

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

BOARD MINUTES

February 21, 2024

Board Members Present

Laura Janson
Richard Suttell
Mark Jackson
Dave Lair
Martin Miller

Administration

Dave Carlson
Janice Chesnes
Rean Davis
Richelle Mills
Megan Thirion
Tami Setlock

Board Members Absent

Stacey Wilder
Uschy Keiper

I. Call to Order:

a. Roll Call 2024 Board:

A call of the roll indicated that all Board Members were present, except Mrs. Keiper and Mrs. Wilder. There being a quorum present, Mrs. Janson, President of the Board, called the meeting to order

b. Approval of Donations:

There were no donations to approve.

c. Personnel Actions:

Resolution 24-02(P) was presented approving personnel actions. This resolution was accepted and approved.

II. Financial

a. Financial Statement Review:

Mrs. Davis provided a review of the financial statements of all funds for the time period processed in January 2024. See attached.

b. Ethics Recommendations:

Resolution 24-03(A) was presented to approve the ethics recommendation for the time period processed in January 2024. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Resolution 24-01(B) was presented detailing financial transactions and Resolution 24-02(B) was presented approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Carlson reviewed status reports.

IV. Program Reports:

Mr. Carlson reviewed program reports.

V. New Business:

a. Approvals:

i. Then & Now Certification:

Resolution 24-15(A) was presented approving a Then & Now Certification for The Fine Arts Association for art therapy services. This resolution was approved.

- ii. Cash Transfer:
Resolution 24-16(A) was presented approving a Cash Transfer supporting waiver match and LFSAs. This resolution was approved.
 - iii. LFSAs:
Resolution 24-17(A) was presented approving locally funded services agreements. This resolution was approved.
 - iv. Contract:
Resolution 24-18(A) was presented approving a contract with Josefina Bandy. This resolution was approved.
 - v. Agreement:
Resolution 24-19(A) was presented approving an agreement with Reese Disability Services LLC. This resolution was approved.
 - vi. Grant MSI:
Resolution 24-20(A) was presented approving a grant to MSI. This resolution was approved.
 - vii. Grant Metzenbaum Foundation:
Resolution 24-21(A) was presented approving a grant to the Metzenbaum Foundation. This resolution was approved.
 - viii. Disposal of Assets:
Resolution 24-22(A) was presented approving a list of disposal of assets. This resolution was approved.
- b. Issues:
- i. SYNERGY Donation:
Mr. Carlson informed the Board of the plan to support the SYNERGY conference with a \$250 contribution, as has been done for the past few years.
 - ii. New Maple Leaf Houses:
Mr. Carlson reviewed photos of construction progress on the Park Rd. and Daniels Rd. homes in Chardon, both of which are completely framed and drywalled. Mr. Carlson also noted that a grant for Maple Leaf would be introduced at next month's meeting to close out funding for the projects.
 - iii. MSI Provider Loan Program:
Mr. Carlson said that following last month's resolution related to approving funding for MSI's planned move to a new location, MSI is now considering applying to The Metzenbaum Foundation's Provider Loan Program to assist with funding.
 - iv. DD Awareness Overview:
Mr. Carlson informed the board of plans in place for DD Awareness month in March.
 - v. LGCA Contract:
Mr. Carlson noted that the LGCA IT support contract is still pending review by the Geauga County Automatic Data Processing board, and we are awaiting information on their expected timeline.
 - vi. Property Tax Exemption:
Mr. Carlson informed the Board that the Geauga Commissioners' office plans to appeal the Geauga County Auditor's determination about the Metzenbaum Center property's tax-exempt status to the Ohio Tax Commissioner; the appeal process timeframe is unknown.
 - vii. March 18th Budget Commission Meeting:
Mr. Carlson shared that the annual Budget Commission meeting has been scheduled for 10am on March 18th, and all Levied departments have been invited to attend.

VI. General Announcements:

Mrs. Janson called for any other general announcements from the Board or the public:

VII. Other Business – comments from the floor:

Mrs. Janson called for any other business from the Board or the public:

VIII. Adjournment:

Mrs. Janson, board president adjourned the meeting.

The Next Board meeting will be on March 20, 2024.

Submitted:

Approval:

Superintendent

Board President

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

Geauga County Board of DD Revenue and Expense Report

1/1/2024-1/31/2024

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	12,175,414.00	.00	.00	12,175,414.00	0%
410	State Reimbursement-Real Estate	1,194,227.00	.00	.00	1,194,227.00	0%
412	Federal Grants	850,000.00	100,417.79	100,417.79	749,582.21	12%
413	State Revenues	700,000.00	46,295.23	46,295.23	653,704.77	7%
420	Fees	365,000.00	59,208.64	59,208.64	305,791.36	16%
450	Interest	.00	6,906.88	6,906.88	(6,906.88)	--
451	Donations	20,000.00	300.00	300.00	19,700.00	2%
452	Other Revenue	400,000.00	192.43	192.43	399,807.57	0%
452.0104	Other Revenue Real Estate Fee Fund	.00	.00	.00	.00	--
457	Reimbursements	.00	.00	.00	.00	--
		\$15,704,641.00	\$213,320.97	\$213,320.97	\$15,491,320.03	1%

EXPENSE

501	Salaries	3,756,000.00	294,158.96	294,158.96	3,461,841.04	8%
502	Medicare	55,000.00	4,173.82	4,173.82	50,826.18	8%
503	Hospitalization	843,000.00	63,834.94	63,834.94	779,165.06	8%
504	OPERS	502,000.00	37,178.95	37,178.95	464,821.05	7%
505	Workers Compensation	15,000.00	.00	.00	15,000.00	--
506	Unemployment	2,000.00	.00	.00	2,000.00	0%
507	STRS	18,000.00	1,128.18	1,128.18	16,871.82	6%
601	Contract Services	826,074.56	38,141.30	38,141.30	787,933.26	5%
701	Materials and Supplies	207,683.71	43,156.50	43,156.50	164,527.21	21%
801	Equipment	110,000.00	2,728.40	2,728.40	107,271.60	2%
901	Other	300,000.00	30,675.73	30,675.73	269,324.27	10%
902	Travel	82,890.28	3,975.45	3,975.45	78,914.83	5%
903	Advertising	41,963.07	.00	.00	41,963.07	0%
601	Res Svc (2063) Contract Services	11,125,921.55	158,838.67	158,838.67	10,967,082.88	1%
601	Capital (4023) Contract Services	252,848.47	13,849.81	13,849.81	238,998.66	5%
901	Donation (2058) Other Expenses	405,000.00	.00	.00	405,000.00	0%
		\$18,543,381.64	\$691,840.71	\$691,840.71	\$17,851,540.93	4%

INTERFUND TRANSFERS

499	Transfers In-2063	10,600,000.00	.00	.00	10,600,000.00	0%
499	Transfers In-2096	.00	.00	.00	.00	0%
999	Transfers Out-2027	10,883,000.00	.00	.00	10,883,000.00	0%
999	Transfers Out-2096	.00	.00	.00	.00	#DIV/0!