

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

June 21, 2023

Board Members Present

Mark Jackson
Richard Suttell
Uschy Keiper
Stacey Wilder
Dave Lair

Administration

Donald Rice
Dave Carlson
Janice Chesnes
Kellie Tvergyak-Oznowich
Richelle Mills
Rean Davis
Megan Thirion
Meredith Myers

Board Members Absent

Laura Janson
Martin Miller

I. Call to Order:

a. Roll Call 2023 Board:

A call of the roll indicated that all Board Members were present, except Mrs. Janson and Mr. Miller. There being a quorum present, Mr. Suttell, Vice President of the Board, called the meeting to order.

b. Approval of Minutes:

Resolution 23-45(A) was presented to approve the minutes for the May 17, 2023, meeting. This resolution was approved.

c. Donations to Program:

Resolution 23-05(D) was presented approving donations to the program. This resolution was accepted and approved.

d. Personnel Actions:

Resolution 23-04(P) was presented approving personnel actions. This resolution was accepted and approved.

II. Financial

a. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in May of 2023. See attached.

b. Ethics Recommendations:

Resolution 23-46(A) was presented to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Resolution 23-09(B) was presented detailing financial transactions and Resolution 23-10(B) was presented approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed status reports.

IV. Program Reports:

Mr. Rice reviewed program reports.

V. New Business:

a. Approvals:

i. Cash Transfer:

Resolution 23-47(A) was presented approving a cash transfer for Waiver Match, unemployment claims, and maintenance needs. This resolution was approved.

ii. Grant Requests:

Resolution 23-48(A) was presented approving grant requests made by Rainbow of Hope, and Solid Rock on Which We Stand. This resolution was approved.

iii. LFSA Contracts:

Resolution 23-49(A) was presented approving a list of LFSAs for transportation services. This resolution was approved.

iv. NEON Contract:

Resolution 23-50(A) was presented approving a contract with NEON for pre-accreditation review services. This resolution was approved.

v. August Board Meeting:

Resolution 23-51(A) was presented approving the cancelation of the August board meeting. This resolution was approved.

vi. Disposal of Assets:

Resolution 23-52(A) was presented approving the disposal of assets. This resolution was approved.

b. Issues

i. Golf Outing:

Mr. Rice reported to the Board details regarding the Metzenbaum Center golf outing results.

VI. General Announcements:

Mr. Suttell called for any other general announcements from the Board or the public:

- a. Mr. Rice informed the Board of a local resident who has contacted Mr. Rice with concerns about the use of the Geauga DD public property and what local home values will reflect from it.

VII. Other Business – comments from the floor:

Mr. Suttell called for any other business from the Board or the public:

VIII. Executive Session:

Resolution 23-53(A) was presented approving to move into Executive Session, Pursuant to ORC 121.22 (G)(1) To consider the appointment, employment, dismissal, discipline, promotion...

a. Approvals:

i. Staff Wage Increase:

Resolution 23-54(A) was presented approving wage increases for Geauga DD staff. This resolution was approved.

ii. Superintendent Wage Increase:

Resolution 23-55(A) was presented approving a wage increase for the Superintendent. This resolution was approved.

IX. Adjournment

The Next Board meeting will be on July 19, 2023.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Board President

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

Geauga County Board of DD Revenue and Expense Report

5/1/23-5/31/23

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	12,035,803.00	.00	6,225,599.77	5,810,203.23	52%
410	State Reimbursement-Real Estate	1,180,460.00	.00	597,876.23	582,583.77	51%
412	Federal Grants	696,000.00	110,981.57	424,616.87	271,383.13	61%
413	State Revenues	600,000.00	24,393.73	210,285.39	389,714.61	35%
420	Fees	766,000.00	24,269.25	415,035.24	350,964.76	54%
450	Interest	.00	.00	4,372.73	(4,372.73)	--
451	Donations	20,000.00	350,548.06	372,381.62	(352,381.62)	--
452	Other Revenue	200,000.00	507.89	1,003,716.87	(803,716.87)	502%
457	Reimbursements	.00	.00	.00	.00	--
		\$15,498,263.00	\$510,700.50	\$9,253,884.72	\$6,244,378.28	60%
EXPENSE						
501	Salaries	3,502,000.00	247,190.60	1,251,205.53	2,250,794.47	36%
502	Medicare	51,000.00	3,498.13	17,707.12	33,292.88	35%
503	Hospitalization	750,000.00	62,096.36	303,750.10	446,249.90	41%
504	OPERS	490,280.00	49,613.42	183,782.15	306,497.85	37%
505	Workers Compensation	15,000.00	.00	.00	15,000.00	--
506	Unemployment	7,000.00	.00	1,394.90	5,605.10	20%
507	STRS	18,000.00	1,060.55	5,634.40	12,365.60	31%
601	Contract Services	864,647.50	85,672.37	303,813.73	560,833.77	35%
701	Materials and Supplies	397,649.47	16,532.37	163,568.78	234,080.69	41%
801	Equipment	231,029.64	11,921.19	53,215.74	177,813.90	23%
901	Other	304,579.69	2,113.00	156,844.96	147,734.73	51%
902	Travel	69,384.20	3,747.59	20,662.64	48,721.56	30%
903	Advertising	40,000.00	10,938.59	16,850.76	23,149.24	42%
601	Res Svc (2063) Contract Services	8,583,638.88	1,201,190.12	3,059,907.22	5,523,731.66	36%
601	Capital (4023) Contract Services	1,345,878.44	403,489.40	407,151.10	938,727.34	30%
901	Donation (2058) Other Expenses	47,663.42	21,389.01	23,798.63	23,864.79	50%
		\$16,717,751.24	\$2,120,452.70	\$5,969,287.76	\$10,748,463.48	36%
INTERFUND TRANSFERS						
499	Transfers In-2063	8,400,000.00	4,000,000.00	5,000,000.00	3,400,000.00	60%
499	Transfers In-2096	.00	.00	.00	.00	0%
999	Transfers Out	8,400,000.00	4,000,000.00	5,000,000.00	3,400,000.00	60%