

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

March 18th, 2026
Board Meeting Minutes



GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

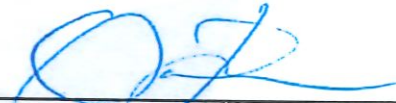
March 18, 2026

March, 18 2026 Board Meeting

a. Roll Call 2026 Board

ROLL CALL:

| | | |
|--------------|-------------|---------------|
| Mrs. Bennett | <i>Here</i> | <i>Absent</i> |
| Mrs. Keiper | <i>Here</i> | <i>Absent</i> |
| Mr. Lair | <i>Here</i> | <i>Absent</i> |
| Mr. Mann | <i>Here</i> | <i>Absent</i> |
| Mr. Miller | <i>Here</i> | <i>Absent</i> |
| Mr. Sanchez | <i>Here</i> | <i>Absent</i> |
| Mr. Welty | <i>Here</i> | <i>Absent</i> |



BOARD PRESIDENT March 18, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

March 18, 2026

Resolution: 26-15(A)

BE IT RESOLVED to approve the February 18, 2026 Board meeting minutes.

MOTION: *Mr. Miller*

SECOND: *Ms. Welty*

DISCUSSION:

ROLL CALL:

Mrs. Bennett
Mrs. Keiper
Mr. Lair
Mr. Mann

Yes No Abstain
Yes No Abstain
Yes No Abstain
Yes No Abstain

Mr. Miller *Yes* No Abstain
Mr. Sanchez *Yes* No Abstain
Mr. Welty *Yes* No Abstain



BOARD PRESIDENT March 18, 2026

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 26- 3- (B)

Financial Transactions

February, 2026

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated 3/18/2026 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

Operating Fund (2027)

Payroll and Related Encumbrances:

| <u>Account</u> | <u>Amount</u> | <u>Pay Dates:</u> 2/6/26,2/20/26 |
|--------------------|----------------------|----------------------------------|
| 501 - Salaries | \$ 284,105.45 | |
| 502 - Medicare | \$ 3,976.05 | |
| 504 - PERS | \$ 58,067.14 | |
| 505 - Workers Comp | \$ - | |
| 506 - Unemployment | \$ - | |
| 507 - STRS | \$ 1,131.41 | |
| | <u>\$ 347,280.05</u> | |

Purchase Orders:

| <u>Vendor</u> | <u>Fund</u> | <u>Amount</u> | <u>Description</u> | <u>Number</u> |
|----------------------------|-------------|---------------|------------------------|---------------|
| DIFRANCO, TIFFANY | 2063 | \$ 2,500.00 | Supported Living/Trans | 2026-00001756 |
| GERTSBURG, INNA | 2063 | \$ 16,000.00 | Transportation | 2026-00001757 |
| LEADERSHIP GEAUGA COU 2027 | | \$ 2,750.00 | Training Fees | 2026-00001708 |

\$ 21,250.00

MOTION: *Mr. Sanchez*

SECOND: *Mr. Lair*

DISCUSSION:

ROLL CALL:

Mrs. Bennett *Yes* No Abstain
 Mrs. Keiper *Yes* No Abstain
 Mr. Lair *Yes* No Abstain
 Mr. Mann *Yes* No Abstain

Mr. Miller *Yes* No Abstain
 Mr. Sanchez *Yes* No Abstain
 Mr. Welty *Yes* No Abstain



 President

BY OFFICIAL ACTION OF THE BOARD

3/18/2026

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 26- 4- (B)

Voucher Approval - February, 2026

BE IT RESOLVED to confirm the payment of Voucher Schedule
261,221.64

26 4 - O with expenditures totaling

| ACCOUNT | CY 2025 APPROP | EXPENDITURES | | | APPROP BALANCE | PERCENT EXPENDED |
|----------------------------|----------------------|-----------------------|------------------------------|-------------------|----------------------|---------------------|
| | | BEGINNING 02/01/26 | PERIOD 2/1/2026-2/28/2026 | YTD | | |
| 503 Hospitalization | 981,000.00 | 72,894.44 | 73,765.76 | 146,660.20 | 834,339.80 | 15% |
| 601 Contract Services | 367,287.46 | 21,866.35 | 43,950.04 | 65,816.39 | 301,471.07 | 18% |
| 608 Software Services | 85,000.00 | - | 36,635.44 | 36,635.44 | 48,364.56 | 43% |
| 701 Materials and Supplies | 190,250.00 | 3,051.01 | 2,186.21 | 5,237.22 | 185,012.78 | 3% |
| 801 Equipment | 113,000.00 | 4,140.34 | 1,185.26 | 5,325.60 | 107,674.40 | 5% |
| 901 Other | 455,632.16 | 660.20 | 86,034.72 | 86,694.92 | 368,937.24 | 19% |
| 902 Travel | 82,858.52 | 3,296.45 | 2,725.74 | 6,022.19 | 76,836.33 | 7% |
| 903 Advertising | 100,000.00 | - | - | - | 100,000.00 | 0% |
| 908 Utilities | 190,000.00 | - | 14,738.47 | 14,738.47 | 175,261.53 | 8% |
| 940 Lease Expenses | 437,285.00 | 14,548.46 | - | 14,548.46 | 422,736.54 | 3% |
| 999 Transfers Out | 12,527,400.00 | - | - | - | 12,527,400.00 | 0% |
| TOTAL | 15,529,713.14 | 120,457.25 | 261,221.64 | 381,678.89 | 15,148,034.25 | 2% |

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule 26 4 - D with expenditures totaling

| ACCOUNT | CY 2025 APPROP | EXPENDITURES | | | APPROP BALANCE | PERCENT EXPENDED |
|--------------------|-------------------|-----------------------|------------------------------|----------|-------------------|---------------------|
| | | BEGINNING 02/01/26 | PERIOD 2/1/2026-2/28/2026 | YTD | | |
| 901 Other Expenses | 149,882.68 | - | - | - | 149,882.68 | 0% |
| TOTAL | 149,882.68 | - | - | - | 149,882.68 | 0% |

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule 26 4 - R with expenditures totaling
209,096.74

| ACCOUNT | CY 2025 APPROP | EXPENDITURES | | | APPROP BALANCE | PERCENT EXPENDED |
|-----------------------|-------------------|-----------------------|------------------------------|-------------------|---------------------|---------------------|
| | | BEGINNING 02/01/26 | PERIOD 2/1/2026-2/28/2026 | YTD | | |
| 601 Service Contracts | 8,160.00 | 209,568.48 | 209,096.74 | 418,665.22 | (410,505.22) | 5131% |
| TOTAL | 8,160.00 | 209,568.48 | 209,096.74 | 418,665.22 | (410,505.22) | 5131% |

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule 26 4 - C with expenditures totaling
34,750.00

| ACCOUNT | CY 2025 APPROP | EXPENDITURES | | | APPROP BALANCE | PERCENT EXPENDED |
|-----------------------|----------------------|-----------------------|------------------------------|------------------|----------------------|---------------------|
| | | BEGINNING 02/01/26 | PERIOD 2/1/2026-2/28/2026 | YTD | | |
| 601 Service Contracts | 12,281,657.43 | 1,377.79 | 34,750.00 | 36,127.79 | 12,245,529.64 | 0% |
| TOTAL | 12,281,657.43 | 1,377.79 | 34,750.00 | 36,127.79 | 12,245,529.64 | 0% |

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule 26 4 - F with expenditures totaling

| ACCOUNT | CY 2025 APPROP | EXPENDITURES | | | APPROP BALANCE | PERCENT EXPENDED |
|-------------------|-------------------|-----------------------|------------------------------|----------|-------------------|---------------------|
| | | BEGINNING 02/01/26 | PERIOD 2/1/2026-2/28/2026 | YTD | | |
| 999 Transfers Out | 200,000.00 | - | - | - | 200,000.00 | 0% |
| TOTAL | 200,000.00 | - | - | - | 200,000.00 | N/A |

MOTION:
SECOND:
DISCUSSION:

Mr. Miller
Mrs. Bennett

Roll Call:

Mrs. Bennett Yes No Abstain
Mrs. Kelper Yes No Abstain
Mr. Lair Yes No Abstain
Mr. Mann Yes No Abstain

Mr. Miller Yes No Abstain
Mr. Sanchez Yes No Abstain
Mr. Welby Yes No Abstain


President

BY OFFICIAL ACTION OF THE BOARD

3/18/2026

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

March 18, 2026

Resolution: 26-16(A)

WHEREAS, pursuant to Ohio Revised Code 5126.032, the Ethics Council of the Geauga County Board of Developmental Disabilities on March 18, 2026, has conducted a review of the following direct services contracts; and

WHEREAS, the Ethics Council hereby certifies to the Board the following recommendations:

A Locally Funded Services Agreement with Sharon Argento, in an amount of \$12,000.00 for NMT purposes. Approved Disapproved

A Locally Funded Services Agreement with Robyn Katzenstein, in an amount of \$10,000.00 for NMT purposes. Approved Disapproved

NOW, THEREFORE, BE IT RESOLVED that the Geauga County Board of Developmental Disabilities approves the above listed contract,

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mr. Lair*

SECOND: *Mr. Miller*

DISCUSSION:

ROLL CALL:

| | | | | | | | |
|--------------|---|----|---------|-------------|---|----|---------|
| Mrs. Bennett | <input checked="" type="checkbox"/> Yes | No | Abstain | Mr. Miller | <input checked="" type="checkbox"/> Yes | No | Abstain |
| Mrs. Keiper | <input checked="" type="checkbox"/> Yes | No | Abstain | Mr. Sanchez | <input checked="" type="checkbox"/> Yes | No | Abstain |
| Mr. Lair | <input checked="" type="checkbox"/> Yes | No | Abstain | Mr. Welty | <input checked="" type="checkbox"/> Yes | No | Abstain |
| Mr. Mann | <input checked="" type="checkbox"/> Yes | No | Abstain | | | | |

BOARD PRESIDENT March 18, 2026

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

March 18, 2026

Resolution: 26-17(A)

WHEREAS, the Geauga County Board of Developmental Disabilities (GCBDD) is responsible for supporting the continuity and stability of services for individuals with developmental disabilities in Geauga County; and

WHEREAS, a recent residential provider transition created an urgent need to stabilize staffing and maintain uninterrupted services for individuals with significant and complex support needs; and

WHEREAS, The Metzenbaum Foundation provided emergency financial assistance to support a new residential provider that assumed responsibility for a home and incurred substantial overtime and staffing costs during the transition.

BE IT RESOLVED that the Geauga County Board of Developmental Disabilities approves a grant to The Metzenbaum Foundation in an amount not to exceed \$20,000 to reimburse emergency staffing-related expenses incurred during this transition.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mrs. Keiper*

SECOND: *Mr. Sanchez*

DISCUSSION:

ROLL CALL:

| | | | | | | | |
|--------------|------------|----|---------|-------------|------------|----|---------|
| Mrs. Bennett | <u>Yes</u> | No | Abstain | Mr. Miller | <u>Yes</u> | No | Abstain |
| Mrs. Keiper | <u>Yes</u> | No | Abstain | Mr. Sanchez | <u>Yes</u> | No | Abstain |
| Mr. Lair | <u>Yes</u> | No | Abstain | Mr. Welty | <u>Yes</u> | No | Abstain |
| Mr. Mann | <u>Yes</u> | No | Abstain | | | | |



BOARD PRESIDENT March 18, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

March 18, 2026

Resolution: 26-18(A)

BE IT RESOLVED to approve Locally Funded Services Agreement Addendum with:

- Active Day OH, Inc., in an amount of \$15,000.00 for Community Employment

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mr. Miller*

SECOND: *Mrs. Bennett*

DISCUSSION:

ROLL CALL:

| | | | | | | | |
|--------------|--------------------------------------|--------------------------|-------------------------------|-------------|--------------------------------------|--------------------------|-------------------------------|
| Mrs. Bennett | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Abstain | Mr. Miller | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Abstain |
| Mrs. Keiper | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Abstain | Mr. Sanchez | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Abstain |
| Mr. Lair | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Abstain | Mr. Welty | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Abstain |
| Mr. Mann | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Abstain | | | | |



BOARD PRESIDENT March 18, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

March 18, 2026

Resolution: 26-19(A)

BE IT RESOLVED to approve the list of disposal of assets due to the items being unusable, broken, or outdated:

- 2013 Ford E450 15 Passenger Van #20

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mrs. Keiper

SECOND:

Mr. Lair

DISCUSSION:

ROLL CALL:

Mrs. Bennett

Yes

No

Abstain

Mr. Miller

Yes

No

Abstain

Mrs. Keiper

Yes

No

Abstain

Mr. Sanchez

Yes

No

Abstain

Mr. Lair

Yes

No

Abstain

Mr. Welty

Yes

No

Abstain

Mr. Mann

Yes

No

Abstain

BOARD PRESIDENT March 18, 2026

**GEAUGA COUTNY BOARD OF
DEVELOPMENTAL DISABILITES**

**Board Meeting Agenda
For March 18, 2026**

- I. **Call to Order and Roll Call: 7:01pm**
 - a. Roll Call 2026 Board
 - b. Approval of Minutes from February 2026
- II. **Financials:**
 - a. Financial Statement Review: February
 - b. Financial Transactions and Voucher Approvals: February
- III. **New Business:**
 - a. Approvals:
 - i. Ethics Approval
 - ii. Metzenbaum Foundation Carnival Grant
 - iii. LFSA Approval
 - iv. Disposal of Assets
 - b. **Board Status Reports/Program Reports:**
 - c. **Issues:**
 - i. Nothing at this time
- IV. **General Announcements:**
- V. **Other Business -Comments from the floor:**
- VI. **Adjournment: 7:28pm**
Next Board Meeting: April 15, 2026

Summary of Discussion:

- VII. **Call to Order and Roll Call: 7:01pm**
- VIII. **Financials:**
 - a. Financials were reviewed by Mrs. Davis
- IX. **New Business:**
 - a. Approvals:
 - i. Metzenbaum Foundation Grant:
Mr. Rice provided an overview to the Board regarding the purpose of the request and the circumstances that led to the need for financial assistance.
 - b. **Board Status Reports/Program Reports:**
 - i. The agency's board status reports and program reports were placed in the board book prior to the meeting and reviewed by Mr. Rice during the meeting.
 - c. **Issues:**
 - i. There were no issues to discuss.
- X. **General Announcements:**

a. Board President, Mr. Lair called for any further general announcement from the board or the public:

i. Mr. Rice informed the board about a lawsuit that was recently filed in which the Board of DD and numerous other public entities within Geauga County were named as defendants. The lawsuit has been sent to our insurance carrier, which has opened a claim and will provide the board with legal representation. Don indicated further details will be shared with the board as they develop, but he wanted the board to be generally aware of the lawsuit.

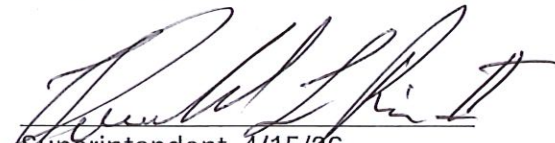
XI. **Other Business -Comments from the floor:**

a. Board President, Mr. Lair called for any other business or comments from the board or public:

XII. **Adjournment: 7:28pm**


Board President, Mr. Lair adjourned the meeting at 7:28pm because the agenda was completed.

Submitted:



Superintendent, 4/15/26

Approval:



Board President, 4/15/26

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co Prosecutor

