May 21st, 2025 Board Meeting Minutes

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Board Meeting Agenda May 21, 2025

Call to Order and Roll Call: $6^{\circ}_{*}O \rightarrow \rho M$ I.

- a. Roll Call 2025 Board
- b. Approval of Minutes from April, 2025
- II. Financials:

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- a. Financial Statement Review
- b. Financial Transactions and Voucher Approvals
- New Business:
- a. Approvals:
 - i. Ethics Approval
 - ii. Supplemental Appropriation Generator
 - iii. Supplemental Appropriation Renovation
 - iv. Supplemental Appropriation Tax Fees
 - v. Supplemental Appropriation AC Unit
 - vi. JFSA Lease Approval
 - vii. LFSA
 - viii. Disposal of Assets
 - b. Board Status Reports/Program Reports:
 - c. Issues:
 - i. 2030 Vision
 - ii. August Board Meeting
 - iii. IDEA Part B
 - iv. SYNERGY
 - v. Caroline's Adaptive Shopping Cart
 - vi. 2024 Annual Report
- IV. General Announcements:
- V. Other Business-Comments from the floor:
- VI. Executive Session: 7:10pm
 - Pursuant to ORC 121.22(G)(1) To consider the employment and compensation of a public employee.
- VII. Adjournment: 7° 40 pm Next Board Meeting: June 18, 2025

6:02pm

May 21, 2025

May, 21 2025 Board Meeting

Roll Call 2025 Board:

ROLL CALL:

Mrs. Janson
Mrs. Keiper
Mrs. Wilder
Mr. Lair
Mr. Miller
Mr. Sanchez
Mr. Welty

Here Absent Here Absent

BOARD PRESIDENT May 21, 2025

May 21, 2025

Resolution: 25-27(A)

BE IT RESOLVED to approve the April,16 2025 Board meeting minutes.

MOTION: Mrs. Janson SECOND: Mrs. Wilder

DISCUSSION:

ROLL CALL: Mrs. Janson Mrs. Keiper Mrs. Wilder Mr. Lair

Yes No Yes No Yes No Yes No

Abstain Abstain Abstain Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	(Yes)	No	Abstain

BOARD PRESIDENT May 21, 2025

RESOLUTION # 25- 7- (B)

Financial Transactions

April, 2025

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated 5/21/2025 approved the following purchase order certifications and finanancial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

Operating Fund (2027) Payroll and Related Enc Account 501 - Salaries 502 - Medicare 504 - PERS 505 - Workers Comp 506 - Unemployment 507 - STRS	umbrances	: <u>Amo</u> \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	283,871.04 4,015.80 57,405.56 1,264.17 346,556.57	<u>Pay Dates:</u> 4/4/2025	5,4/18/2025
Purchase Orders:VendorFundBROWN JR, EDWARD2063Dolly Parton's Imagination Library2063HERITAGE POOL SUPPLY G 2027MEDICAID BILLING SOLUTIONS2027WEST ROOFING SYSTEMS INC4023		<u>Amoi</u> \$ \$ \$ \$	unt 5,000.00 6,000.00 8,293.76 10,305.00 14,790.00	Description Transportation Operational Costs Grant Pool Pump Replacement Medicaid Billing/Auditing St Shed Roof Repair	Number 2025-00002379 2025-00002453 2025-00002370 vs 2025-00002452 2025-00002264
MOTION: Mrs. Janson		\$	44,388.76		
SECOND: Mrs. Keipe DISCUSSION: ROLL CALL: Mrs. Janson (es) No Mrs. Keiper (rod) No	Abstain			Mr. Miller Yes No	Abstain

Mrs. Janson Yes No Abstain Mrs. Keiper Yes No Abstain Mrs. Wilder Yes No Abstain Mr. Lair Yes No Abstain

Mr. Miller Mr. Sanchez Mr. Welty	Yes No Xes No Xes No	Abstain Abstain Abstain
feer 1		
Vice President	J	

BY OFFICIAL ACTION OF THE BOARD

5/21/2025

RESOLUTION # 25- 8- (B)

Voucher Approval - April, 2025

BE IT RESOLVED to confirm the payment of Voucher Schedule 244,451.91				er Schedule	25 8	8 - C	with expe	nditures totaling	
					EXPENDITURES	S		7	
	14.17		CY 2025	BEGINNING	PERIOD	_	YTD	APPROP	PERCENT
ACCOL 503	Hospitalization		APPROP	04/01/25	4/1/2025-4/30/2025		A44 593 69	BALANCE	EXPENDED
601	Contract Services		954,285.00 546,961.27	212,497.81			283,233.03	671,051.97	30%
701	Materials and Supp	line	185,578.50	139,357.73	1	1	164,462.70	382,498.57	30%
801	Equipment	105	108,000.00	7,796.67		1	14,370.96	171,207.54	8%
901	Other		495,393,34	4,485,81	1,942.9		6,428.80	101,571.20	6%
	Travel		,	233,332.85	1		368,732.92	127,660.42	74%
902			90,190.92 70.000.00	12,611.39	4,694.3	38	17,305.77	72,885.15	19%
903	Advertising			16,799.71	-		16,799.71	53,200.29	24%
940	Lease Expenses		282,140.59	-			*	282,140.59	-
999	Transfers Out		11,529,000.00	3,500,000.00	-		3,500,000.00	8,029,000.00	30%
TOTAL			14,262,549.62	4,126,881.98	244,451.9	91	4,371,333.89	9,891,215.73	31%
BE IT F	URTHER RESOLVE	D to con	firm the paymer	nt of Voucher So	chedule	2	58-D	with expenditur	es totaling
					EXPENDITURES	;]	
			CY 2025	BEGINNING	PERIOD	T	YTD	APPROP	PERCENT
ACCOU		-	APPROP	04/01/25	4/1/2025-4/30/2025	5		BALANCE	EXPENDED
901 Oth	er Expenses		2,500.00	•	-		-	2,500,00	0%
TOTAL			2,500.00	-	-		*	2,500,00	0%
BE IT F	URTHER RESOLVE	D to con	firm the paymer	nt of Voucher Sc	hedule	2	58-R	with expenditure	es totaling
	240,	880.71			EVOENDITUDES			1	•
			CY 2025	BEGINNING	EXPENDITURES	<u> </u>	YTD	APPROP	PERCENT
ACCOU	NT		APPROP	04/01/25	4/1/2025-4/30/202	5		BALANCE	EXPENDED
	vice Contracts		11,863,946.90	2,662,228.91	240,880.7		2,903,109.62	8,960,837.28	24%
TOTAL			11,863,946.90	2,662,228.91	240,880.7	1 2	,903,109.62	8,960,837.28	24%
BE IT FU	URTHER RESOLVE	D to con	firm the paymer	It of Voucher Sc	hedule	2	58-C	with expenditure	es totaling
		-	1		EXPENDITURES				-
			CY 2025	BEGINNING	PERIOD		YTD	APPROP	PERCENT
ACCOU	NT		APPROP	04/01/25	4/1/2025-4/30/2025	5		BALANCE	EXPENDED
601 Serv	rice Contracts		110,150.00	7,773.00	-		7,773.00	102,377,00	7%
TOTAL			110,150.00	7,773.00	-		7,773.00	102,377.00	7%
BE IT EL	URTHER RESOLVE	D to cont			hadula	21	201000000000000000000000000000000000000		
Denre		-	n in the payment		neutie	2:	0 0 - F	with expenditure	es totating
					EXPENDITURES				
			CY 2025	BEGINNING	PERIOD		YTD	APPROP	PERCENT
ACCOU			APPROP	04/01/25	4/1/2025-4/30/2025	5		BALANCE	EXPENDED
999	Transfers Out		1,500,000.00					1,500,000.00	0%
TOTAL	A1		1,500,000.00	-	*	<u> </u>	<u> </u>	1,500,000.00	N/A
MOTION SECONI DISCUS	N: MIS.Jans. D: MIS.Wilde ISION:	r							
Roll Call	: ~								
Mrs. Jan	63	No	Abstain		Mr. I	Miller	Yes	No Al	stain
Mrs. Keij		No	Abstain			Sanch	ALC: NO.	3	stain
Mrs. Wik		No	Abstain			Welty	Yes	7	ostain
Mr. Lair	Vae	No	Abstain		·····	\ \	100		10,011
ant Call	163	110	nvaiditt		V	/	N		
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					Viceret	sident	()		

BY OFFICIAL ACTION OF THE BOARD

5/21/2025

May 21, 2025

Resolution: 25-28(A)

WHEREAS, pursuant to Ohio Revised Code 5126.032, the Ethics Council of the Geauga County Board of Developmental Disabilities on May 21, 2025, has conducted a review of the following direct services contracts; and

WHEREAS, the Ethics Council hereby certifies to the Board the following recommendation:

A Locally Funded Services Agreement with Curtis Jones in the amount of \$10,000 for transportation purposes.

A Locally Funded Services Agreement with Susan Ritchie in the amount of \$6,000 for transportation purposes.

NOW, THEREFORE, BE IT RESOLVED that the Geauga County Board of Developmental Disabilities approves the above listed contracts,

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

Abstain

Abstain

Abstain

Abstain

MOTION: Mrs. Keiper

SECOND: Mr. Sanchez

DISCUSSION:

ROLL CALL: Mrs. Janson Mrs. Keiper Mrs. Wilder Mr. Lair

Yes No Yes No Yes No Yes No Mr. Miller Mr. Sanchez Mr. Welty Yes No Abstain Yes No Abstain Yes No Abstain

OARD PRESIDENT May 21, 2025

May 21, 2025

Resolution: 25-29(A)

WHEREAS, all four ICF houses currently share a single generator;

WHEREAS, there is a need to regroup the houses—Houses A and B in one group, and Houses C and D in another—and to install a separate generator specifically for Houses C and D;

WHEREAS, the goal is to install a generator with sufficient capacity to fully power both Houses C and D during an outage, without requiring any modifications to operations;

NOW, THEREFORE, BE IT RESOLVED, that a Supplemental Appropriation of \$75,000 is approved for the MCR Construction Fund (4023-056-00-601) to cover the cost of the new generator;

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mrs. JANSON

SECOND: Mrs. Keiper

DISCUSSION:

ROLL CALL:	~
Mrs. Janson	Yes
Mrs. Keiper	Ves
Mrs. Wilder	Yes
Mr. Lair	Yes

No Abstain No Abstain No Abstain No Abstain

Mr. Miller Yes No Abstain Mr. Sanchez Yes No Abstain Mr. Welty Yes No Abstain

May 21, 2025

May 21, 2025

Resolution: 25-30(A)

WHEREAS, the vestibular room at GCBDD is an important space used by numerous children and families for soft play, occupational therapy, and sensory regulation;

WHEREAS, updates to the space are needed to improve safety, functionality, and overall therapeutic benefit for those we serve:

WHEREAS, the renovation will create a more supportive environment for sensory regulation and developmental progress;

NOW, THEREFORE, BE IT RESOLVED that a supplemental appropriation in the amount of \$10,000 is hereby approved for the MCR Construction Fund (4023-056-00-601) to cover additional costs for the renovation:

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

Mrs. Keiper MOTION: Mr. Sanchez SECOND:

DISCUSSION:

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(Yes)	No	Abstair
Yes	No	Abstair
	Lune -	Yes No

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Mr. Miller No Abstain Yes Mr. Sanchez (Yes, No Abstain Mr. Welty (Yes No Abstain

SIDENT)May 21, 2025

May 21, 2025

Resolution: 25-31(A)

WHEREAS, in accordance with Ohio Revised Code §319.54, tax fees are assessed to county departments based on real estate revenues collected; and

WHEREAS, additional funds are necessary to cover these increased tax fees;

NOW, THEREFORE, BE IT RESOLVED that a supplemental appropriation in the amount of \$25,000 is hereby approved to account 2027-056-00-901.0101 Other County RE Tax Expense

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mrs. JANSON SECOND: Mrs. Wilder

DISCUSSION:

ROLL CALL: Mrs. Janson Mrs. Keiper Mrs. Wilder Mr. Lair



No Abstain No Abstain No Abstain No Abstain

Mr. Miller	Yes		Abstain
Mr. Sanchez			Abstain
Mr. Welty	(Jes)	No	Abstain

PRESIDENT May 21, 2025

May 21, 2025

Resolution: 25-32(A)

WHEREAS, it has been determined that a rooftop air conditioning unit is nearing the end of its useful life;

WHEREAS, this unit is essential for regulating the temperature of critical IT infrastructure located in the server room;

NOW, THEREFORE, BE IT RESOLVED, that a supplemental appropriation of \$25,000 is hereby approved for the MCR Construction Fund (4023-056-00-601) to cover the costs associated with replacing the unit;

BE IT FURTHER RESOLVED, that the Superintendent is authorized and directed to take all necessary actions to implement this resolution.

MOTION: Mr. Sanchez Mrs. Janson

Yes

SECOND:

DISCUSSION:

ROLL CALL: Mrs. Janson Mrs. Keiper Mrs. Wilder Mr. Lair

No Abstain No Abstain No Abstain No Abstain

Mr. Miller Mr. Sanchez Mr. Welty

No Abstain Yes No Abstain No Abstain

RESIDENT May 21, 2025

May 21, 2025

Resolution: 25-33(A)

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WHEREAS, the lease agreement for the period beginning January 1, 2025, and ending December 31, 2025, between Geauga County DD and JFSA requires amendment,

WHEREAS, additional clarity regarding section "2.3 Payment of Operating Costs" of the original lease agreement was desired by both parties,

NOW, THEREFORE, BE IT RESOLVED by the Board of the Geauga County Board of Developmental Disabilities that the lease agreement amendment between GCBDD and JFSA, effective January 1, 2025, through December 31, 2025, is hereby approved.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mrs. BOINSON SECOND: Mr. SOMCHEZ

DISCUSSION:

DOLL CALLS

NULL CALL.						
Mrs. Janson	Yes	No	Abstain	Mr. Miller	Yes No I	Abstain
Mrs. Keiper	(Yes) (Yes	No	Abstain	Mr. Sanchez		Abstain
Mrs. Wilder	Yes	No	Abstain	Mr. Welty	Ves No I	Abstain
Mr. Lair Yes No Abstain			Jen Ja			
				BOARD PRESIDENT	May 21, 2025	
				N		

May 21, 2025

Resolution: 25-34(A)

BE IT RESOLVED to approve Locally Funded Services Agreement Addendum with:

- Blick Clinic Inc, in an amount of \$3,500 for money management services

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mr. Sanchez SECOND: Mrs. Janson

Yes

DISCUSSION:

ROLL CALL: Mrs. Janson Mrs. Keiper

Mrs. Wilder

Mr. Lair

No Abstain No Abstain No Abstain No Abstain

Mr. Miller			Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Ves	No	Abstain

ARD PRESIDENT May 21, 2025

May 21, 2025

Resolution: 25-35(A)

BE IT RESOLVED to approve the list of disposal of assets due to the items being unusable, broken, or outdated:

- Dell Docking Station

- Washing Machine at ICF

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

Mrs. Kiiper MOTION: SECOND: MIS. Jansch

DISCUSSION:

ROLL CALL:
Mrs. Janson
Mrs. Keiper
Mrs. Wilder
Mr. Lair

No Abstain No Abstain No Abstain No Abstain No Abstain

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Yes

Mr. Miller Yes No Abstain Mr. Sanchez Yes No Abstain Mr. Welty Yes No Abstain

BOARD PRESIDENT May 21, 2025

May 21, 2025

Resolution: 25-36(A)

BE IT RESOLVED to adjourn into Executive Session: $7^{\circ}_{o}lOgnC$

a. Pursuant to ORC 121.22 (G)(1) To consider the employment and compensation of a public employee.

MOTION: MIS, JOHNSON SECOND: Mrs. Keiper

DISCUSSION:

ROLL CALL.

NOLL OALL.	1 and a second second							
Mrs. Janson	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain	
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain	
Mrs. Wilder	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain	
Mr. Lair	Yes	No	Abstain	·				

BOARD PRESIDENT May 21, 2025

Board Meeting Agenda For May 21, 2025

- I. Call to Order and Roll Call: 6:02pm
 - a. Roll Call 2025 Board
 - b. Approval of Minutes from April 2025
- II. Financials:
 - a. Financial Statement Review: April 2025
 - b. Financial Transactions and Voucher Approvals
- III. New Business:
 - a. Approvals:
 - i. Ethics Approval
 - ii. Supplemental Appropriation Generator
 - iii. Supplemental Appropriation Renovation
 - iv. Supplemental Appropriation Tax Fees
 - v. Supplemental Appropriation AC Unit
 - vi. JFSA Lease Approval
 - vii. LFSA
 - viii. Disposal of Assets
 - b. Board Status Reports/Program Reports:
 - c. Issues:
 - i. 2030 Vision
 - ii. August Board Meeting
 - iii. IDEA Part B
 - iv. SYNERGY
 - v. Caroline's Adaptive Shopping Cart
 - vi. 2024 Annual Report
- IV. General Announcements:
- V. Other Business-Comments from the floor:
- VI. Executive Session: 7:10pm
 - a. Pursuant to ORC 121.22(G)(1): To consider the employment and compensation of a public employee.
- VII. Adjournment: 7:40pm

Next Board Meeting: June 18, 2025

- Summary of Discussion:
- VIII. Call to Order and Roll Call: 6:02pm
- IX. Financials:
 - a. Financials were reviewed by Mrs. Davis.
- X. New Business:
 - a. Approvals:
 - i. Supplemental Appropriation Generator:

Mrs. Davis informed the board for the reason of the needed supplemental appropriation and explained what a supplemental appropriation is.

b. Board Status Reports/Program Reports:

i. The agency's board status reports and program reports were placed in the board book prior to the meeting and reviewed by Mr. Rice during the meeting.

c. Issues:

i. 2030 Vision:

Mr. Rice discussed with the Board the fiscal plans and projected financial expectations through 2030.

ii. August Board Meeting:

Mr. Rice proposed to the Board the cancellation of the August Board meeting. The Board was in agreement, and formal approval will be scheduled for the June meeting.

iii. IDEA Part B:

Mrs. Davis provided the Board with an overview of IDEA Part B, outlining its purpose and the benefits associated with receiving federal funding support.

iv. SYNERGY:

Mr. Rice provided the Board with an overview of SYNERGY and encouraged the continued support for Geauga individuals attending the event.

v. Caroline's Adaptive Shopping Cart:

Mr. Rice presented the Board with information on an adaptive shopping cart, proposing the potential distribution of these carts to local shopping centers. Mr. Welty expressed concern about funding the carts, noting they would not be used exclusively by the developmental disabilities (DD) population or guaranteed availability when needed.

vi. 2024 Annual Report:

Mr. Rice reviewed with the Board the 2024 Annual Report.

XI. General Announcements:

- a. Board Vice President, Mrs. Janson called for any further general announcement from the board or the public:
 - i. Mr. Rice brought attention to a recent article in the Maple Leaf newspaper about Geauga DD and the upcoming levy.
 - ii. Mr. Rice made mention of the upcoming golf outing fundraiser.

XII. Other Business-Comments from the floor:

- a. Board Vice President, Mrs. Janson called for any other business or comments from the board or public:
 - i. No other business or comments from the floor were made.

XIII. Executive Session: 7:10pm

a. Pursuant to ORC 121.22(G)(1): To consider the employment and compensation of a public employee.

XIV. Adjournment: 7:40pm

Board Vice President, Mrs. Janson adjourned the meeting at 7:40pm because the agenda was completed.

Submitted:

Assistant Superintendent, 18/25

Approval:

Board President, 6/18/25

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor