

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

November 15, 2023

Board Members Present

Laura Janson
Richard Suttell
Stacey Wilder
Dave Lair
Martin Miller

Administration

Donald Rice
Dave Carlson
Janice Chesnes
Meredith Myers
Richelle Mills
Megan Thirion
Rean Davis
Tami Setlock

Board Members Absent

Mark Jackson
Uschy Keiper

I. Call to Order:

a. Roll Call 2023 Board:

A call of the roll indicated that all Board Members were present, except Mr. Jackson and Mrs. Keiper. There being a quorum present, Mr. Suttell, Vice President of the Board, called the meeting to order.

b. Approval of Minutes:

Resolution 23-90(A) was presented to approve the minutes for the October 18, 2023, meeting. This resolution was approved.

II. Financial

a. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in October of 2023. See attached.

b. Ethics Recommendations:

Resolution 23-92(A) was presented to approve the ethics recommendation for the time period processed in October 2023. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Resolution 23-19(B) was presented detailing financial transactions and Resolution 23-20(B) was presented approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed status reports.

IV. Program Reports:

Mr. Rice reviewed program reports.

V. New Business:

a. Approvals:

- i. Resolution 23-91(A) was presented approving a Resolution of Appreciation for Ken Kirchner. This resolution was approved.
- ii. Resolution 23-93(A) was presented approving grant agreements for NPower Services and Empower Sports. This resolution was approved.

- iii. Resolution 23-94(A) was presented approving a list of locally funded service agreements and addenda for client services. This resolution was approved.
- iv. Resolution 23-95(A) was presented to approve a contract with Jewish Family Service Association of Cleveland regarding continued operation of the Metzenbaum Residence ICF. This resolution was approved.
- v. Resolution 23-96(A) was presented to approve a list of contracts for 2024. This resolution was approved.
- vi. Resolution 23-97(A) was presented to approve a list of items for disposal. This resolution was approved.

b. Issues:

i. Fair Labor Standards Act

Mr. Rice reviewed the proposed changes to this law, and the potential impact on the agency.

ii. DSP Gift Cards

Mr. Rice indicated a plan to collaborate with The Metzenbaum Foundation again this year on DSP gift cards, as they were well received in the past.

VI. General Announcements:

Mr. Suttell called for any other general announcements from the Board or the public.

VII. Other Business – comments from the floor:

Mr. Suttell called for any other business from the Board or the public.

VIII. Adjournment:

Board Vice President, Mr. Suttell adjourned the meeting.

The Next Board meeting will be on December 13, 2023.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Board President

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

Geauga County Board of DD Revenue and Expense Report

10/1/2023-10/31/2023

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	12,035,803.00	3,299.13	12,311,621.37	(275,818.37)	102%
410	State Reimbursement-Real Estate	1,180,460.00	598,737.84	1,199,662.44	(19,202.44)	102%
412	Federal Grants	696,000.00	3,285.90	639,671.76	56,328.24	92%
413	State Revenues	600,000.00	122,529.93	503,205.89	96,794.11	84%
420	Fees	766,000.00	129,866.25	745,364.36	20,635.64	97%
450	Interest	.00	7,709.41	16,972.08	(16,972.08)	--
451	Donations	20,000.00	.00	373,099.62	(353,099.62)	1865%
452	Other Revenue	200,000.00	150.64	1,325,458.66	(1,125,458.66)	663%
452.0104	Other Revenue Real Estate Fee Fund	.00	.00	1,820.00	(1,820.00)	--
457	Reimbursements	.00	.00	.00	.00	--
		\$15,498,263.00	\$865,579.10	\$17,116,876.18	(\$1,618,613.18)	110%

EXPENSE

501	Salaries	3,502,000.00	272,202.10	2,706,289.03	795,710.97	77%
502	Medicare	51,000.00	3,858.05	38,364.98	12,635.02	75%
503	Hospitalization	750,000.00	60,795.06	606,851.56	143,148.44	81%
504	OPERS	490,280.00	55,302.59	376,808.62	113,471.38	77%
505	Workers Compensation	15,000.00	.00	.00	15,000.00	--
506	Unemployment	7,000.00	.00	1,851.46	5,148.54	26%
507	STRS	18,000.00	955.14	11,678.86	6,321.14	65%
601	Contract Services	1,047,964.83	35,054.62	500,797.55	547,167.28	48%
701	Materials and Supplies	396,553.65	24,536.70	254,176.33	142,377.32	64%
801	Equipment	226,820.30	532.40	66,906.53	159,913.77	29%
901	Other	304,282.21	.00	258,128.61	46,153.60	85%
902	Travel	73,896.74	4,416.60	45,640.84	28,255.90	62%
903	Advertising	40,000.00	3,825.00	21,941.42	18,058.58	55%
601	Res Svc (2063) Contract Services	10,572,093.21	1,430,520.29	8,528,084.46	2,044,008.75	81%
601	Capital (4023) Contract Services	1,328,147.64	286,378.25	835,312.56	492,835.08	63%
901	Donation (2058) Other Expenses	181,913.74	536.06	25,086.05	156,827.69	14%
		\$19,004,952.32	\$2,178,912.86	\$14,277,918.86	\$4,727,033.46	75%

INTERFUND TRANSFERS

499	Transfers In-2063	12,400,000.00	3,400,000.00	10,400,000.00	2,000,000.00	84%
499	Transfers In-2096	.00	.00	.00	.00	0%
999	Transfers Out	12,400,000.00	3,400,000.00	10,400,000.00	2,000,000.00	84%