

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

November 16, 2022

Board Members Present

Laura Janson
Richard Suttell
Uschy Keiper
Mark Jackson
Dave Lair
Martin Miller

Administration

Donald Rice
Dave Carlson
Kellie Tvergyak-Oznowich
Rean Davis
Megan Thirion
Janice Chesnes
Richelle Mills
Tami Setlock
Meredith Myers

Board Members Absent

Stacey Wilder

I. Call to Order:

- a. Roll Call 2022 Board:
A call of the roll indicated that all Board Members were present, except Mrs. Wilder who was present on Zoom. There being a quorum present, Laura Janson, President of the Board, called the meeting to order.
- b. Approval of Minutes:
Mrs. Tvergyak-Oznowich introduced Resolution 22-106(A) to approve the minutes for the October 16, 2022, meeting. This resolution was approved.
- c. Donations:
Mrs. Tvergyak-Oznowich introduced Resolution 22-06(D) to approve donations to the program. This resolution was approved.
- d. Personnel Actions:
Mrs. Tvergyak-Oznowich introduced Resolution 22-06(P) approving personnel actions. This resolution was approved.
- e. Resolutions of Appreciation:
Mrs. Tvergyak-Oznowich introduced Resolution 22-107(A) approving a resolution of appreciation to Brian Kerman on his retirement and over 34 years of service to Geauga DD. This resolution was approved.

II. Financial

- a. Financial Statement Review:
Mr. Carlson provided a review of the financial statements of all funds for the time period processed in October. See attached.
- b. Ethics Recommendations:
Mrs. Tvergyak-Oznowich introduced Resolution 22-108(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.
- c. Financial Transactions and Voucher Approvals:
Mrs. Tvergyak-Oznowich introduced Resolutions 22-19(B) detailing financial transactions and Resolution 22-20(B) approving voucher schedules for the period indicated. These resolutions were approved.
- d. Ethics Approval Brenda Powell:
Mrs. Tvergyak-Oznowich introduced Resolution 22-109(A) approving the ethics recommendation for full-time board employee Brenda Powell to work part-time as an Independent Provider. The Board found no conflicts of scheduling or conflicts of interest. This resolution was approved.

III. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Population Served, Waiver & Wait List, Employment and Habilitation Services, Human Resources, and Unmet Needs.

IV. Program Reports:

Mr. Rice reviewed reports from Geauga DD programs; also, NPower Services, and Metzenbaum Foundation.

V. New Business:

a. Approvals:

i. Cash Transfer:

Mrs. Tvergyak-Oznowich introduced Resolution 22-110(A) approving a cash transfer to be used for locally funded services. This resolution was approved.

ii. MLCR Grant Request:

Mrs. Tvergyak-Oznowich introduced Resolution 22-111(A) approving a grant request made by Maple Leaf Community Residences for construction and related costs. This resolution was approved.

iii. MLCR Grant Request:

Mrs. Tvergyak-Oznowich introduced Resolution 22-112(A) approving a grant request made by Maple Leaf Community Residences for residential housing improvements. This resolution was approved.

iv. Empower Sports Grant Request:

Mrs. Tvergyak-Oznowich introduced Resolution 22-113(A) approving a grant request addendum made by Empower Sports, for Integrated Recreation Services. This resolution was approved.

v. NPower Services Grant Request:

Mrs. Tvergyak-Oznowich introduced Resolution 22-114(A) approving a grant request made by NPower Services, for the continuation of the Integrated Adaptive CrossFit program. This resolution was approved.

vi. LFSA Monica's Miracles:

Mrs. Tvergyak-Oznowich introduced Resolution 22-115(A) approving a locally funded services agreement with Monica's Miracles, for transportation services. This resolution was approved.

vii. LFSA Haley Rataiczak:

Mrs. Tvergyak-Oznowich introduced Resolution 22-116(A) approving a locally funded services agreement with Haley Rataiczak, for transportation services. This resolution was approved.

viii. Procedures for Policy Chap. 6:

Mrs. Tvergyak-Oznowich introduced Resolution 22-117(A) approving updated Procedures for Policy Chapter 6. This resolution was approved.

ix. Metzenbaum Foundation Contract:

Mrs. Tvergyak-Oznowich introduced Resolution 22-118(A) approving a contract with the Metzenbaum Foundation. This resolution was approved.

x. 2023 Contracts:

Mrs. Tvergyak-Oznowich introduced Resolution 22-119(A) approving contracts for 2023. This resolution was approved.

xi. Reschedule December Board Meeting:

Mrs. Tvergyak-Oznowich introduced Resolution 22-120(A) approving to reschedule the December 21, Board meeting to December 14th. This resolution was approved.

xii. 2023 Meeting Dates:

Mrs. Tvergyak-Oznowich introduced Resolution 22-121(A) approving the Board Meeting dates for 2023. This resolution was approved.

b. Issues

i. Ohio ISP Update Brittco:

Mr. Rice reported to the Board that the new Ohio ISP software has not been functioning well and there are many errors with the transition.

ii. Annual Ohio SIBS Conference:

Mr. Rice discussed with the Board about supporting the Ohio SIBS Conference.

VI. General Announcements:

Mrs. Janson called for any other general announcements from the Board or the public:

VII. Other Business – comments from the floor:

Mrs. Janson called for any other business from the Board or the public:

VIII. Adjournment

The Next Board meeting will be on December 14, 2022.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Board President

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

Geauga County Board of DD Revenue and Expense Report

10/1/2022-10/31/2022

| Account # | Account Description | Budget | MTD Actual | YTD Actual | Remaining Budget | % of Budget |
|----------------|---------------------------------|------------------------|---------------------|------------------------|-------------------------|-------------|
| REVENUE | | | | | | |
| 401 | Property and Other Taxes | 11,061,990.00 | .00 | 11,446,141.91 | (384,151.91) | 103% |
| 410 | State Reimbursement-Real Estate | 1,215,142.00 | 594,828.75 | 1,186,185.22 | 28,956.78 | 98% |
| 412 | Federal Grants | 540,000.00 | 48,359.67 | 717,217.93 | (177,217.93) | 133% |
| 413 | State Revenues | 600,000.00 | 28,564.47 | 733,454.46 | (133,454.46) | 122% |
| 420 | Fees | 685,000.00 | 60,331.20 | 619,686.87 | 65,313.13 | 90% |
| 450 | Interest | 5,000.00 | .00 | 521.34 | 4,478.66 | 10% |
| 451 | Donations | .00 | .00 | 22,732.54 | (22,732.54) | -- |
| 452 | Other Revenue | 10,000.00 | 4,117.72 | 389,961.90 | (379,961.90) | 3900% |
| 457 | Reimbursements | .00 | .00 | 1,335.84 | (1,335.84) | -- |
| | | <u>\$14,117,132.00</u> | <u>\$736,201.81</u> | <u>\$15,117,238.01</u> | <u>(\$1,000,106.01)</u> | <u>107%</u> |

EXPENSE

| | | | | | | |
|-----|----------------------------------|------------------------|---------------------|------------------------|-----------------------|------------|
| 501 | Salaries | 3,394,000.00 | 246,979.21 | 2,596,778.93 | 797,221.07 | 77% |
| 502 | Medicare | 50,000.00 | 3,494.76 | 36,788.27 | 13,211.73 | 74% |
| 503 | Hospitalization | 730,000.00 | 58,942.54 | 588,064.64 | 141,935.36 | 81% |
| 504 | OPERS | 464,000.00 | 33,314.14 | 345,728.50 | 118,271.50 | 75% |
| 505 | Workers Compensation | .00 | .00 | .00 | .00 | -- |
| 506 | Unemployment | 20,000.00 | .00 | .00 | 20,000.00 | 0% |
| 507 | STRS | 16,000.00 | 1,024.50 | 11,668.99 | 4,331.01 | 73% |
| 601 | Contract Services | 944,125.47 | 19,670.34 | 418,860.06 | 525,265.41 | 44% |
| 701 | Materials and Supplies | 526,275.05 | 29,650.41 | 335,215.95 | 191,059.10 | 64% |
| 801 | Equipment | 184,858.31 | 5,728.03 | 120,745.61 | 64,112.70 | 65% |
| 901 | Other | 312,540.45 | 5,698.50 | 232,263.56 | 80,276.89 | 74% |
| 902 | Travel | 96,130.92 | 4,995.99 | 44,322.52 | 51,808.40 | 46% |
| 903 | Advertising | 32,000.00 | 5,701.16 | 23,363.99 | 8,636.01 | 73% |
| 601 | Res Svc (2063) Contract Services | 10,772,063.63 | 388,843.84 | 7,231,690.24 | 3,540,373.39 | 67% |
| 601 | Capital (4023) Contract Services | 663,581.06 | 4,657.50 | 156,351.97 | 507,229.09 | 24% |
| 901 | Donation (2058) Other Expenses | 36,233.40 | 449.94 | 16,787.15 | 19,446.25 | 46% |
| | | <u>\$18,241,808.29</u> | <u>\$809,150.86</u> | <u>\$12,158,630.38</u> | <u>\$6,083,177.91</u> | <u>67%</u> |

INTERFUND TRANSFERS

| | | | | | | |
|-----|-------------------|---------------|-----|--------------|--------------|-----|
| 499 | Transfers In-2063 | 9,400,000.00 | .00 | 6,500,000.00 | 2,900,000.00 | 69% |
| 499 | Transfers In-2096 | 600,000.00 | .00 | .00 | 600,000.00 | 0% |
| 999 | Transfers Out | 10,000,000.00 | .00 | 6,500,000.00 | 3,500,000.00 | 65% |