

GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

July 16th, 2025
Board Meeting Minutes



**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

**Board Meeting Agenda
July 16, 2025**

- I. **Call to Order and Roll Call:** 6:01
 - a. Roll Call 2025 Board
 - b. Approval of Minutes from June, 2025
- II. **Financials:**
 - a. Financial Statement Review
 - b. Financial Transactions and Voucher Approvals
- III. **New Business:**
 - a. Approvals:
 - i. Supplemental Appropriation
 - ii. LFSA
 - iii. Grant ABC
 - iv. The Metzenbaum Foundation
 - v. Job Description
 - vi. Ohio Schools Council - Electric Audit Service
 - vii. Disposal of Assets
 - b. Board Status Reports/Program Reports:
 - c. Issues:
 - i. State Budget Updates
 - ii. 2025 Goals
- IV. **General Announcements:**
- V. **Other Business-Comments from the floor:**
- VI. **Executive Session:** 6:36pm
 - a. Pursuant to ORC 121.22(G)(1) To consider the employment and compensation of a public employee.
- VII. **Adjournment:** 6:59pm
Next Board Meeting: September 17, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

July 16, 2025

July, 16 2025 Board Meeting

a. Roll Call 2025 Board 6:01

ROLL CALL:

Mrs. Janson	Here	Absent
Mrs. Keiper	Here	Absent
Mrs. Wilder	Here	Absent
Mr. Lair	Here	Absent
Mr. Miller	Here	Absent
Mr. Sanchez	Here	Absent
Mr. Welty	Here	Absent

6:15pm arrived, Mr. Sanchez



BOARD PRESIDENT July 16, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

July 16, 2025

Resolution: 25-45(A)

BE IT RESOLVED to approve the June 18, 2025 Board meeting minutes.

MOTION: *Ms. Miller*

SECOND: *Mr. Lair*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Wilder	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain

Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Sanchez	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Welty	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain



BOARD PRESIDENT July 16, 2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 25- 11- (B)

Financial Transactions

June, 2025

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated 7/16/2025 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

Operating Fund (2027)

Payroll and Related Encumbrances:

<u>Account</u>	<u>Amount</u>
501 - Salaries	\$ 286,270.01
502 - Medicare	\$ 4,050.50
504 - PERS	\$ 38,144.22
505 - Workers Comp	\$ -
506 - Unemployment	\$ -
507 - STRS	\$ 1,101.94
	<u>\$ 329,566.67</u>

Pay Dates: 6/13/2025,6/27/2025

Purchase Orders:

<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>	<u>Description</u>	<u>Number</u>
BMT INC	4023	\$ 11,590.67	Install New Freezemaster	2025-00002816
BRAKEFIRE INC	2027	\$ 4,000.00	Fire System Service	2025-00002792
INTERFINISH, LLC	4023	\$ 11,701.33	Vestibular Room Flooring	2025-00002679
JUNCTION AUTO SALES INC	2027	\$ 5,500.00	Service and Maintenance	2025-00002677
LOGICALIS, INC	2027	\$ 7,174.99	Panic Button Integration	2025-00002627
MATASICH LAW LLC	2027	\$ 2,800.00	Legal Consultation	2025-00002703
PORTMAN ELECTRIC INC	4023	\$ 69,145.00	New Generator House C/D	2025-00002630
PRESTON FORD	2027	\$ 10,000.00	Service and Maintenance	2025-00002799
R & D HEATING & SHEET METAL	2027	\$ 5,000.00	HVAC Transportation Facility	2025-00002784
		<u>\$ 126,911.99</u>		

MOTION:

Mrs. Janson

SECOND:

Mr. Welty

DISCUSSION:

ROLL CALL:

Mrs. Janson	<u>Yes</u>	No	Abstain
Mrs. Keiper	<u>Yes</u>	No	Abstain
Mrs. Wilder	<u>Yes</u>	No	Abstain
Mr. Lair	<u>Yes</u>	No	Abstain

Mr. Miller	<u>Yes</u>	No	Abstain
Mr. Sanchez	<u>Yes</u>	No	Abstain
Mr. Welty	<u>Yes</u>	No	Abstain



President

BY OFFICIAL ACTION OF THE BOARD

7/16/2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 25- 12- (B)

Voucher Approval - June, 2025

BE IT RESOLVED to confirm the payment of Voucher Schedule
161,804.21

25 12 - O with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 06/01/25	PERIOD 6/1/2025-6/30/2025	YTD		
503 Hospitalization	954,285.00	353,968.25	71,085.22	425,053.47	529,231.53	45%
601 Contract Services	546,961.27	203,587.86	59,423.57	263,011.43	283,949.84	48%
701 Materials and Supplies	185,578.50	17,360.98	6,278.82	23,639.80	161,938.70	13%
801 Equipment	108,000.00	49,028.98	1,268.86	50,297.84	57,702.16	47%
901 Other	521,393.34	371,542.77	4,719.68	376,262.45	145,130.89	72%
902 Travel	90,190.92	21,730.77	6,898.81	28,629.59	61,561.33	32%
903 Advertising	70,000.00	28,478.96	12,129.25	40,608.21	29,391.79	58%
940 Lease Expenses	282,140.59	-	-	-	282,140.59	0%
999 Transfers Out	11,529,000.00	10,500,000.00	-	10,500,000.00	1,029,000.00	91%
TOTAL	14,287,549.62	11,545,698.58	161,804.21	11,707,502.79	2,580,046.83	82%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 12 - D with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 06/01/25	PERIOD 6/1/2025-6/30/2025	YTD		
901 Other Expenses	2,500.00	-	-	-	2,500.00	0%
TOTAL	2,500.00	-	-	-	2,500.00	0%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 12 - R with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 06/01/25	PERIOD 6/1/2025-6/30/2025	YTD		
601 Service Contracts	11,863,946.90	4,006,572.30	1,573,222.36	5,579,794.66	6,284,152.24	47%
TOTAL	11,863,946.90	4,006,572.30	1,573,222.36	5,579,794.66	6,284,152.24	47%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 12 - C with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 06/01/25	PERIOD 6/1/2025-6/30/2025	YTD		
601 Service Contracts	220,150.00	22,563.00	-	22,563.00	197,587.00	10%
TOTAL	220,150.00	22,563.00	-	22,563.00	197,587.00	10%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 12 - F with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 06/01/25	PERIOD 6/1/2025-6/30/2025	YTD		
999 Transfers Out	1,500,000.00	-	-	-	1,500,000.00	0%
TOTAL	1,500,000.00	-	-	-	1,500,000.00	N/A

MOTION: *Mr. Miller*

SECOND:

DISCUSSION: *Mr. Janson*

Roll Call:

Mrs. Janson	<i>Yes</i>	No	Abstain
Mrs. Keiper	<i>Yes</i>	No	Abstain
Mrs. Wilder	<i>Yes</i>	No	Abstain
Mr. Lair	<i>Yes</i>	No	Abstain

Mr. Miller	<i>Yes</i>	No	Abstain
Mr. Sanchez	<i>Yes</i>	No	Abstain
Mr. Welly	<i>Yes</i>	No	Abstain

[Signature]
President

BY OFFICIAL ACTION OF THE BOARD

7/16/2025

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GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

July 16, 2025

Resolution: 25-46(A)

WHEREAS, it has been determined that additional buildings and grounds projects are necessary;

WHEREAS, the projects include replacing portions and sidewalks along the property and addressing other safety needs;

NOW, THEREFORE, BE IT RESOLVED, that a supplemental appropriation of \$25,000 is hereby approved for the MCR Construction Fund (4023-056-00-601) to cover the costs associated with making these repairs;

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mr. Miller

SECOND: Mrs. Janson

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Yes	No	Abstain



BOARD PRESIDENT July 16, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

July 16, 2025

Resolution: 25-47(A)

BE IT RESOLVED to approve a Locally Funded Services Agreement with:

- Alexis Marin , in an amount of \$1,000 for HPC and HPC Transportation services

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mrs. Janson*

SECOND: *Mrs. Keiper*

DISCUSSION:

ROLL CALL:

Mrs. Janson
Mrs. Keiper
Mrs. Wilder
Mr. Lair

<u>Yes</u>	No	Abstain
<u>Yes</u>	No	Abstain
<u>Yes</u>	No	Abstain
<u>Yes</u>	No	Abstain

Mr. Miller	<u>Yes</u>	No	Abstain
Mr. Sanchez	<u>Yes</u>	No	Abstain
Mr. Welty	<u>Yes</u>	No	Abstain



BOARD PRESIDENT July 16, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

July 16, 2025

Resolution: 25-48(A)

WHEREAS, the Geauga County Board of Developmental Disabilities (GCBDD) supports projects that improve services for individuals with developmental disabilities; and

WHEREAS, A Better Choice SLS, Inc. has requested funding to purchase a new Toyota Sienna minivan to support their transportation services; and

WHEREAS, GCBDD has agreed to award a grant not to exceed \$15,000.00 to help fund this purchase;

NOW, THEREFORE, BE IT RESOLVED that the GCBDD approves the grant agreement with A Better Choice SLS, Inc.,

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mrs. Keiper

SECOND:

Mr. Lair

DISCUSSION:

*Mr. Welty made a motion to add a payback clause.
Mr. Lair made the second motion. Approved unanimously.*

ROLL CALL:

Mrs. Janson

Yes

No

Abstain

Mr. Miller

Yes

No

Abstain

Mrs. Keiper

Yes

No

Abstain

Mr. Sanchez

Yes

No

Abstain

-6:15pm arrival

Mrs. Wilder

Yes

No

Abstain

Mr. Welty

Yes

No

Abstain

Mr. Lair

Yes

No

Abstain



BOARD PRESIDENT July 16, 2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

July 16, 2025

Resolution: 25-49(A)

WHEREAS, the Geauga County Board of Developmental Disabilities (GCBDD) previously entered into a contract with the Metzenbaum Foundation to administer the 2025 Summer Support Program for individuals with developmental disabilities in Geauga County; and

WHEREAS, due to an increase in the number of individuals served and the growing needs of the program, additional funding is necessary to ensure continued access to appropriate supports and services during the summer months;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves a contract addendum in the amount of Twenty Thousand Dollars (\$20,000.00) to fund these additional needs;

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mr. Lair

SECOND:

Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Janson
Mrs. Keiper
Mrs. Wilder
Mr. Lair

<u>Yes</u>	No	Abstain
<u>Yes</u>	No	Abstain
<u>Yes</u>	No	Abstain
<u>Yes</u>	No	Abstain

Mr. Miller	<u>Yes</u>	No	Abstain
Mr. Sanchez	<u>Yes</u>	No	Abstain
Mr. Welty	<u>Yes</u>	No	Abstain



BOARD PRESIDENT July 16, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

July 16, 2025

Resolution: 25-50(A)

BE IT RESOLVED to approve the following new Board Staff position:

- Business Coordinator

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mr. Miller*

SECOND: *Ms. Keiper*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<u>Yes</u>	No	Abstain
Mrs. Keiper	<u>Yes</u>	No	Abstain
Mrs. Wilder	<u>Yes</u>	No	Abstain
Mr. Lair	<u>Yes</u>	No	Abstain

Mr. Miller	<u>Yes</u>	No	Abstain
Mr. Sanchez	<u>Yes</u>	No	Abstain
Mr. Welty	<u>Yes</u>	No	Abstain



BOARD PRESIDENT July 16, 2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

July 16, 2025

Resolution: 25-51(A)

WHEREAS, the Geauga County Board of Developmental Disabilities (GCBDD) is committed to ensuring fiscal responsibility and the efficient use of public funds; and

WHEREAS, GCBDD has been made aware of an electric audit service that reviews the past five years of electric bills to verify correct distribution rate charges; and

WHEREAS, this audit service has identified billing discrepancies for other entities and recovered over \$1 million in refunds for public school districts; and

WHEREAS, the audit service requires no cost upfront, and the process involves minimal administrative effort, requiring only a board resolution, copies of the most recent two months of electric bills, and a signed letter of authorization for the consultant to review past billing records;

NOW, THEREFORE, BE IT RESOLVED, that the GCBDD hereby authorizes participation in the electric audit service;

BE IT FURTHER RESOLVED, that the Board authorizes the release of the last two months of electric bills and execution of a letter of authorization permitting the consultant to obtain and review the last five years of electric billing records on behalf of the Board;

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Ms. Keiper*

SECOND: *McLair*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<u>Yes</u>	No	Abstain
Mrs. Keiper	<u>Yes</u>	No	Abstain
Mrs. Wilder	<u>Yes</u>	No	Abstain
Mr. Lair	<u>Yes</u>	No	Abstain

Mr. Miller	<u>Yes</u>	No	Abstain
Mr. Sanchez	<u>Yes</u>	No	Abstain
Mr. Welty	<u>Yes</u>	No	Abstain



BOARD PRESIDENT July 16, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

July 16, 2025

Resolution: 25-52(A)

BE IT RESOLVED to approve the list of disposal of assets due to the items being unusable, broken, or outdated:

- 3 Office Printers

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mr. Miller*

SECOND: *Ms. Wilder*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<u>Yes</u>	No	Abstain
Mrs. Keiper	<u>Yes</u>	No	Abstain
Mrs. Wilder	<u>Yes</u>	No	Abstain
Mr. Lair	<u>Yes</u>	No	Abstain

Mr. Miller	<u>Yes</u>	No	Abstain
Mr. Sanchez	<u>Yes</u>	No	Abstain
Mr. Welty	<u>Yes</u>	No	Abstain



BOARD PRESIDENT July 16, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

July 16, 2025

Resolution: 25-53(A)

BE IT RESOLVED to adjourn into Executive Session: 6:30 pm

- a. Pursuant to ORC 121.22(G)(1) To consider the employment and compensation of a public employee.

MOTION: Mr. Lair

SECOND: Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Yes	No	Abstain



BOARD PRESIDENT July 16, 2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

**Board Meeting Agenda
For July 16, 2025**

- I. **Call to Order and Roll Call:** 6:01pm
 - a. Roll Call 2025 Board
 - b. Approval of Minutes from June 2025
- II. **Financials:**
 - a. Financial Statement Review: June 2025
 - b. Financial Transactions and Voucher Approvals
- III. **New Business:**
 - a. Approvals:
 - i. Supplemental Appropriation
 - ii. LFSA
 - iii. Grant ABC
 - iv. The Metzenbaum Foundation
 - v. Job Description
 - vi. Ohio Schools Council- Electric Audit Service
 - vii. Disposal of Assets
 - b. **Board Status Reports/Program Reports:**
 - c. **Issues:**
 - i. State Budget Updates
 - ii. 2025 Goals
- IV. **General Announcements:**
- V. **Other Business-Comments from the floor:**
- VI. **Executive Session:** 6:36pm
 - a. Pursuant to ORC 121.22(G)(1): To consider the employment and compensation of a public employee.
- VII. **Adjournment:** 6:59pm
Next Board Meeting: September 17, 2025

Summary of Discussion:

- VIII. **Call to Order and Roll Call:** 6:01pm
- IX. **Financials:**
 - a. Financials were reviewed by Mrs. Davis.
- X. **New Business:**
 - a. Approvals:
 - i. Supplemental Appropriation:
Mrs. Davis provided the Board with an explanation regarding the need for a supplemental appropriation, outlining the justification and detailing the necessary property improvements.

- ii. Grant ABC:
Mrs. Davis reviewed the standard process for obtaining a grant from GCBDD. Mr. Welty requested that a payback clause be included in both the current resolution and future grant agreements. Unanimous approval vote on the payback clause added to the resolution but the original resolution will need to be voted on in September meeting.
- iii. The Metzenbaum Foundation:
Mr. Rice explained to the board the need for the additional funding. The board members agreed to the importance of the program.
- iv. Ohio Schools Council – Electric Audit Service:
Mrs. Davis explained to the board the need to have the audit and the no risk factor to have it done. She further explained there will be a fee to the audit service if there are any recovered funds.
- v. Disposal of Assets:
Mrs. Keiper asked for clarification on the process for the listing of items to be disposed of. To which Mrs. Davis explained the procedure.

b. Board Status Reports/Program Reports:

- i. The agency's board status reports and program reports were placed in the board book prior to the meeting and reviewed by Mr. Rice during the meeting.

c. Issues:

- i. State Budget Updates:
Mr. Rice informed the Board of upcoming changes and updates from the State and how that could affect GCBDD.
- ii. 2025 Goals:
Mr. Rice informed the board that he 2025 goals are on schedule.

XI. General Announcements:

- a. Board President, Mr. Lair called for any further general announcement from the board or the public:
 - i. Mrs. Tvergyak-Oznovich highlighted the Cowboy Creamery in Middlefield and how they went above and beyond to make an individual feel special on his birthday.
 - ii. Mrs. Clemson announced upcoming happenings and events for MLCR.
 - iii. Mrs. Contizano announced upcoming rec activities for the Metzenbaum Foundation. Mr. Welty asked to have a sports schedule.

XII. Other Business-Comments from the floor:

- a. Board President, Mr. Lair called for any other business or comments from the board or public:
 - i. No other business or comments from the floor were made.

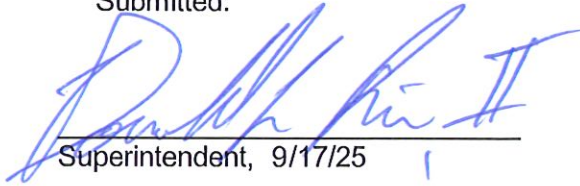
XIII. Executive Session: 6:36pm

- a. Pursuant to ORC 121.22(G)(1): To consider the employment and compensation of a public employee.

XIV. Adjournment: 6:59pm

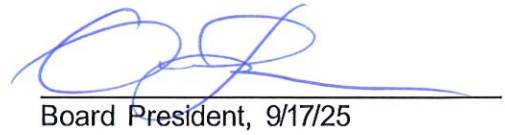
Board President, Mr. Lair adjourned the meeting at 6:59pm because the agenda was completed.

Submitted:



Superintendent, 9/17/25

Approval:



Board President, 9/17/25

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

