

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES***

***February 15, 2023***

**Board Members Present**

Laura Janson  
Richard Suttell  
Uschy Keiper  
Stacey Wilder  
Dave Lair

**Administration**

Donald Rice  
Rean Davis  
Janice Chesnes  
Kellie Tvergyak-Oznowich  
Richelle Mills  
Meredith Myers  
Tami Setlock  
Megan Thirion

**Board Members Absent**

Martin Miller  
Mark Jackson

**I. Call to Order:**

a. Roll Call 2023 Board:

A call of the roll indicated that all Board Members were present, except Mr. Jackson and Mr. Miller. There being a quorum present, Mrs. Janson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Mrs. Tvergyak-Oznowich presented Resolution 23-12(A) to approve the minutes for the January 18, 2023, meeting. This resolution was approved.

c. Approval of Donations:

Mrs. Tvergyak-Oznowich presented Resolution 23-02(D) approving donations to the program. This resolution was accepted and approved.

d. Personnel Actions:

No personnel actions were presented.

e. Resolution of Appreciation:

Mrs. Tvergyak-Oznowich presented Resolution 23-13(A) approving a Resolution of Appreciation for Becky Sedivy. This resolution was approved.

**II. Financial**

a. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in January of 2023. See attached.

b. Ethics Recommendations:

Mrs. Tvergyak-Oznowich presented Resolution 23-14(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich presented Resolutions 23-01(B) detailing financial transactions and Resolution 23-02(B) approving voucher schedules for the period indicated. These resolutions were approved.

**III. Board Status Reports:**

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Population Served, Waiver & Wait List, Employment and Habilitation Services, Human Resources, and Unmet Needs.

**IV. Program Reports:**

Mr. Rice reviewed reports from Geauga DD programs; also, NPower Services, and Metzenbaum Foundation.

**V. New Business:**

a. Approvals:

- i. Cash Transfer:  
Mrs. Tvergyak-Oznowich presented Resolution 23-15(A) approving a cash transfer for unemployment claims and property ins. This resolution was approved.
  - ii. Then and Now:  
Mrs. Tvergyak-Oznowich presented Resolution 23-15(A) approving a Then and Now certification. This resolution was approved.
  - iii. Metzenbaum Foundation Grant:  
Mrs. Tvergyak-Oznowich presented Resolution 23-06(A) approving a grant request made by the Metzenbaum Foundation in support of the Free Carnival. This resolution was approved.
  - iv. LFSAs:  
Mrs. Tvergyak-Oznowich presented Resolution 23-18(A) approving Locally Funded Services Agreements. This resolution was approved.
  - v. Ohio Paving & Construction Contract:  
Mrs. Tvergyak-Oznowich presented Resolution 23-19(A) approving a contract with Ohio Paving & Construction. This resolution was approved.
  - vi. Job Descriptions:  
Mrs. Tvergyak-Oznowich presented Resolution 23-20(A) approving two Board job descriptions. This resolution was approved.
  - vii. Disposal of Assets:  
Mrs. Tvergyak-Oznowich presented Resolution 23-21(A) approving the list of disposal of assets. This resolution was approved.
- b. Issues
- i. Cuyahoga ESC Expansion:  
Mr. Rice informed the Board of the growth of the Cuyahoga ESC program and their need for another room.
  - ii. Commissioners Feb. 28:  
Mr. Rice informed the Board that DD Awareness month will be recognized at the Feb. 28th, Commissioners meeting.
  - iii. Rainbow of Hope:  
Mr. Rice updated the Board on the progress of building Rainbow of Hope.
  - iv. Budget Commission Meeting April 17:  
Mr. Rice informed the Board there will be a meeting with the Budget Commission and the possible topics that may be discussed.
  - v. Quality Customer Services:  
Mr. Rice presented the Board with informational flyers from each Geauga DD program that lists the basic services and what to expect.

**VI. General Announcements:**

Mrs. Janson called for any other general announcements from the Board or the public:  
Mr. Rice informed the Board of activities and individuals outside of Geauga DD, with no attachment to programs or services, that may impact the agency.

**VII. Other Business – comments from the floor:**

Mrs. Janson called for any other business from the Board or the public:

**VIII. Adjournment**

***The Next Board meeting will be on March 15, 2023.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent  
cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

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Board President

# Geauga County Board of DD Revenue and Expense Report

1/1/2023-1/31/2023

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
<b>REVENUE</b>						
401	Property and Other Taxes	12,035,803.00	.00	.00	12,035,803.00	0%
410	State Reimbursement-Real Estate	1,180,460.00	.00	.00	1,180,460.00	0%
412	Federal Grants	696,000.00	.00	.00	696,000.00	0%
413	State Revenues	600,000.00	61,783.56	61,783.56	538,216.44	10%
420	Fees	766,000.00	193,980.56	193,980.56	572,019.44	25%
450	Interest	.00	1,849.15	1,849.15	(1,849.15)	—
451	Donations	20,000.00	20,856.00	20,856.00	(856.00)	—
452	Other Revenue	200,000.00	1,108.87	1,108.87	198,891.13	1%
457	Reimbursements	.00	.00	.00	.00	—
		<b>\$15,498,263.00</b>	<b>\$279,578.14</b>	<b>\$279,578.14</b>	<b>\$15,218,684.86</b>	<b>2%</b>
<b>EXPENSE</b>						
501	Salaries	3,502,000.00	249,949.35	249,949.35	3,252,050.65	7%
502	Medicare	51,000.00	3,537.18	3,537.18	47,462.82	7%
503	Hospitalization	750,000.00	60,827.50	60,827.50	689,172.50	8%
504	OPERS	490,280.00	33,676.65	33,676.65	456,603.35	7%
505	Workers Compensation	15,000.00	.00	.00	15,000.00	—
506	Unemployment	2,000.00	384.04	384.04	1,615.96	19%
507	STRS	18,000.00	1,111.02	1,111.02	16,888.98	6%
601	Contract Services	874,484.93	40,208.60	40,208.60	834,276.33	5%
701	Materials and Supplies	406,288.79	45,675.98	45,675.98	360,612.81	11%
801	Equipment	231,642.03	28,842.42	28,842.42	202,799.61	12%
901	Other	304,579.69	29,139.99	29,139.99	275,439.70	10%
902	Travel	69,774.20	4,978.57	4,978.57	64,795.63	7%
903	Advertising	40,000.00	134.00	134.00	39,866.00	0%
601	Res Svc (2063) Contract Services	8,631,854.89	257,748.63	257,748.63	8,374,106.26	3%
601	Capital (4023) Contract Services	1,345,878.44	2,011.70	2,011.70	1,343,866.74	0%
901	Donation (2058) Other Expenses	47,663.42	1,848.76	1,848.76	45,814.66	4%
		<b>\$16,780,446.39</b>	<b>\$760,074.39</b>	<b>\$760,074.39</b>	<b>\$16,020,372.00</b>	<b>5%</b>
<b>INTERFUND TRANSFERS</b>						
499	Transfers In-2063	8,400,000.00	1,000,000.00	1,000,000.00	7,400,000.00	12%
499	Transfers In-2096	.00	.00	.00	.00	0%
999	Transfers Out	8,400,000.00	1,000,000.00	1,000,000.00	7,400,000.00	12%