

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

**BOARD MINUTES**

*January 18, 2023*

**Board Members Present**

Laura Janson  
Richard Suttell  
Uschy Keiper  
Mark Jackson  
Martin Miller  
Dave Lair

**Administration**

Donald Rice  
Rean Davis  
Janice Chesnes  
Kellie Tvergyak-Oznowich  
Richelle Mills  
Meredith Myers  
Tami Setlock  
Megan Thirion

**Board Members Absent**

Stacey Wilder

**I. Call to Order:**

- a. Roll Call 2022 Board:  
A call of the roll indicated that all Board Members were present, except Mrs. Wilder. There being a quorum present, Mrs. Janson, President of the Board, called the meeting to order.
- b. Approval of Minutes:  
Mrs. Tvergyak-Oznowich presented Resolution 22-127(A) to approve the minutes for the December 14, 2022, meeting. This resolution was approved.
- c. Roll Call 2023 Board:  
A call of the roll indicated that all Board Members were present except Mrs. Wilder. There being a quorum present, Mrs. Janson, President of the Board, called the meeting to order.
- d. Election of Officers:  
Mrs. Tvergyak-Oznowich presented Resolution 23-01(A) to elect the officers of the 2023 Geauga DD Board. Mrs. Janson was elected President. Mr. Suttell was elected Vice President. Mrs. Keiper was elected Secretary. This resolution was approved.
- e. Appoint Finance Committee:  
Mrs. Tvergyak-Oznowich presented Resolution 23-02(A) to appoint the 2023 Geauga DD Board Finance Committee. Mrs. Janson, Mr. Lair, and Mr. Jackson were elected. This resolution was approved.
- f. Approval of Donations:  
Mrs. Tvergyak-Oznowich presented Resolution 23-01(D) approving donations to the program. This resolution was accepted and approved.
- g. Personnel Actions:  
No personnel actions were presented.

**II. Financial**

- a. Financial Statement Review:  
Mrs. Davis provided a review of the financial statements of all funds for the time period processed in December of 2022. See attached.
- b. Ethics Recommendations:  
Mrs. Tvergyak-Oznowich presented Resolution 23-03(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich presented Resolutions 22-23(B) detailing financial transactions and Resolution 22-24(B) approving voucher schedules for the period indicated. These resolutions were approved.

**III. Board Status Reports:**

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Population Served, Waiver & Wait List, Employment and Habilitation Services, Human Resources, and Unmet Needs.

**IV. Program Reports:**

Mr. Rice reviewed reports from Geauga DD programs; also, NPower Services, Maple Leaf Community Residences, and Metzenbaum Foundation.

**V. New Business:**

a. Approvals:

i. Appoint NEON Representative:

Mrs. Tvergyak-Oznowich presented Resolution 23-04(A) approving Don Rice as the rep. for NEON, and Dave Carlson and Tami Setlock as the alternates. This resolution was approved.

ii. Appoint Family First Council Representative:

Mrs. Tvergyak-Oznowich presented Resolution 23-05(A) approving Don Rice as the rep. for Family First Council, and Dave Carlson and Tami Setlock as the alternates. This resolution was approved.

iii. Cash Transfer:

Mrs. Tvergyak-Oznowich presented Resolution 23-06(A) approving a cash transfer for waiver match obligations and unemployment claims. This resolution was approved.

iv. Then and Now:

Mrs. Tvergyak-Oznowich presented Resolution 23-07(A) approving a Then and Now certification. This resolution was approved.

v. NPower Services Grant Request:

Mrs. Tvergyak-Oznowich presented Resolution 23-08(A) approving a grant request made by NPower Services for Project Kindness. This resolution was approved.

vi. Fiscal Coordinator Job Description:

Mrs. Tvergyak-Oznowich presented Resolution 23-09(A) approving the changes to the Fiscal Coordinator job description. This resolution was approved.

vii. OSC Policy Change:

Mrs. Tvergyak-Oznowich presented Resolution 23-10(A) approving changes to the OSC Governance Policy. This resolution was approved.

viii. Disposal of Assets:

Mrs. Tvergyak-Oznowich presented Resolution 23-11(A) approving the list of disposal of assets. This resolution was approved.

b. Issues

i. Fiscal Projections:

Mrs. Davis presented to the Board the Fiscal projections for the future.

ii. Rainbow of Hope School:

Mr. Rice updated the Board on the progress of the building of the Rainbow of Hope School.

**VI. General Announcements:**

Mrs. Janson called for any other general announcements from the Board or the public:

**VII. Other Business – comments from the floor:**

Mrs. Janson called for any other business from the Board or the public:

**VIII. Adjournment**

***The Next Board meeting will be on February 15, 2023.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Board President

*cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor*

# Geauga County Board of DD Revenue and Expense Report

12/1/2022-12/31/2022

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
<b>REVENUE</b>						
401	Property and Other Taxes	11,061,990.00	.00	11,446,141.91	(384,151.91)	103%
410	State Reimbursement-Real Estate	1,215,142.00	.00	1,192,764.80	22,377.20	98%
412	Federal Grants	540,000.00	14,507.18	883,544.54	(343,544.54)	164%
413	State Revenues	600,000.00	53,592.25	808,718.66	(208,718.66)	135%
420	Fees	685,000.00	4,150.00	665,513.08	19,486.92	97%
450	Interest	5,000.00	.00	1,641.89	3,358.11	33%
451	Donations	.00	346.00	23,565.29	(23,565.29)	--
452	Other Revenue	10,000.00	37.67	390,780.62	(380,780.62)	3908%
457	Reimbursements	.00	.00	1,335.84	(1,335.84)	--
		<b>\$14,117,132.00</b>	<b>\$72,633.10</b>	<b>\$15,414,006.63</b>	<b>(\$1,296,874.63)</b>	<b>109%</b>
<b>EXPENSE</b>						
501	Salaries	3,394,000.00	389,286.82	3,345,585.47	48,414.53	99%
502	Medicare	50,000.00	5,704.23	47,621.22	2,378.78	95%
503	Hospitalization	730,000.00	67,567.82	714,575.00	15,425.00	98%
504	OPERS	464,000.00	33,807.37	429,886.73	34,113.27	93%
505	Workers Compensation	.00	.00	.00	.00	--
506	Unemployment	20,000.00	.00	.00	20,000.00	0%
507	STRS	16,000.00	1,596.23	14,825.08	1,174.92	93%
601	Contract Services	938,801.79	23,066.71	473,742.49	465,059.30	50%
701	Materials and Supplies	526,275.05	30,144.78	414,763.90	111,511.15	79%
801	Equipment	184,858.31	14,264.24	150,857.53	34,000.78	82%
901	Other	312,540.45	224.00	232,987.56	79,552.89	75%
902	Travel	95,811.76	6,857.46	53,133.12	42,678.64	55%
903	Advertising	32,000.00	.00	23,587.34	8,412.66	74%
601	Res Svc (2063) Contract Services	11,307,063.63	1,471,193.90	10,609,825.75	697,237.88	94%
601	Capital (4023) Contract Services	663,581.06	.00	162,301.97	501,279.09	24%
901	Donation (2058) Other Expenses	36,233.40	124.82	18,568.58	17,664.82	51%
		<b>\$18,771,165.45</b>	<b>\$2,043,838.38</b>	<b>\$16,692,261.74</b>	<b>\$2,078,903.71</b>	<b>89%</b>
<b>INTERFUND TRANSFERS</b>						
499	Transfers In-2063	9,935,000.00	.00	9,935,000.00	.00	100%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	.00	9,935,000.00	65,000.00	99%