

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES***

***October 19, 2022***

**Board Members Present**

Laura Janson  
Richard Suttell  
Uschy Keiper  
Mark Jackson  
Dave Lair  
Stacey Wilder  
Martin Miller

**Administration**

Donald Rice  
Dave Carlson  
Kellie Tvergyak-Oznowich  
Rean Davis  
Megan Thirion  
Janice Chesnes  
Richelle Mills  
Tami Setlock

**Board Members Absent**

**Call to Order:**

a. Roll Call 2022 Board:

A call of the roll indicated that all Board Members were present. There being a quorum present, Laura Janson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 22-99(A) to approve the minutes for the September 21, 2022, meeting. This resolution was approved.

c. Resolutions of Appreciation:

Mrs. Tvergyak-Oznowich introduced Resolution 22-100(A) approving resolutions of appreciation to the Rotary Club of Willoughby, and also to Noah Yutzy and fellow volunteers. This resolution was approved.

**II. Financial**

a. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in September. See attached.

b. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolution 22-101(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 22-17(B) detailing financial transactions and Resolution 22-18(B) approving voucher schedules for the period indicated. These resolutions were approved.

**III. Board Status Reports:**

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Population Served, Waiver & Wait List, Employment and Habilitation Services, Human Resources, and Unmet Needs.

#### **IV. Program Reports:**

Mr. Rice reviewed reports from Geauga DD programs; also, NPower Services, and Metzenbaum Foundation.

#### **V. New Business:**

##### **a. Approvals:**

##### **i. Cash Transfer:**

Mrs. Tvergyak-Oznowich introduced Resolution 22-102(A) approving a cash transfer for Medicaid Waiver Match obligations. This resolution was approved.

##### **ii. MLCR Grant Request:**

Mrs. Tvergyak-Oznowich introduced Resolution 22-103(A) approving a grant request made by Maple Leaf Community Residences. This resolution was approved.

##### **iii. OACB Delegate:**

Mrs. Tvergyak-Oznowich introduced Resolution 22-104(A) approving Don Rice as the OACB Delegate attending the OACB Convention Nov.30, - Dec. 2. This resolution was approved.

##### **b. Issues**

##### **i. JFSA Grant Follow Up:**

Mr. Carlson gave a follow-up report to the Board regarding the JFSA grant to purchase iPads for communication purposes, and the positive impact it has had on the ICF residents.

##### **ii. Client as a Board Member:**

Mr. Rice discussed with the Board the legal positives and negatives of having a client receiving services from Geauga DD become a Board member.

##### **iii. 13% DSP Rate Increase:**

Mr. Rice discussed with the Board the DSP Rate increase and the time frame of when it will be put into effect.

##### **iv. Playground Build Delay:**

Mr. Carlson informed the Board that the playground is again delayed and will most likely be postponed till 2023.

##### **v. iPhone Pilot:**

Mr. Carlson reported to the Board on the findings to phase out desk phones and the positive feedback from staff to use a work cellphone. Moving forward to becoming an agency that will be able to function as a mobile base.

##### **vi. Annual Planning Retreat:**

Mr. Rice discussed the time and place of the upcoming annual planning retreat.

#### **VI. General Announcements:**

Mrs. Janson called for any other general announcements from the Board or the public:

#### **VII. Other Business – comments from the floor:**

Mrs. Janson called for any other business from the Board or the public:

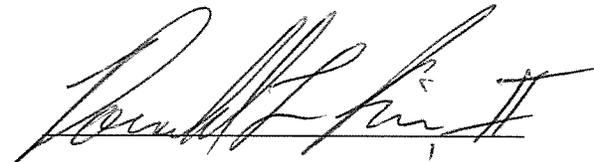
**VIII. Executive Session:**

- a. Mrs. Tvergyak-Oznowich introduced Resolution 22-105(A) approving to adjourn into Executive Session Pursuant to ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, ...

**IX. Adjournment**

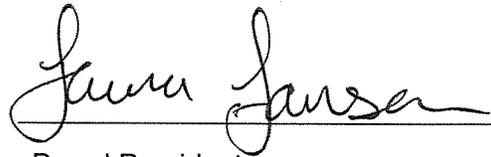
***The Next Board meeting will be on November 16, 2022.***

Submitted:



Donald L. Rice II, Superintendent

Approval:



Board President

*cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor*

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

April 10, 2024

**Resolution: 24-37(A)**

BE IT RESOLVED to amend the October 2022 GCBDD meeting minutes to include the attached pages.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mr. Lair

SECOND: Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
BOARD PRESIDENT, 4/10/24

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**Board Meeting Agenda**

**October 19, 2022**

**I. Working Session: 6pm History of Geauga DD and SSA Functions**

**II. Call to Order and Roll Call:**

- a. Roll Call 2022 Board
- b. Approval of September 2022 Minutes
- c. No Donation Approvals
- d. No Personnel Actions
- e. Resolution Of Appreciation

**III. Financial:**

- a. Financial Statement Review
- b. Ethics Recommendation
- c. Financial Transactions and Voucher Approvals

**IV. Board Status Reports:**

**V. Program Reports:**

**VI. New Business:**

- a. Approvals:
  - i. Cash Transfer
  - ii. Maple Leaf Grant Request
  - iii. OACB Conference Delegate
- b. Issues:
  - i. JFSA Technology Grant Follow Up
  - ii. Client as a Board Member
  - iii. 13% DSP Rate Increase
  - iv. Playground Build Delay
  - v. iPhone Pilot
  - vi. Annual Planning Retreat Oct. 28

**VII. General Announcements:**

**VIII. Other Business – comments from the floor:**

**IX. Executive Session:**

- a. Pursuant to ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, ...

**X. Adjournment**

***Next Board Meeting: November 16, 2022***

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

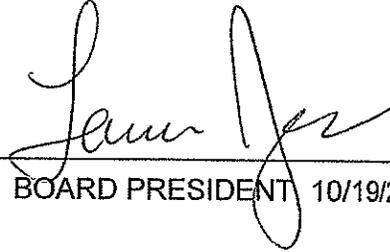
October 19, 2022

October 19, 2022, Bd. Meeting

Roll Call: 2022 Board

ROLL CALL:

Mrs. Janson	<i>Here</i>	<i>Absent</i>	Mr. Jackson	<i>Here</i>	<i>Absent</i>
Mr. Suttell	<i>Here</i>	<i>Absent</i>	Mr. Miller	<i>Here</i>	<i>Absent</i>
Mrs. Keiper	<i>Here</i>	<i>Absent</i>	Mrs. Wilder	<i>Here</i>	<i>Absent</i>
Mr. Lair	<i>Here</i>	<i>Absent</i>			

  
BOARD PRESIDENT 10/19/22

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

October 19, 2022

Resolution: 22-99(A)

BE IT RESOLVED to approve the attached minutes of the September 21, 2022, Board meeting.

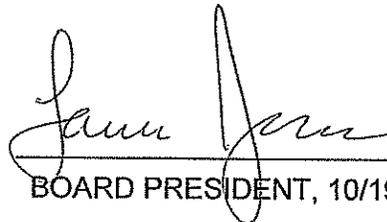
MOTION: Mrs. Janson

SECOND: Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Jackson	Yes	No	Abstain
Mr. Suttell	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				

  
BOARD PRESIDENT, 10/19/22

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES***

***September 21, 2022***

**Board Members Present**

Laura Janson  
Richard Suttell  
Uschy Keiper  
Mark Jackson  
Dave Lair  
Stacey Wilder  
Martin Miller

**Administration**

Donald Rice  
Dave Carlson  
Kellie Tvergyak-Oznowich  
Rean Davis  
Megan Thirion  
Janice Chesnes  
Richelle Mills

**Board Members Absent**

**I. Call to Order:**

a. Roll Call 2022 Board:

A call of the roll indicated that all Board Members were present. There being a quorum present, Laura Janson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 22-85(A) to approve the minutes for the July 20, 2022, meeting. This resolution was approved.

c. Approval of Donations:

Mrs. Tvergyak-Oznowich introduced Resolution 22-05(D) to approve donations to the program. This resolution was approved.

d. Confirmation of Personnel Actions:

Mrs. Tvergyak-Oznowich introduced Resolution 22-04(P) approving personnel actions for the time period reported. This resolution was approved.

**II. Financial**

a. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in July. See attached.

b. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolution 22-86(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 22-13(B) detailing financial transactions and Resolution 22-14(B) approving voucher schedules for the period indicated. These resolutions were approved.

d. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in August. See attached.

e. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolution 22-87(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

f. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 22-15(B) detailing financial transactions and Resolution 22-16(B) approving voucher schedules for the period indicated. These resolutions were approved.

**III. Board Status Reports:**

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Population Served, Waiver & Wait List, Employment and Habilitation Services, Human Resources, and Unmet Needs.

**IV. Program Reports:**

Mr. Rice reviewed reports from Geauga DD programs; also, Maple Leaf Community Residences, NPower Services, and Metzenbaum Foundation.

**V. New Business:**

a. Approvals:

i. 2023 Budget Proposal:

Mrs. Tvergyak-Oznowich introduced Resolution 22-88(A) approving the proposed budget projection for 2023. This resolution was approved.

ii. Grant Requests:

Mrs. Tvergyak-Oznowich introduced Resolution 22-89(A) approving grant requests made by A Better Choice SLS, Family Home Based Services program, Metzenbaum Sheltered Industries, and The Metzenbaum Foundation. This resolution was approved.

iii. LFSAs for Transportation:

Mrs. Tvergyak-Oznowich introduced Resolution 22-90(A) approving Locally Funded Services Agreements for transportation with Chinae Edmonds, Danna Drayer, Denise Schoenwald, Garry Schoenwald, Geauga County Transit, Richard Chambers, Stephen Schoenwald, and William Koehl. This resolution was approved.

iv. Solid Rock LFSAS Addendum:

Mrs. Tvergyak-Oznowich introduced Resolution 22-91(A) approving a Locally Funded Service Agreement Addendum with Solid Rock On Which We Stand for community employment services. This resolution was approved.

v. Mandt Student Academy Contract:

Mrs. Tvergyak-Oznowich introduced Resolution 22-92(A) approving a contract with Mandt Student Academy for training and certification. This resolution was approved.

vi. Board Policy and Procedures:

Mrs. Tvergyak-Oznowich introduced Resolution 22-93(A) approving Board Policies and Procedures 3.8 Behavior Support. This resolution was approved.

vii. Disposal of Assets:

Mrs. Tvergyak-Oznowich introduced Resolution 22-94(A) approving of the disposal of an asset due to being unusable and damaged. This resolution was approved.

viii. Signature Approval:

Mrs. Tvergyak-Oznowich introduced Resolution 22-95(A) approving the authorization of specified accounts and staff. This resolution was approved.

b. Issues

i. Maple Leaf Grant:

Mr. Rice informed the Board that there will be a grant coming from MLCR at the next board meeting. The prices of building materials have gone up and so has the capital for repairs.

ii. Rainbow of Hope Build Delay:

Mr. Rice discussed with the Board that the Geauga Building Dept. continues to put roadblocks on the building of the Rainbow of Hope facility.

iii. GMHA/HIS:

Mr. Rice talked with the Board about the meeting he had with GMHA/HIS and the future plans for building community homes.

iv. Annual Planning Retreat:

Mr. Rice discussed the time and place of the upcoming annual planning retreat.

**VI. General Announcements:**

Mrs. Janson called for any other general announcements from the Board or the public:

**VII. Other Business – comments from the floor:**

Mrs. Janson called for any other business from the Board or the public:

**VIII. Executive Session:**

a. Mrs. Tvergyak-Oznowich introduced Resolution 22-96(A) approving to adjourn into Executive Session Pursuant to ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, ...

i. Mrs. Tvergyak-Oznowich introduced Resolution 22-97(A) approving an appropriation transfer to cover the Workers' Compensation Rebate Program. This resolution was approved.

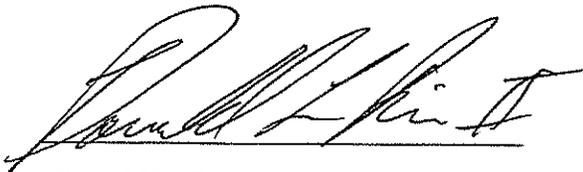
ii. Mrs. Tvergyak-Oznowich introduced Resolution 22-98(A) approving staff bonuses for full-time and part-time employees. This resolution was approved.

**IX. Adjournment**

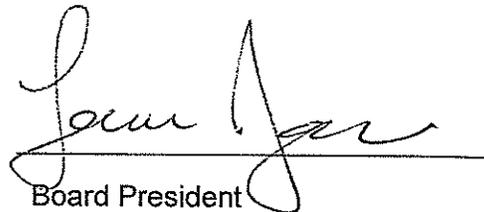
*The Next Board meeting will be on October 19, 2022.*

Submitted:

Approval:



Donald L. Rice II, Superintendent



Board President

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

# Geauga County Board of DD Revenue and Expense Report

7/1/2022-7/31/2022

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
<b>REVENUE</b>						
401	Property and Other Taxes	11,061,990.00	.00	6,164,121.22	4,897,868.78	56%
410	State Reimbursement-Real Estate	1,215,142.00	.00	591,356.47	623,785.53	49%
412	Federal Grants	540,000.00	73,451.15	635,519.60	(95,519.60)	118%
413	State Revenues	600,000.00	.00	403,769.41	196,230.59	67%
420	Fees	685,000.00	21,283.00	439,751.44	245,248.56	64%
450	Interest	5,000.00	376.72	521.34	4,478.66	10%
451	Donations	.00	705.85	22,582.54	(22,582.54)	-
452	Other Revenue	10,000.00	464.91	359,019.61	(349,019.61)	3590%
		<b>\$14,117,132.00</b>	<b>\$96,281.63</b>	<b>\$8,616,641.63</b>	<b>\$5,500,490.37</b>	<b>61%</b>

## EXPENSE

501	Salaries	3,284,000.00	373,661.40	1,854,665.59	1,429,334.41	56%
502	Medicare	50,000.00	5,331.58	26,287.11	23,712.89	53%
503	Hospitalization	730,000.00	60,138.82	411,237.02	318,762.98	56%
504	OPERS	444,000.00	33,245.36	245,686.01	198,313.99	55%
505	Workers Compensation	130,000.00	.00	.00	130,000.00	0%
506	Unemployment	20,000.00	.00	.00	20,000.00	0%
507	STRS	16,000.00	1,635.89	8,537.81	7,462.19	53%
601	Contract Services	944,125.47	58,235.37	338,815.03	605,310.44	36%
701	Materials and Supplies	526,275.05	20,976.76	239,722.34	286,552.71	46%
.01	Equipment	184,858.31	28,629.73	102,736.44	82,121.87	56%
901	Other	312,540.45	687.00	134,895.49	177,644.96	43%
902	Travel	96,130.92	8,796.90	30,467.68	65,663.24	32%
903	Advertising	32,000.00	13,170.32	17,662.83	14,337.17	55%
601	Res Svc (2063) Contract Services	10,772,063.63	257,556.95	6,222,711.12	4,549,352.51	58%
601	Capital (4023) Contract Services	663,581.06	63,385.52	151,694.47	511,886.59	23%
901	Donation (2058) Other Expenses	36,233.40	142.08	4,050.02	32,183.38	11%
		<b>\$18,241,808.29</b>	<b>\$925,593.68</b>	<b>\$9,789,168.96</b>	<b>\$8,452,639.33</b>	<b>54%</b>

## INTERFUND TRANSFERS

499	Transfers In-2063	9,400,000.00	1,000,000.00	6,500,000.00	2,900,000.00	69%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	1,000,000.00	6,500,000.00	3,500,000.00	65%

# Geauga County Board of DD Revenue and Expense Report

8/1/2022-8/31/2022

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
<b>REVENUE</b>						
401	Property and Other Taxes	11,061,990.00	9,834.52	6,173,955.74	4,888,034.26	56%
410	State Reimbursement-Real Estate	1,215,142.00	.00	591,356.47	623,785.53	49%
412	Federal Grants	540,000.00	(66,250.65)	569,268.95	(29,268.95)	105%
413	State Revenues	600,000.00	243,955.16	647,724.57	(47,724.57)	108%
420	Fees	685,000.00	71,285.44	511,036.88	173,963.12	75%
450	Interest	5,000.00	.00	521.34	4,478.66	10%
451	Donations	.00	100.00	22,682.54	(22,682.54)	--
452	Other Revenue	10,000.00	9,811.45	368,831.06	(358,831.06)	3688%
457	Reimbursements	.00	1,335.84	1,335.84	(1,335.84)	--
		<b>\$14,117,132.00</b>	<b>\$270,071.76</b>	<b>\$8,886,713.39</b>	<b>\$5,230,418.61</b>	<b>63%</b>
<b>EXPENSE</b>						
501	Salaries	3,284,000.00	250,012.44	2,104,678.03	1,179,321.97	64%
502	Medicare	50,000.00	3,538.69	29,825.80	20,174.20	60%
503	Hospitalization	730,000.00	58,942.54	470,179.56	259,820.44	64%
504	OPERS	444,000.00	33,165.62	278,851.63	165,148.37	63%
505	Workers Compensation	130,000.00	.00	.00	130,000.00	0%
506	Unemployment	20,000.00	.00	.00	20,000.00	0%
507	STRS	16,000.00	1,103.81	9,641.62	6,358.38	60%
601	Contract Services	944,125.47	41,219.75	380,034.78	564,090.69	40%
801	Materials and Supplies	526,275.05	33,593.59	273,315.93	252,959.12	52%
801	Equipment	184,858.31	6,464.87	109,201.31	75,657.00	59%
901	Other	312,540.45	12,731.14	147,626.63	164,913.82	47%
902	Travel	96,130.92	3,072.34	33,540.02	62,590.90	35%
903	Advertising	32,000.00	.00	17,662.83	14,337.17	55%
601	Res Svc (2063) Contract Services	10,772,063.63	420,366.56	6,643,077.68	4,128,985.95	62%
601	Capital (4023) Contract Services	663,581.06	.00	151,694.47	511,886.59	23%
901	Donation (2058) Other Expenses	36,233.40	12,137.99	16,188.01	20,045.39	45%
		<b>\$18,241,808.29</b>	<b>\$876,349.34</b>	<b>\$10,665,518.30</b>	<b>\$7,576,289.99</b>	<b>58%</b>
<b>INTERFUND TRANSFERS</b>						
499	Transfers In-2063	9,400,000.00	.00	6,500,000.00	2,900,000.00	69%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	.00	6,500,000.00	3,500,000.00	65%

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

October 19, 2022

**Resolution: 22-100(A)**

BE IT RESOLVED to approve the following Resolutions of Appreciation:

- Rotary Club of Willoughby for their donations of 5 iPads
- Noah Yutzy, Mike Yutzy, Adam Detweiler, Ben Yutzy, and Ben Yoder for their volunteer work in framing and sheeting of the Kenyon Road house.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mr. Lair*

SECOND: *Mrs. Janson*

DISCUSSION:

ROLL CALL:

Mrs. Janson

*Yes*

No

Abstain

Mr. Jackson

*Yes*

No

Abstain

Mr. Suttell

*Yes*

No

Abstain

Mr. Miller

*Yes*

No

Abstain

Mrs. Keiper

*Yes*

No

Abstain

Mrs. Wilder

*Yes*

No

Abstain

Mr. Lair

*Yes*

No

Abstain

*Jana Janson*  
BOARD PRESIDENT, 10/19/22

# Geauga County Board of DD Revenue and Expense Report

9/1/2022-9/30/2022

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
<b>REVENUE</b>						
401	Property and Other Taxes	11,061,990.00	5,272,186.17	11,446,141.91	(384,151.91)	103%
410	State Reimbursement-Real Estate	1,215,142.00	.00	591,356.47	623,785.53	49%
412	Federal Grants	540,000.00	99,589.31	668,858.26	(128,858.26)	124%
413	State Revenues	600,000.00	57,165.42	704,889.99	(104,889.99)	117%
420	Fees	685,000.00	48,318.79	559,355.67	125,644.33	82%
450	Interest	5,000.00	.00	521.34	4,478.66	10%
451	Donations	.00	50.00	22,732.54	(22,732.54)	--
452	Other Revenue	10,000.00	17,013.12	385,844.18	(375,844.18)	3858%
457	Reimbursements	.00	.00	1,335.84	(1,335.84)	--
		<b>\$14,117,132.00</b>	<b>\$5,494,322.81</b>	<b>\$14,381,036.20</b>	<b>(\$263,904.20)</b>	<b>102%</b>
<b>EXPENSE</b>						
501	Salaries	3,394,000.00	245,121.69	2,349,799.72	1,044,200.28	69%
502	Medicare	50,000.00	3,467.71	33,293.51	16,706.49	67%
503	Hospitalization	730,000.00	58,942.54	529,122.10	200,877.90	72%
504	OPERS	464,000.00	33,562.73	312,414.36	151,585.64	67%
505	Workers Compensation	.00	.00	.00	.00	--
506	Unemployment	20,000.00	.00	.00	20,000.00	0%
507	STRS	16,000.00	1,002.87	10,644.49	5,355.51	67%
601	Contract Services	944,125.47	19,154.94	399,189.72	544,935.75	42%
701	Materials and Supplies	526,275.05	32,249.61	305,565.54	220,709.51	58%
801	Equipment	184,858.31	5,816.27	115,017.58	69,840.73	62%
901	Other	312,540.45	78,938.43	226,565.06	85,975.39	72%
902	Travel	96,130.92	5,786.51	39,326.53	56,804.39	41%
903	Advertising	32,000.00	.00	17,662.83	14,337.17	55%
601	Res Svc (2063) Contract Services	10,772,063.63	199,768.72	6,842,846.40	3,929,217.23	64%
601	Capital (4023) Contract Services	663,581.06	.00	151,694.47	511,886.59	23%
901	Donation (2058) Other Expenses	36,233.40	149.20	16,337.21	19,896.19	45%
		<b>\$18,241,808.29</b>	<b>\$683,961.22</b>	<b>\$11,349,479.52</b>	<b>\$6,892,328.77</b>	<b>62%</b>
<b>INTERFUND TRANSFERS</b>						
499	Transfers In-2063	9,400,000.00	.00	6,500,000.00	2,900,000.00	69%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	.00	6,500,000.00	3,500,000.00	65%

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

October 19, 2022

Resolution: 22-101(A)

BE IT RESOLVED that the Board has reviewed the financial transactions processed in the time period of September 2022.

BE IT FURTHER RESOLVED that upon review, it was found payments do not present a conflict of interests and no violation of the ethics rule was determined to have occurred.

MOTION: *Ms. Miller*

SECOND: *Ms. Keiper*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<u>Yes</u>	No	Abstain	Mr. Jackson	<u>Yes</u>	No	Abstain
Mr. Suttell	<u>Yes</u>	No	Abstain	Mr. Miller	<u>Yes</u>	No	Abstain
Mrs. Keiper	<u>Yes</u>	No	Abstain	Mrs. Wilder	<u>Yes</u>	No	Abstain
Mr. Lair	<u>Yes</u>	No	Abstain				

*Laura Janson*  
BOARD PRESIDENT, 10/19/22

**GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

RESOLUTION # 22 - 17 (B) Financial Transactions      October, 2022

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated October 20th, 2022 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

**Operating Fund (2027)**

**Payroll and Related Encumbrances:**

Account	Amount	Pay Dates: 9/9/22,9/23/22
501 - Salaries	\$ 245,121.69	
502 - Medicare	\$ 3,467.71	
504 - PERS	\$ 33,562.73	
505 - Workers Comp	\$ -	
506 - Unemployment	\$ -	
507 - STRS	\$ 1,002.87	
	<u>\$ 283,155.00</u>	

**Purchase Orders:**

Vendor	Fund	Amount	Description	PO Number
A BETTER CHOICE SLS INC	2063	\$ 2,000.00	Grant-Conference Expenses	2022-00003507
BLOOMMORE SERVICES LLC	2063	\$ 5,000.00	Transportation	2022-00003541
CDW GOVERNMENT INC	2027	\$ 4,343.35	Sophos Anti-Virus 5 year	2022-00003551
DRAYER , DANA LYNN	2063	\$ 2,000.00	Transportation	2022-00003320
EDMONDS, CHINAE	2063	\$ 5,000.00	Transportation	2022-00003496
KOEHL, BILL	2063	\$ 2,000.00	Transportation	2022-00003354
KRAUSE , SYDNE	2063	\$ 10,000.00	Transportation	2022-00003503
LYNDHURST CONSTRUCTION	2063	\$ 5,000.00	Transportation	2022-00003355
STAGGS, LISA J	2063	\$ 1,000.00	Transportation	2022-00003540
THE METZENBAUM FOUNDATION	2063	\$ 50,000.00	Increased Contract for Family Support Services	2022-00003510
VAN NESS STONE INC.	2063	\$ 2,000.00	Fill Dirt and Stone for Kenyon	2022-00003347

\$ 88,343.35

Motion: *Mr. Cair*  
 Second: *Mr. Miller*  
 Discussion?

**Roll Call Vote:**

Mr. Jackson:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	Mr. Miller:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain
Mrs. Janson:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	Mr. Suttell:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain
Mrs. Wilder:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	Mr. Lair:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain
Mrs. Keiper:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain				

*Laura Janson*  
 \_\_\_\_\_  
 President

**GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

RESOLUTION # 22 - 18 (B) Voucher Approval - October, 2022

BE IT RESOLVED to confirm the payment of Voucher Schedule **22 - 18 - O** with expenditures totaling **200,888.30**

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 09/01/22	PERIOD 9/1/2022-9/30/2022	YTD		
503 Hospitalization	730,000.00	470,179.56	58,942.54	529,122.10	200,877.90	72%
601 Contract Services	944,125.47	380,034.78	19,154.94	399,189.72	544,935.75	42%
701 Materials and Supplies	526,275.05	273,315.93	32,249.61	305,565.54	220,709.51	58%
801 Equipment	184,858.31	109,201.31	5,816.27	115,017.58	69,840.73	62%
901 Other	312,540.45	147,626.63	78,938.43	226,565.06	85,975.39	72%
902 Travel	96,130.92	33,540.02	5,786.51	39,326.53	56,804.39	41%
903 Advertising	32,000.00	17,662.83	-	17,662.83	14,337.17	55%
999 Transfers Out	10,000,000.00	6,500,000.00	-	6,500,000.00	3,500,000.00	65%
<b>TOTAL</b>	<b>12,825,930.20</b>	<b>7,931,561.06</b>	<b>200,888.30</b>	<b>8,132,449.36</b>	<b>4,693,480.84</b>	<b>63%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **22 - 18 - D** with expenditures totaling **149.20**

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 09/01/22	PERIOD 9/1/2022-9/30/2022	YTD		
901 Other Expenses	36,233.40	16,188.01	149.20	16,337.21	19,896.19	45%
<b>TOTAL</b>	<b>36,233.40</b>	<b>16,188.01</b>	<b>149.20</b>	<b>16,337.21</b>	<b>19,896.19</b>	<b>45%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **22 - 18 - R** with expenditures totaling **199,768.72**

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 09/01/22	PERIOD 9/1/2022-9/30/2022	YTD		
601 Service Contracts	10,772,063.63	6,643,077.68	199,768.72	6,842,846.40	3,929,217.23	64%
<b>TOTAL</b>	<b>10,772,063.63</b>	<b>6,643,077.68</b>	<b>199,768.72</b>	<b>6,842,846.40</b>	<b>3,929,217.23</b>	<b>64%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **22 - 18 - C** with expenditures totaling

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 09/01/22	PERIOD 9/1/2022-9/30/2022	YTD		
601 Service Contracts	663,581.06	151,694.47	-	151,694.47	511,886.59	23%
<b>TOTAL</b>	<b>663,581.06</b>	<b>151,694.47</b>	<b>-</b>	<b>151,694.47</b>	<b>511,886.59</b>	<b>23%</b>

Motion: *Mrs. Janson*  
 Second: *Mr. Cair*  
 Discussion?

Roll Call Vote:

Mr. Jackson:	<input checked="" type="radio"/> Yes	Nay	Abstain	Mr. Miller:	<input checked="" type="radio"/> Yes	Nay	Abstain
Mrs. Janson:	<input checked="" type="radio"/> Yes	Nay	Abstain	Mr. Suttell:	<input checked="" type="radio"/> Yes	Nay	Abstain
Mrs. Wilder:	<input checked="" type="radio"/> Yes	Nay	Abstain	Mr. Lair:	<input checked="" type="radio"/> Yes	Nay	Abstain
Mrs. Keiper:	<input checked="" type="radio"/> Yes	Nay	Abstain				

*Laura Janson*  
 President

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

October 19, 2022

**Resolution: 22-102(A)**

BE IT RESOLVED to approve a Cash Transfer of \$2,900,000 from the General Fund Transfer Out account (2027-056-00-999) to the Residential Services Fund Transfer In account (2063-056-00-499). This amount will be used for Medicaid Waiver Match obligations.

BE IF FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mr. Miller*

SECOND: *Mrs. Janson*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

*Laura Janson*  
BOARD PRESIDENT, 10/19/22

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

October 19, 2022

**Resolution: 22-103(A)**

BE IT RESOLVED to approve the attached grant agreement between Geauga DD and Maple Leaf Community Residences, Inc. (MLCR). Up to \$220,000 will be used for repairs, expenses, and improvements to existing MLCR homes which benefit Geauga DD clients.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

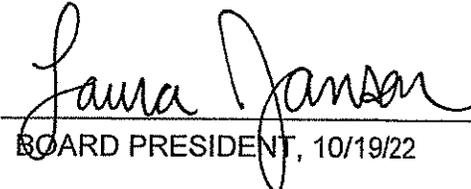
MOTION: Mrs. Janson

SECOND: Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
BOARD PRESIDENT, 10/19/22



### 2022-2023 Capital Projects Request

In March 2021, the GCBDD Board generously gifted Maple Leaf Community Residences \$300,000 for much needed improvements to the 24 MLCR properties. The Bass Lake home required more than one-third of those funds for renovation of the kitchen, bathrooms, subfloor, driveway and exterior of the home. The use of the remaining \$200K was reported back to the GCBDD Board as projects were completed. Thirteen homes were improved for healthy and safety with this grant. We could not have completed these without your support. Thank you!

These grant funds are now depleted. Maple Leaf is asking the GCBDD Board to consider additional funding to improve the homes listed below. I invite each of the GCBDD Board members to tour a Maple Leaf home or two to make an informed decision on our request, I can be reached at (440) 279-4444 to coordinate.

Thank you,  
Sara Clemson

#### **Bainbridge**

Driveway \$25K  
Exterior Paint house and garage \$15K

#### **Benner**

Tree Removal, impedes clear vision of road when pulling/backing out \$1300  
Master bathroom (Roll over from 2021-2022 request) \$7K  
Flooring, carpet removed, ½ Bath flooring, tiles are loose \$6500  
Windows \$15K

#### **Chillicothe**

**Priority** - Basement waterproofing \$21K

#### **Dale**

**Priority** - Remove counter mounted range, replace kitchen counter (due to new oven & range installation for hood suppression system) \$3K  
Front steps masonry \$2K

#### **GAR**

**Priority** - New furnace \$6,256 Quote  
**Priority** - Kitchen remodel \$30K  
**Priority** - Replace front ramp \$5K  
Flooring kitchen, dining, hall, bedroom  
Sidewalk from rear ramp requested by provider staff

**Karen**

**Priority** – New Furnace \$4,044 Quote

**Ranch**

**Priority** - Enclosed patio \$16,064 – SSA Capaldi responded to proceed 5/23/22, tenants will use  
Bathrooms  
Kitchen updated  
Laundry room doors  
Wall paper down, paint throughout  
Interior Doors

**Sam Lord**

**Priority** - Main bathroom \$17K, hole is worn into laminate, shower liner worn down at entry,  
not able to refurbish  
Kitchen cabinets hinges have been broken and repaired repeatedly and tile floor is cracked \$25K

**Sherman**

Driveway repave \$13K  
Front porch masonry

**Swine Creek**

**Priority** - Bathrooms 1<sup>st</sup> floor & basement \$28K (Roll over from 2021-2022 request)  
Replace back deck \$10K  
Replace back concrete walkway \$10K

**Vernon**

Whole home windows \$20K

**Wilson Mills**

Whole home windows \$17K

Potential Roof Replacement TBD after winter 2022/23

Oak Tree

Spring Valley

Swine Creek

## Grant Agreement

This grant agreement is entered into on the 20<sup>th</sup> day of October, 2022, between the **Geauga County Board of Developmental Disabilities** (GCBDD) of 8200 Cedar Rd., Chesterland, OH 44026 and **Maple Leaf Community Residences, Inc.** (grantee) of PO Box 755, Chardon, OH 44024, a not for profit corporation duly organized under the laws of the State of Ohio pursuant to Chapter 1702 of the Ohio Revised Code.

The GCBDD has approved a grant not to exceed \$220,000 in total for two specific projects outlined below. The grant period will run from October 20, 2022 through December 31, 2023, and the award will be made in a single payment upon the execution of this agreement.

GCBDD will fund up to \$220,000 in repairs and improvements to existing MLCR homes to be completed during this grant period.

Expenditures from this grant will require authorization by GCBDD prior to use. The grantee will maintain records of all expenditures associated with this award. The grantee will furnish a complete record of receipts to GCBDD as projects are completed.

**GEAUGA COUNTY AUDITOR'S CERTIFICATION:**

**SIGNATURES:**

\_\_\_\_\_  
Donald L. Rice, II, Superintendent  
Geauga County Board of Developmental Disabilities

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sara Clemson  
Maple Leaf Community Residences, Inc.

\_\_\_\_\_  
Date

Approved to Form

\_\_\_\_\_  
Sheila Salem, Assistant Prosecuting Attorney

\_\_\_\_\_  
Date

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

October 19, 2022

Resolution: 22-104(A)

BE IT RESOLVED to appoint Donald L. Rice, II, Superintendent, as Delegate and  
NO Alternate was chosen, as Alternate  
Delegates to the upcoming 39th Annual OACB Convention, taking place in-person at the Hilton  
Columbus at Easton November 30<sup>th</sup>, through December 2<sup>nd</sup>, 2022.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all  
action necessary to carry out this resolution.

MOTION: Mr. Miller

SECOND: Mrs. Janson

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/>	No	Abstain	Mr. Jackson	<input checked="" type="radio"/>	No	Abstain
Mr. Suttell	<input checked="" type="radio"/>	No	Abstain	Mr. Miller	<input checked="" type="radio"/>	No	Abstain
Mrs. Keiper	<input checked="" type="radio"/>	No	Abstain	Mrs. Wilder	<input checked="" type="radio"/>	No	Abstain
Mr. Lair	<input checked="" type="radio"/>	No	Abstain				

Jana Janson  
BOARD PRESIDENT, 10/19/22

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

October 19, 2022

**Resolution: 22-105(A)**

BE IT RESOLVED to adjourn into Executive Session pursuant of ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, ...

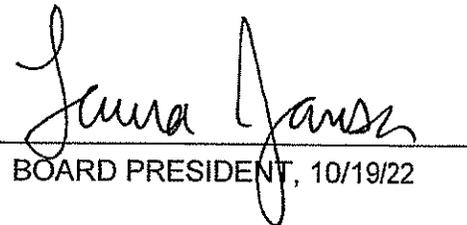
MOTION: *Mr. Lair*

SECOND: *Mrs. Keiper*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
BOARD PRESIDENT, 10/19/22