

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

September 21, 2022

Board Members Present

Laura Janson
Richard Suttell
Uschy Keiper
Mark Jackson
Dave Lair
Stacey Wilder
Martin Miller

Administration

Donald Rice
Dave Carlson
Kellie Tvergyak-Oznowich
Rean Davis
Megan Thirion
Janice Chesnes
Richelle Mills

Board Members Absent

I. Call to Order:

a. Roll Call 2022 Board:

A call of the roll indicated that all Board Members were present. There being a quorum present, Laura Janson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 22-85(A) to approve the minutes for the July 20, 2022, meeting. This resolution was approved.

c. Approval of Donations:

Mrs. Tvergyak-Oznowich introduced Resolution 22-05(D) to approve donations to the program. This resolution was approved.

d. Confirmation of Personnel Actions:

Mrs. Tvergyak-Oznowich introduced Resolution 22-04(P) approving personnel actions for the time period reported. This resolution was approved.

II. Financial

a. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in July. See attached.

b. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolution 22-86(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 22-13(B) detailing financial transactions and Resolution 22-14(B) approving voucher schedules for the period indicated. These resolutions were approved.

d. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in August. See attached.

e. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolution 22-87(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

f. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 22-15(B) detailing financial transactions and Resolution 22-16(B) approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Population Served, Waiver & Wait List, Employment and Habilitation Services, Human Resources, and Unmet Needs.

IV. Program Reports:

Mr. Rice reviewed reports from Geauga DD programs; also, Maple Leaf Community Residences, NPower Services, and Metzenbaum Foundation.

V. New Business:

a. Approvals:

- i. 2023 Budget Proposal:
Mrs. Tvergyak-Oznowich introduced Resolution 22-88(A) approving the proposed budget projection for 2023. This resolution was approved.
- ii. Grant Requests:
Mrs. Tvergyak-Oznowich introduced Resolution 22-89(A) approving grant requests made by A Better Choice SLS, Family Home Based Services program, Metzenbaum Sheltered Industries, and The Metzenbaum Foundation. This resolution was approved.
- iii. LFSAs for Transportation:
Mrs. Tvergyak-Oznowich introduced Resolution 22-90(A) approving Locally Funded Services Agreements for transportation with Chinae Edmonds, Danna Drayer, Denise Schoenwald, Garry Schoenwald, Geauga County Transit, Richard Chambers, Stephen Schoenwald, and William Koehl. This resolution was approved.
- iv. Solid Rock LFSAs Addendum:
Mrs. Tvergyak-Oznowich introduced Resolution 22-91(A) approving a Locally Funded Service Agreement Addendum with Solid Rock On Which We Stand for community employment services. This resolution was approved.
- v. Mandt Student Academy Contract:
Mrs. Tvergyak-Oznowich introduced Resolution 22-92(A) approving a contract with Mandt Student Academy for training and certification. This resolution was approved.
- vi. Board Policy and Procedures:
Mrs. Tvergyak-Oznowich introduced Resolution 22-93(A) approving Board Policies and Procedures 3.8 Behavior Support. This resolution was approved.
- vii. Disposal of Assets:
Mrs. Tvergyak-Oznowich introduced Resolution 22-94(A) approving of the disposal of an asset due to being unusable and damaged. This resolution was approved.
- viii. Signature Approval:
Mrs. Tvergyak-Oznowich introduced Resolution 22-95(A) approving the authorization of specified accounts and staff. This resolution was approved.

b. Issues

- i. Maple Leaf Grant:
Mr. Rice informed the Board that there will be a grant coming from MLCR at the next board meeting. The prices of building materials have gone up and so has the capital for repairs.
- ii. Rainbow of Hope Build Delay:
Mr. Rice discussed with the Board that the Geauga Building Dept. continues to put roadblocks on the building of the Rainbow of Hope facility.
- iii. GMHA/HIS:
Mr. Rice talked with the Board about the meeting he had with GMHA/HIS and the future plans for building community homes.
- iv. Annual Planning Retreat:
Mr. Rice discussed the time and place of the upcoming annual planning retreat.

VI. General Announcements:

Mrs. Janson called for any other general announcements from the Board or the public:

VII. Other Business – comments from the floor:

Mrs. Janson called for any other business from the Board or the public:

VIII. Executive Session:

- a. Mrs. Tvergyak-Oznowich introduced Resolution 22-96(A) approving to adjourn into Executive Session Pursuant to ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, ...
 - i. Mrs. Tvergyak-Oznowich introduced Resolution 22-97(A) approving an appropriation transfer to cover the Workers' Compensation Rebate Program. This resolution was approved.
 - ii. Mrs. Tvergyak-Oznowich introduced Resolution 22-98(A) approving staff bonuses for full-time and part-time employees. This resolution was approved

IX. Adjournment

The Next Board meeting will be on October 19, 2022.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Board President

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

Geauga County Board of DD Revenue and Expense Report

7/1/2022-7/31/2022

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	11,061,990.00	.00	6,164,121.22	4,897,868.78	56%
410	State Reimbursement-Real Estate	1,215,142.00	.00	591,356.47	623,785.53	49%
412	Federal Grants	540,000.00	73,451.15	635,519.60	(95,519.60)	118%
413	State Revenues	600,000.00	.00	403,769.41	196,230.59	67%
420	Fees	685,000.00	21,283.00	439,751.44	245,248.56	64%
450	Interest	5,000.00	376.72	521.34	4,478.66	10%
451	Donations	.00	705.85	22,582.54	(22,582.54)	--
452	Other Revenue	10,000.00	464.91	359,019.61	(349,019.61)	3590%
		\$14,117,132.00	\$96,281.63	\$8,616,641.63	\$5,500,490.37	61%

EXPENSE

501	Salaries	3,284,000.00	373,661.40	1,854,665.59	1,429,334.41	56%
502	Medicare	50,000.00	5,331.58	26,287.11	23,712.89	53%
503	Hospitalization	730,000.00	60,138.82	411,237.02	318,762.98	56%
504	OPERS	444,000.00	33,245.36	245,686.01	198,313.99	55%
505	Workers Compensation	130,000.00	.00	.00	130,000.00	0%
506	Unemployment	20,000.00	.00	.00	20,000.00	0%
507	STRS	16,000.00	1,635.89	8,537.81	7,462.19	53%
601	Contract Services	944,125.47	58,235.37	338,815.03	605,310.44	36%
701	Materials and Supplies	526,275.05	20,976.76	239,722.34	286,552.71	46%
.01	Equipment	184,858.31	28,629.73	102,736.44	82,121.87	56%
901	Other	312,540.45	687.00	134,895.49	177,644.96	43%
902	Travel	96,130.92	8,796.90	30,467.68	65,663.24	32%
903	Advertising	32,000.00	13,170.32	17,662.83	14,337.17	55%
601	Res Svc (2063) Contract Services	10,772,063.63	257,556.95	6,222,711.12	4,549,352.51	58%
601	Capital (4023) Contract Services	663,581.06	63,385.52	151,694.47	511,886.59	23%
901	Donation (2058) Other Expenses	36,233.40	142.08	4,050.02	32,183.38	11%
		\$18,241,808.29	\$925,593.68	\$9,789,168.96	\$8,452,639.33	54%

INTERFUND TRANSFERS

499	Transfers In-2063	9,400,000.00	1,000,000.00	6,500,000.00	2,900,000.00	69%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	1,000,000.00	6,500,000.00	3,500,000.00	65%

Geauga County Board of DD Revenue and Expense Report

8/1/2022-8/31/2022

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	11,061,990.00	9,834.52	6,173,955.74	4,888,034.26	56%
410	State Reimbursement-Real Estate	1,215,142.00	.00	591,356.47	623,785.53	49%
412	Federal Grants	540,000.00	(66,250.65)	569,268.95	(29,268.95)	105%
413	State Revenues	600,000.00	243,955.16	647,724.57	(47,724.57)	108%
420	Fees	685,000.00	71,285.44	511,036.88	173,963.12	75%
450	Interest	5,000.00	.00	521.34	4,478.66	10%
451	Donations	.00	100.00	22,682.54	(22,682.54)	--
452	Other Revenue	10,000.00	9,811.45	368,831.06	(358,831.06)	3688%
457	Reimbursements	.00	1,335.84	1,335.84	(1,335.84)	'--
		\$14,117,132.00	\$270,071.76	\$8,886,713.39	\$5,230,418.61	63%
EXPENSE						
501	Salaries	3,284,000.00	250,012.44	2,104,678.03	1,179,321.97	64%
502	Medicare	50,000.00	3,538.69	29,825.80	20,174.20	60%
503	Hospitalization	730,000.00	58,942.54	470,179.56	259,820.44	64%
504	OPERS	444,000.00	33,165.62	278,851.63	165,148.37	63%
505	Workers Compensation	130,000.00	.00	.00	130,000.00	0%
506	Unemployment	20,000.00	.00	.00	20,000.00	0%
507	STRS	16,000.00	1,103.81	9,641.62	6,358.38	60%
601	Contract Services	944,125.47	41,219.75	380,034.78	564,090.69	40%
01	Materials and Supplies	526,275.05	33,593.59	273,315.93	252,959.12	52%
801	Equipment	184,858.31	6,464.87	109,201.31	75,657.00	59%
901	Other	312,540.45	12,731.14	147,626.63	164,913.82	47%
902	Travel	96,130.92	3,072.34	33,540.02	62,590.90	35%
903	Advertising	32,000.00	.00	17,662.83	14,337.17	55%
601	Res Svc (2063) Contract Services	10,772,063.63	420,366.56	6,643,077.68	4,128,985.95	62%
601	Capital (4023) Contract Services	663,581.06	.00	151,694.47	511,886.59	23%
901	Donation (2058) Other Expenses	36,233.40	12,137.99	16,188.01	20,045.39	45%
		\$18,241,808.29	\$876,349.34	\$10,665,518.30	\$7,576,289.99	58%
INTERFUND TRANSFERS						
499	Transfers In-2063	9,400,000.00	.00	6,500,000.00	2,900,000.00	69%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	.00	6,500,000.00	3,500,000.00	65%