

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

**BOARD MINUTES**

**July 19, 2023**

**Board Members Present**

Laura Janson  
Richard Suttell  
Uschy Keiper  
Stacey Wilder  
Mark Jackson  
Martin Miller

**Administration**

Donald Rice  
Dave Carlson  
Janice Chesnes  
Kellie Tvergyak-Oznowich  
Richelle Mills  
Megan Thirion  
Meredith Myers

**Board Members Absent**

Dave Lair

**I. Call to Order:**

a. Roll Call 2023 Board:

A call of the roll indicated that all Board Members were present, except Mr. Lair. There being a quorum present, Mrs. Janson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Resolution 23-56(A) was presented to approve the minutes for the June 21, 2023, meeting. This resolution was approved.

c. Donations to Program:

There were no donations to approve.

d. Personnel Actions:

Resolution 23-05(P) was presented approving personnel actions. This resolution was accepted and approved.

**II. Financial**

a. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in June of 2023. See attached.

b. Ethics Recommendations:

Resolution 23-57(A) was presented to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Resolution 23-11(B) was presented detailing financial transactions and Resolution 23-12(B) was presented approving voucher schedules for the period indicated. These resolutions were approved.

**III. Board Status Reports:**

Mr. Rice reviewed status reports.

**IV. Program Reports:**

Mr. Rice reviewed program reports.

**V. New Business:**

a. Approvals:

i. Supplemental Appropriation:

Resolution 23-58(A) was presented approving a Supplemental Appropriation for Waiver Match. This resolution was approved.

- ii. Then and Now:  
Resolution 23-59(A) was presented approving a Then and Now for electrical energy services. This resolution was approved.
  - iii. Grants:  
Resolution 23-60(A) was presented approving grant requests made by MSI, and Clear Skies Ahead. This resolution was approved.
  - iv. LFSAs Contracts:  
Resolution 23-61(A) was presented approving a list of LFSAs for client services. This resolution was approved.
  - v. Disposal of Assets:  
Resolution 23-62(A) was presented approving the disposal of assets. This resolution was approved.
- b. Issues:
- i. August Board Meeting:  
Mr. Rice reminded the board there is no board meeting in August.
  - ii. Deed Restrictions:  
Mr. Rice informed the board of the legalities connected with the deed restrictions of the Metzenbaum Center property.
  - iii. Annual Plan Goals and Objectives:  
Mr. Rice reviewed with the board what goals have been accomplished and are being finished.

**VI. General Announcements:**

Mrs. Janson called for any other general announcements from the Board or the public:

**VII. Other Business – comments from the floor:**

Mrs. Janson called for any other business from the Board or the public:

**VIII. Executive Session:**

Resolution 23-63(A) was presented approving to move into Executive Session, Pursuant to ORC 121.22 (G)(1) To consider the appointment, employment, dismissal, discipline, promotion...

**IX. Adjournment:**

Mrs. Janson, board president adjourned the meeting.

***The Next Board meeting will be on September 20, 2023.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Board President

*cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor*

# Geauga County Board of DD Revenue and Expense Report

6/1/2023-6/30/2023

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
<b>REVENUE</b>						
401	Property and Other Taxes	12,035,803.00	50,392.75	6,275,992.52	5,759,810.48	52%
410	State Reimbursement-Real Estate	1,180,460.00	.00	597,876.23	582,583.77	51%
412	Federal Grants	696,000.00	44,730.66	469,347.53	226,652.47	67%
413	State Revenues	600,000.00	73,181.22	283,466.61	316,533.39	47%
420	Fees	766,000.00	113,392.44	528,427.68	237,572.32	69%
450	Interest	.00	.00	4,372.73	(4,372.73)	--
451	Donations	20,000.00	115.00	372,496.62	(352,496.62)	1862%
452	Other Revenue	200,000.00	102.04	1,003,818.91	(803,818.91)	502%
452.0104	Other Revenue Real Estate Fee Fund	.00	1,820.00	1,820.00	(1,820.00)	--
457	Reimbursements	.00	.00	.00	.00	--
		<b>\$15,498,263.00</b>	<b>\$283,734.11</b>	<b>\$9,537,618.83</b>	<b>\$5,960,644.17</b>	<b>62%</b>

## EXPENSE

501	Salaries	3,502,000.00	385,114.05	1,636,319.58	1,865,680.42	47%
502	Medicare	51,000.00	5,496.16	23,203.28	27,796.72	45%
503	Hospitalization	750,000.00	59,941.22	363,691.32	386,308.68	48%
504	OPERS	490,280.00	33,529.46	217,311.61	272,968.39	44%
505	Workers Compensation	15,000.00	.00	.00	15,000.00	--
506	Unemployment	7,000.00	.00	1,394.90	5,605.10	20%
507	STRS	18,000.00	1,787.30	7,421.70	10,578.30	41%
601	Contract Services	1,064,647.50	47,603.98	351,417.71	713,229.79	33%
701	Materials and Supplies	397,649.47	26,229.45	189,798.23	207,851.24	48%
801	Equipment	231,029.64	1,668.68	54,884.42	176,145.22	24%
901	Other	304,579.69	8,599.04	165,444.00	139,135.69	54%
902	Travel	69,384.20	5,604.92	26,267.56	43,116.64	38%
903	Advertising	40,000.00	691.27	17,542.03	22,457.97	44%
601	Res Svc (2063) Contract Services	10,583,638.88	1,685,177.38	4,745,084.60	5,838,554.28	45%
601	Capital (4023) Contract Services	1,345,878.44	.00	407,151.10	938,727.34	30%
901	Donation (2058) Other Expenses	47,663.42	259.56	24,058.19	23,605.23	50%
		<b>\$18,917,751.24</b>	<b>\$2,261,702.47</b>	<b>\$8,230,990.23</b>	<b>\$10,686,761.01</b>	<b>44%</b>

## INTERFUND TRANSFERS

499	Transfers In-2063	10,400,000.00	.00	5,000,000.00	5,400,000.00	48%
499	Transfers In-2096	.00	.00	.00	.00	0%
999	Transfers Out	8,400,000.00	.00	5,000,000.00	3,400,000.00	60%