utilities	190,000.00	14,738.47	14,797.48	29,535.95	160,464.05	16%
940 Lease Expenses	437,285.00	14,548.46	-	14,548.46	422,736.54	3%
999 Transfers Out	12,527,400.00	-	4,500,000.00	4,500,000.00	8,027,400.00	36%
TOTAL	15,512,783.91	381,678.89	4,712,885.48	5,094,564.37	10,418,219.54	33%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

26 6 - D with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 03/01/26	PERIOD 3/1/2026-3/31/2026	YTD		
901 Other Expenses	2,500.00	-	-	-	2,500.00	0%
TOTAL	2,500.00	-	-	-	2,500.00	0%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

26 6 - R with expenditures totaling

239,274.42

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 03/01/26	PERIOD 3/1/2026-3/31/2026	YTD		
601 Service Contracts	12,271,666.40	418,665.22	239,274.42	657,939.64	11,613,726.76	5%
TOTAL	12,271,666.40	418,665.22	239,274.42	657,939.64	11,613,726.76	5%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

26 6 - C with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 03/01/26	PERIOD 3/1/2026-3/31/2026	YTD		
601 Service Contracts	149,387.68	36,127.79	-	36,127.79	113,259.89	24%
TOTAL	149,387.68	36,127.79	-	36,127.79	113,259.89	24%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

26 6 - F with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 03/01/26	PERIOD 3/1/2026-3/31/2026	YTD		
999 Transfers Out	200,000.00	-	-	-	200,000.00	0%
TOTAL	200,000.00	-	-	-	200,000.00	N/A

MOTION: Mr. Lair
SECOND: Mr. Mann
DISCUSSION: Mr. Mann

Roll Call:

Mrs. Bennett	<input checked="" type="radio"/> Yes	No	Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	No	Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	No	Abstain
Mr. Mann	<input checked="" type="radio"/> Yes	No	Abstain

Mr. Miller	<input checked="" type="radio"/> Yes	No	Abstain
Mr. Sanchez	<input checked="" type="radio"/> Yes	No	Abstain
Mr. Welty	<input checked="" type="radio"/> Yes	No	Abstain


President

BY OFFICIAL ACTION OF THE BOARD

5/20/2026

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 26- 7- (B)

Financial Transactions

April, 2026

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated 5/20/2026 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

Operating Fund (2027)

Payroll and Related Encumbrances:

<u>Account</u>	<u>Amount</u>	<u>Pay Dates:</u> 4/3/2026,4/17/2026
501 - Salaries	\$ 273,268.54	
502 - Medicare	\$ 3,823.01	
504 - PERS	\$ 36,629.08	
505 - Workers Comp	\$ -	
506 - Unemployment	\$ -	
507 - STRS	\$ 1,122.40	
	<u>\$ 314,843.03</u>	

Purchase Orders:

<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>	<u>Description</u>	<u>Number</u>
CUMMINGS JR, THOMAS C	2063	\$ 15,000.00	Transportation	2026-00002213
GEAUGA COUNTY BLANKE	2027	\$ 20,000.00	Other Expenses	2026-00002291
JUAN JAVIER HUESCA AGL	2027	\$ 21,254.48	Mowing/Lawn Services	2026-00002161
MILL DISTRIBUTORS INC	2027	\$ 4,086.00	Blinds for ICF	2026-00002154
THE CARPET COMPANY INC	4023	\$ 9,615.00	Flooring for ICF C&D	2026-00002163
		<u>\$ 69,955.48</u>		

MOTION: *Mr. Miller*

SECOND: *Mr. Lair*

DISCUSSION:

ROLL CALL:

Mrs. Bennett	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Sanchez	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Welty	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Mann	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				



President

BY OFFICIAL ACTION OF THE BOARD

5/20/2026

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 26- 8- (B)

Voucher Approval - April, 2026

BE IT RESOLVED to confirm the payment of Voucher Schedule
255,177.77

26 8 - O with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 04/01/26	PERIOD 4/1/2026-4/30/2026	YTD		
503 Hospitalization	981,000.00	219,670.50	70,819.04	290,489.54	690,510.46	30%
601 Contract Services	353,277.03	82,235.19	2,116.61	84,351.80	268,925.23	24%
608 Software Services	115,000.00	38,755.44	10,798.48	49,553.92	65,446.08	43%
701 Materials and Supplies	125,775.00	14,346.30	1,701.25	16,047.55	109,727.45	13%
801 Equipment	113,000.00	6,033.25	10,127.80	16,161.05	96,838.95	14%
901 Other	473,132.16	162,972.19	109,604.89	272,577.08	200,555.08	58%
902 Travel	96,914.72	9,972.09	4,809.93	14,782.02	82,132.70	15%
903 Advertising	100,000.00	16,495.00	758.27	17,253.27	82,746.73	17%
906 Utilities	190,000.00	29,535.95	9,138.05	38,674.00	151,326.00	20%
940 Lease Expenses	437,285.00	14,548.46	35,303.45	49,851.91	387,433.09	11%
999 Transfers Out		-	-	-	#VALUE!	#VALUE!
TOTAL	2,985,383.91	594,564.37	255,177.77	849,742.14	#VALUE!	28%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

26 8 - D with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 04/01/26	PERIOD 4/1/2026-4/30/2026	YTD		
901 Other Expenses	2,500.00	-	-	-	2,500.00	0%
TOTAL	2,500.00	-	-	-	2,500.00	0%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

26 8 - R with expenditures totaling

3,033,087.72

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 04/01/26	PERIOD 4/1/2026-4/30/2026	YTD		
601 Service Contracts	12,271,666.40	657,939.64	3,033,087.72	3,691,027.36	8,580,639.04	30%
TOTAL	12,271,666.40	657,939.64	3,033,087.72	3,691,027.36	8,580,639.04	30%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

26 8 - C with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 04/01/26	PERIOD 4/1/2026-4/30/2026	YTD		
601 Service Contracts	149,387.68	36,127.79	-	36,127.79	113,259.89	24%
TOTAL	149,387.68	36,127.79	-	36,127.79	113,259.89	24%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

26 8 - F with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 04/01/26	PERIOD 4/1/2026-4/30/2026	YTD		
999 Transfers Out	200,000.00	-	-	-	200,000.00	0%
TOTAL	200,000.00	-	-	-	200,000.00	N/A

MOTION:

SECOND:

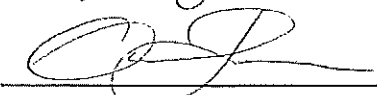
DISCUSSION:

Mr. Mann
Mr. Sanchez

Roll Call:

Mrs. Bennett Yes No Abstain
 Mrs. Kelper Yes No Abstain
 Mr. Lair Yes No Abstain
 Mr. Mann Yes No Abstain

Mr. Miller Yes No Abstain
 Mr. Sanchez Yes No Abstain
 Mr. Welty Yes No Abstain



President

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

May 20, 2026

Resolution: 26-21(A)

WHEREAS, pursuant to Ohio Revised Code 5126.032, the Ethics Council of the Geauga County Board of Developmental Disabilities on May 20th, 2026, has conducted a review of the following direct services contracts; and

WHEREAS, the Ethics Council hereby certifies to the Board the following recommendations:

A Locally Funded Services Agreement with Thomas Cummings, in an amount of \$15,000.00 for NMT services and Community Employment services. Approved Disapproved

NOW, THEREFORE, BE IT RESOLVED that the Geauga County Board of Developmental Disabilities approves the above listed contract,

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

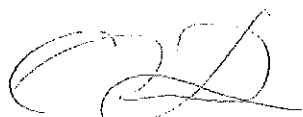
MOTION: Mrs. Keiper

SECOND: Mrs. Bennett

DISCUSSION:

ROLL CALL:

Mrs. Bennett	<input checked="" type="radio"/>	No	Abstain	Mr. Miller	<input checked="" type="radio"/>	No	Abstain
Mrs. Keiper	<input checked="" type="radio"/>	No	Abstain	Mr. Sanchez	<input checked="" type="radio"/>	No	<input checked="" type="radio"/>
Mr. Lair	<input checked="" type="radio"/>	No	Abstain	Mr. Welty	<input checked="" type="radio"/>	No	Abstain
Mr. Mann	<input checked="" type="radio"/>	No	Abstain				



BOARD PRESIDENT May 20, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

May 20, 2026

Resolution: 26-27(A)

BE IT RESOLVED to approve Locally Funded Services Agreement Addendums with:

- Access Supportive Actions, in an amount of \$60,000 for HPC, HPC Transportation, NMT, ADS/Vocab, and Money Management services
- Vandeweel + Smetana Enterprises, LLC, in an amount of \$45,000.00 for NMT, and ADS/Vocab services
- Tru Community, in an amount of \$38,000 for NMT, and ADS/Vocab services
- Denise Notarian, in an amount of \$15,000 for NMT services
- TV Trans LLC, in an amount of \$7,000 for NMT services
- Heather Sieracki, in an amount of \$5,000 for HPC, HPC Transportation, and NMT services

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mr. Lair

SECOND: Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Bennett	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	Mr. Miller	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Mrs. Keiper	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	Mr. Sanchez	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Mr. Lair	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	Mr. Welty	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Mr. Mann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain				



BOARD PRESIDENT May 20, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

May 20, 2026

Resolution: 26-28(A)

BE IT RESOLVED to approve the changes made to Board Procedure 2.13 Replacing the Superintendent, as presented at the April 15th, board meeting.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mrs. Keiper

SECOND: Mr. Miller

DISCUSSION:

ROLL CALL:

Mrs. Bennett

Yes

No Abstain

Mr. Miller

Yes

No Abstain

Mrs. Keiper

Yes

No Abstain

Mr. Sanchez

Yes

No Abstain

Mr. Lair

Yes

No Abstain

Mr. Welty

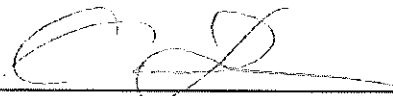
Yes

No Abstain

Mr. Mann

Yes

No Abstain


BOARD PRESIDENT May 20, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

May 20, 2026

Resolution: 26-29(A)

BE IT RESOLVED to approve the changes made to Board Policy and Procedure 3.1
Administrative Resolution of Complaint, as presented at the April 15th, board meeting.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action
necessary to carry out this resolution.

MOTION:

Mr. Lair

SECOND:

Mrs. Bennett

DISCUSSION:

ROLL CALL:

Mrs. Bennett

Yes

No

Abstain

Mr. Miller

Yes

No

Abstain

Mrs. Keiper

Yes

No

Abstain

Mr. Sanchez

Yes

No

Abstain

Mr. Lair

Yes

No

Abstain

Mr. Welty

Yes

No

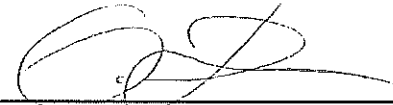
Abstain

Mr. Mann

Yes

No

Abstain



BOARD PRESIDENT May 20, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

May 20, 2026

Resolution: 26-30(A)

BE IT RESOLVED to approve changes to the following Board job descriptions:

- SSA PAWS Coordinator

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.


MOTION: *Mr. Miller*

SECOND: *Mr. Sanchez*

DISCUSSION:

ROLL CALL:

Mrs. Bennett	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Sanchez	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Welty	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Mann	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				



BOARD PRESIDENT May 20, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

May 20, 2026

Resolution: 26-31(A)

BE IT RESOLVED, that after review of the information provided to the GCBDD Board, the request for outside employment is approved.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mr. Lair

SECOND:

Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Bennett

Yes

No

Abstain

Mr. Miller

Yes

No

Abstain

Mrs. Keiper

Yes

No

Abstain

Mr. Sanchez

Yes

No

Abstain

Mr. Lair

Yes

No

Abstain

Mr. Welty

Yes

No

Abstain

Mr. Mann

Yes

No

Abstain


BOARD PRESIDENT May 20, 2026

**GEOUGA COUTNY BOARD OF
DEVELOPMENTAL DISABILITES**

**Board Meeting Agenda
For May 20, 2026**

- I. **Call to Order and Roll Call: 6:55pm**
 - a. Roll Call 2026 Board
 - b. Approval of Minutes from April 2026
- II. **Financials:**
 - a. Financial Statement Review: March
 - b. Financial Transactions and Voucher Approvals: March
 - c. Financial Statement: April
 - d. Financial Transactions and Voucher Approvals: April
- III. **New Business:**
 - a. Approvals:
 - i. Ethics Approval
 - ii. LFSA Approval
 - iii. Procedure 2.13 Approval
 - iv. Policy & Procedure 3.1 Approval
 - v. Job Description
 - vi. Outside Employment Approval
 - b. **Board Status Reports/Program Reports:**
 - c. **Issues:**
 - i. Board Policy and Procedure
 - ii. IDEA Part B
 - iii. August Board meeting
 - iv. Annual Report
- IV. **General Announcements:**
- V. **Other Business -Comments from the floor:**
- VI. **Adjournment: 7:34pm**
Next Board Meeting: June 17, 2026

Summary of Discussion:

- VII. **Call to Order and Roll Call: 6:55pm**
- VIII. **Financials:**

- a. Financials were reviewed by Mrs. Davis

IX. New Business:

- a. Approvals:

- i. Job Description:

- Mr. Rice explained to the board the change made to the job description of a board employee.

- ii. Outside Employment Approval:

- Mr. Carlson provided an explanation to the Board regarding the request made from an employee for outside employment of GCBDD.

- b. **Board Status Reports/Program Reports:**

- i. The agency's board status reports and program reports were placed in the board book prior to the meeting and reviewed by Mr. Carlson during the meeting.

- c. **Issues:**

- i. Board Policy and Procedure:

- Mr. Carlson presented a policy and procedure to the Board designed to protect employees and the agency from penalties in the event they fall victim to a scam. The policy and procedure will be presented for approval at the June Board meeting.

- ii. IDEA Part B:

- Mrs. Davis informed the Board about IDEA Part B, a federal funding program that supports special education and related services for eligible children with disabilities. She explained the purpose of the grant system, including how funds are allocated to assist schools and agencies in providing educational resources, support services, and programs that promote student success and compliance with federal requirements.

- iii. August Board Meeting:

- Mr. Carlson informed the Board that only 10 meetings are required annually and asked whether the Board wished to cancel the August Board meeting, as has historically been done. An approval to cancel the August board meeting will be presented in June.

- iv. Annual Report:

- Mr. Carlson reviewed with the Board the 2025 Annual Report.

X. General Announcements:

- a. Board President, Mr. Lair called for any further general announcement from the board or the public:

- i. Mr. Carlson reviewed the flyers of upcoming events.

- ii. Mrs. Davis informed and reminded the Board to sign the required ADP Acceptable Use Policy form, which must be signed by all county IT users.

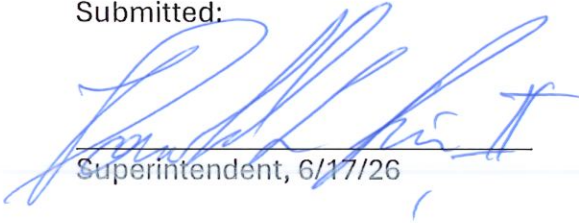
XI. **Other Business -Comments from the floor:**

- a. Board President, Mr. Lair called for any other business or comments from the board or public:

XII. **Adjournment:** 7:34pm

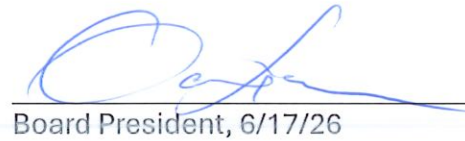
Board President, Mr. Lair adjourned the meeting at 7:34pm because the agenda was completed.

Submitted:



Superintendent, 6/17/26

Approval:



Board President, 6/17/26

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co Prosecutor