

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

April 19, 2023

Board Members Present

Laura Janson
Richard Suttell
Uschy Keiper
Stacey Wilder
Dave Lair
Mark Jackson
Martin Miller

Administration

Donald Rice
Dave Carlson
Janice Chesnes
Kellie Tvergyak-Oznowich
Richelle Mills
Rean Davis
Tami Setlock
Megan Thirion
Meredith Myers

Board Members Absent

I. Call to Order:

a. Roll Call 2023 Board:

A call of the roll indicated that all Board Members were present. There being a quorum present, Mrs. Janson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Resolution 23-28(A) was presented to approve the minutes for the March 15, 2023, meeting. This resolution was approved.

c. Personnel Actions:

Resolution 23-02(P) was presented approving personnel actions. This resolution was accepted and approved.

II. Financial

a. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in March of 2023. See attached.

b. Ethics Recommendations:

Resolution 23-29(A) was presented to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Resolution 23-05(B) was presented detailing financial transactions and Resolution 23-06(B) was presented approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Population Served, Waiver & Wait List, Employment and Habilitation Services, and Human Resources.

IV. Program Reports:

Mr. Rice reviewed reports from Geauga DD programs; also, NPower Services, Maple Leaf Community Residences, and Metzenbaum Foundation.

V. New Business:

a. Approvals:

- i. Then and Now:
Resolution 23-30(A) was presented approving a Then and Now certification. This resolution was approved.
- ii. Cash Transfer:
Resolution 23-31(A) was presented approving a Cash Transfer. This resolution was approved.
- iii. Grant Geauga Joggers and Walkers:
Resolution 23-32(A) was presented approving a grant request made by NPower Services to support the program Geauga Joggers and Walkers. This resolution was approved.
- iv. Grant Request:
Resolution 23-33(A) was presented approving grant requests made by Access Supportive Services, and to create a revolving loan program with the Metzenbaum Foundation to address future support. This resolution was approved.
- v. LFSAs:
Resolution 23-34(A) was presented approving Locally Funded Services Agreements and Addendums. This resolution was approved.
- vi. Settlement:
Resolution 23-35(A) was presented approving a settlement. This resolution was approved.
- vii. Transfer House A & B Operations:
Resolution 23-36(A) was presented approving the transfer of the operations of House A & B to the Mental Health and Recovery Services Board. This resolution was approved.
- viii. Disposal of Assets:
Resolution 23-37(A) was presented approving the list of disposal of assets. This resolution was approved.
- ix. Calendar of Operations:
Resolution 23-38(A) was presented approving the 2023-2024 Agency Calendar. This resolution was approved.

b. Issues

- i. Roles and Responsibilities:
Mr. Rice discussed with the Board the Roles and Responsibilities of the Superintendent and the Geauga DD Board members.
- ii. MSI Van:
Mr. Carlson informed the Board of a discounted price on a transit van for MSI.
- iii. Tax Budget:
Mr. Carlson presented information on the Tax Budget.
- iv. Budget Commission Meeting:
Mr. Rice informed the Board of the outcome of the meeting with the Budget Commission.
- v. Playground Grand Opening:
Mr. Carlson invited the Board members to the Grand Opening of the newly renovated accessible Metzenbaum Center playground.
- vi. Annual Report:
Mr. Rice reviewed the 2022 Annual Report with the Board.

VI. General Announcements:

Mrs. Janson called for any other general announcements from the Board or the public:

- a. Sara Clemson from Maple Leaf Community Residences invited the Board members and staff from Geauga DD to come to the open house on Kenyon Road.

VII. Other Business – comments from the floor:

Mrs. Janson called for any other business from the Board or the public:

VIII. Adjournment

The Next Board meeting will be on May 17, 2023.

Submitted:

Approval:

Donald L. Rice II, Superintendent
cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

Board President

Geauga County Board of DD Revenue and Expense Report

3/1/2023-3/31/2023

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	12,035,803.00	6,225,599.77	6,225,599.77	5,810,203.23	52%
410	State Reimbursement-Real Estate	1,180,460.00	.00	.00	1,180,460.00	0%
412	Federal Grants	696,000.00	158,665.30	244,893.69	451,106.31	35%
413	State Revenues	600,000.00	48,597.11	133,555.95	466,444.05	22%
420	Fees	766,000.00	91,576.40	303,654.48	462,345.52	40%
450	Interest	.00	.00	1,849.15	(1,849.15)	--
451	Donations	20,000.00	849.93	21,833.56	(1,833.56)	--
452	Other Revenue	200,000.00	22.37	1,304.55	198,695.45	1%
457	Reimbursements	.00	.00	.00	.00	--
		\$15,498,263.00	\$6,525,310.88	\$6,932,691.15	\$8,565,571.85	45%

EXPENSE

501	Salaries	3,502,000.00	251,196.04	748,105.19	2,753,894.81	21%
502	Medicare	51,000.00	3,557.19	10,588.20	40,411.80	21%
503	Hospitalization	750,000.00	60,360.08	181,420.66	568,579.34	24%
504	OPERS	490,280.00	33,430.89	100,554.82	389,725.18	21%
505	Workers Compensation	15,000.00	.00	.00	15,000.00	--
506	Unemployment	2,000.00	1,010.86	1,394.90	605.10	70%
507	STRS	18,000.00	1,170.50	3,424.98	14,575.02	19%
601	Contract Services	874,077.69	36,609.86	121,774.57	752,303.12	14%
701	Materials and Supplies	406,288.79	62,084.74	110,634.90	295,653.89	27%
801	Equipment	231,642.03	9,315.55	39,977.60	191,664.43	17%
901	Other	304,579.69	116,322.01	146,552.00	158,027.69	48%
902	Travel	69,774.20	4,376.04	11,650.13	58,124.07	17%
903	Advertising	40,000.00	4,587.25	5,832.17	34,167.83	15%
601	Res Svc (2063) Contract Services	8,631,854.89	193,071.57	570,758.70	8,061,096.19	7%
601	Capital (4023) Contract Services	1,345,878.44	.00	2,011.70	1,343,866.74	0%
901	Donation (2058) Other Expenses	47,663.42	180.85	2,242.76	45,420.66	5%
		\$16,780,039.15	\$777,273.43	\$2,056,923.28	\$14,723,115.87	12%

INTERFUND TRANSFERS

499	Transfers In-2063	8,400,000.00	.00	1,000,000.00	7,400,000.00	12%
499	Transfers In-2096	.00	.00	.00	.00	0%
999	Transfers Out	8,400,000.00	.00	1,000,000.00	7,400,000.00	12%