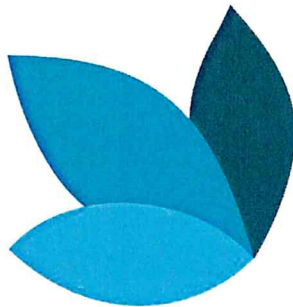


GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

March 19th, 2025
Board Meeting Minutes



**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

Board Meeting Agenda
March 19, 2025

- I. **Call to Order and Roll Call:** 6:01pm
 - a. Roll Call 2025 Board
 - b. Approval of Minutes from February, 2025
- II. **Financials:**
 - a. Financial Statement Review Mrs. Davis
 - c. Financial Transactions and Voucher Approvals
- III. **New Business:**
 - a. Approvals:
 - i. Grant MSI - Mr. Rice
 - ii. Sunny Acres Grant
 - iii. LFSA
 - b. Board Status Reports/Program Reports: - Mr. Rice
 - c. Issues:
 - i. Cash Transfer Notification Mrs. Davis
 - ii. Dolly Parton Imagination Library Mr. Rice
- IV. **General Announcements:** Mr. Laird
- V. **Other Business-Comments from the floor:** Mr. Laird
- VI. **Adjournment:** 6:48pm
Next Board Meeting: April 16, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

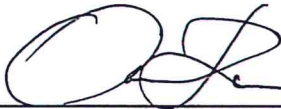
March 19, 2025

March, 19 2025 Board Meeting

Roll Call 2025 Board

ROLL CALL:

Mrs. Janson	Here	Absent
Mrs. Keiper	Here	Absent
Mrs. Wilder	Here	Absent
Mr. Lair	Here	Absent
Mr. Miller	Here	Absent
Mr. Sanchez	Here	Absent
Mr. Welty	Here	Absent



BOARD PRESIDENT March 19, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

March 19, 2025

Resolution: 25-18(A)

BE IT RESOLVED to approve the February, 19 2025 Board meeting minutes.

MOTION: *Ms. Janson*

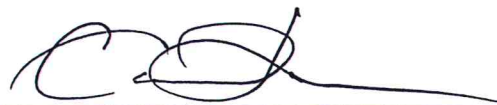
SECOND: *Ms. Keiper*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Wilder	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain

Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Sanchez	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Welty	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain



BOARD PRESIDENT March 19, 2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # **25-** 3- (B)

Financial Transactions

February, 2025

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated 3/19/2025 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

Operating Fund (2027)

Payroll and Related Encumbrances:

<u>Account</u>	<u>Amount</u>	<u>Pay Dates:</u> 2/7/25, 2/21/25
501 - Salaries	\$ 284,965.72	
502 - Medicare	\$ 4,031.62	
504 - PERS	\$ 38,160.91	
505 - Workers Comp	\$ -	
506 - Unemployment	\$ -	
507 - STRS	\$ 1,143.40	
	<u>\$ 328,301.65</u>	

Purchase Orders:

<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>	<u>Description</u>	<u>Number</u>
DEX IMAGING LLC	2027	\$ 36,923.00	3 Copy Machines/Printers	2025-00001936
GRIGGS, DEBRA	2063	\$ 5,000.00	Transportation	2025-00001773
GEAUGA DOOR SALES & SERVICE	4023	\$ 7,340.00	Install 2 Garage Doors - Maintenance Garage	2025-00001736
LEYGRAAF, NANCY JO	2063	\$ 5,000.00	Transportation	2025-00001774
METROPOLITAN POOLS	2027	\$ 2,000.00	Pool Maintenance	2025-00001755
TRU COMMUNITY	2063	\$ 35,000.00	Adult Day/Transportation	2025-00001775
VECCHIO, SUSAN	2027	\$ 800.00	Travel Expenses, Other	2025-00001943
		<u>\$ 92,063.00</u>		

MOTION: *Mrs. Janson*

SECOND: *Mr. Lair*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<u>Yes</u>	No	Abstain
Mrs. Keiper	<u>Yes</u>	No	Abstain
Mrs. Wilder	<u>Yes</u>	No	Abstain
Mr. Lair	Yes	<u>No</u>	Abstain

Mr. Miller	<u>Yes</u>	No	Abstain
Mr. Sanchez	<u>Yes</u>	No	Abstain
Mr. Welty	<u>Yes</u>	No	Abstain


President

BY OFFICIAL ACTION OF THE BOARD

3/19/2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 25- 4- (B)

Voucher Approval - February, 2025

BE IT RESOLVED to confirm the payment of Voucher Schedule
94,914.72

25 4 - O with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 02/01/25	PERIOD 2/1/2025-2/28/2025	YTD		
503 Hospitalization	954,285.00	71,020.22	-	71,020.22	883,264.78	7%
601 Contract Services	546,961.27	42,523.10	53,518.25	96,041.35	450,919.92	18%
701 Materials and Supplies	185,578.50	3,582.78	1,514.28	5,097.06	180,481.44	3%
801 Equipment	108,000.00	543.82	80.99	624.81	107,375.19	1%
901 Other	496,393.34	556.00	36,716.25	37,272.25	459,121.09	8%
902 Travel	90,190.92	5,295.15	3,084.95	8,380.10	81,810.82	9%
903 Advertising	70,000.00	555.46	-	555.46	69,444.54	1%
940 Lease Expenses	282,140.59	-	-	-	282,140.59	0%
999 Transfers Out	11,529,000.00	-	-	-	11,529,000.00	0%
TOTAL	14,262,549.62	124,076.53	94,914.72	218,991.25	14,043,558.37	2%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 4 - D with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 02/01/25	PERIOD 2/1/2025-2/28/2025	YTD		
901 Other Expenses	2,500.00	-	-	-	2,500.00	0%
TOTAL	2,500.00	-	-	-	2,500.00	0%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 4 - R with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 02/01/25	PERIOD 2/1/2025-2/28/2025	YTD		
601 Service Contracts	11,863,946.90	269,095.31	173,329.98	442,425.29	11,421,521.61	4%
TOTAL	11,863,946.90	269,095.31	173,329.98	442,425.29	11,421,521.61	4%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 4 - C with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 02/01/25	PERIOD 2/1/2025-2/28/2025	YTD		
601 Service Contracts	110,150.00	24,250.00	-	24,250.00	85,900.00	22%
TOTAL	110,150.00	24,250.00	-	24,250.00	85,900.00	22%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 4 - F with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 02/01/25	PERIOD 2/1/2025-2/28/2025	YTD		
999 Transfers Out	1,500,000.00	-	-	-	1,500,000.00	0%
TOTAL	1,500,000.00	-	-	-	1,500,000.00	N/A

MOTION:

SECOND:

DISCUSSION:

Roll Call:

Mrs. Janson	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Yes	No	Abstain

President

BY OFFICIAL ACTION OF THE BOARD

3/19/2025

**MONTHLY RECAPITULATION OF OPERATING, DONATION,
RESIDENTIAL SERVICES, CONSTRUCTION AND RESERVE FUNDS' VOUCHERS**

Expense Period: 2/1/2025-2/28/2025
Meeting Date: 3/19/2025

Resolution # 25 - 4 B

General Operating Fund

Amount of Schedule \$ 94,914.72 Schedule # 25 - 4 - O

Donations Fund

Amount of Schedule \$ - Schedule # 25 - 4 D

Residential Services Fund

Amount of Schedule: \$ 173,329.98 Schedule # 25 - 4 R

Construction Fund

Amount of Schedule: \$ - Schedule # 25 - 4 C

Reserve Fund

Amount of Schedule \$ - Schedule # 25 - 4 - F

Board Review and Approval

Board President

Date

Superintendent

Date

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

March 19, 2025

Resolution: 25-19(A)

WHEREAS, Geauga County Board of DD (GCBDD) and Metzenbaum Sheltered Industries, Inc. (MSI) have collaborated for many years to advance their shared mission of supporting individuals with developmental disabilities in Geauga County;

WHEREAS, MSI provides services and programs to individuals with developmental disabilities and is undergoing an organizational redesign to enhance its operational efficiency and long-term sustainability;

WHEREAS, GCBDD recognizes the importance of ensuring proper cash flow during this transition period to maintain the continuity of services for individuals in Geauga County;

BE IT RESOLVED that GCBDD approves a grant in the amount of \$30,000 to MSI;

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mr. Lair*

SECOND: *Mr. Welty*

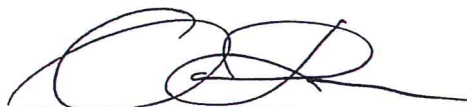
DISCUSSION:

ROLL CALL:

Mrs. Janson
Mrs. Keiper
Mrs. Wilder
Mr. Lair

<u>Yes</u>	No	Abstain
<u>Yes</u>	No	Abstain
<u>Yes</u>	No	Abstain
<u>Yes</u>	No	Abstain

Mr. Miller	<u>Yes</u>	No	Abstain
Mr. Sanchez	<u>Yes</u>	No	Abstain
Mr. Welty	<u>Yes</u>	No	Abstain



BOARD PRESIDENT March 19, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

March 19, 2025

Resolution: 25-20(A)

WHEREAS, Sunny Acres provides school age services and programs to children with developmental disabilities;

WHEREAS, Sunny Acres is in need of a battery powered lift to safely transfer children with mobility concerns in the school;

BE IT RESOLVED that GCBDD approves a grant in the amount of \$2,100 to Sunny Acres;

BE IT FURTHER RESOLVED that the Superintendent is directed to take and all action necessary to carry out this resolution.

MOTION:

Mr. Miller
Mrs. Keiper

SECOND:

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Yes	No	Abstain



BOARD PRESIDENT March 19, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

March 19, 2025

Resolution: 25-21(A)

BE IT RESOLVED to approve Locally Funded Services Agreement with:

- Heather Sieracki, in an amount of \$4,000 for HPC and HPC Transportation services

BE IT FURTHER RESOLVED to approve a Locally Funded Services Agreement Addendum with:

- Brenda Goodman, in an amount of \$10,000 for transportation services

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mr. Lair

SECOND:

Mr. Sanchez

DISCUSSION:

ROLL CALL:

Mrs. Janson

Yes

No Abstain

Mr. Miller

Yes

No Abstain

Mrs. Keiper

Yes

No Abstain

Mr. Sanchez

Yes

No Abstain

Mrs. Wilder

Yes

No Abstain

Mr. Welty

Yes

No Abstain

Mr. Lair

Yes

No Abstain



BOARD PRESIDENT March 19, 2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

**Board Meeting Agenda
For March 19, 2025**

- I. Call to Order and Roll Call: 6:01pm**
 - a. Roll Call 2025 Board
 - b. Approval of Minutes from February 2025
- II. Financials:**
 - a. Financial Statement Review: February 2025
 - b. Financial Transactions and Voucher Approvals
- III. New Business:**
 - a. Approvals:
 - i. Grant MSI
 - ii. Grant Sunny Acres
 - iii. LFSA
 - b. Board Status Reports/Program Reports:
 - c. Issues:
 - i. Cash Transfer Notification
 - ii. Dolly Parton Imagination Library
- IV. General Announcements:**
- V. Other Business-Comments from the floor:**
- VI. Adjournment: 6:48pm**
Next Board Meeting: April 16, 2025

Summary of Discussion:

- VII. Call to Order and Roll Call: 6:01pm**
- VIII. Financials:**
 - a. Financials were reviewed by Mrs. Davis. Mr. Welty asked to have further explanation on financials. Mrs. Wilder asked for explanation of the Recapitalization. Mrs. Davis answered and explained both questions.
- IX. New Business:**
 - a. Approvals:
 - i. Grant MSI:
Mr. Rice discussed with the board the need for the MSI grant and the future of that agency. The board discussed further on the sustainability of MSI.
 - ii. Grant Sunny Acres:
Mrs. Davis reviewed the LFSAs with the board and explained the definitions and details of the contracts.
 - b. Board Status Reports/Program Reports:
 - i. The agency's board status reports and program reports were placed in the board book prior to the meeting and reviewed by Mr. Rice during the meeting.
 - c. Issues:
 - i. Cash Transfer Notifications:
Mrs. Davis discussed with the board the purpose and reason of a recent cash transfer.
 - ii. Dolly Parton Imagination Library:

Mr. Rice discussed with the board a grant request made by the Dolly Parton Imagination Library. An approval will be presented in the April board meeting.

X. General Announcements:

- a. Board President, Mr. Lair called for any further general announcement from the board or the public:
 - i. Board member Mr. Welty informed the board about the Adoption Modernization Act that will take effect and what that means for people who have developmental disabilities.
 - ii. League of Women Voters of Geauga member Mrs. Benton asked about the time frame of the LFSAs to which Mrs. Davis explained the timelines.
 - iii. Mrs. Benton asked for further clarification on the MSI grant to which Mr. Rice replied that MSI is a private entity, and no further information can be given.

XI. Other Business-Comments from the floor:

- a. Board President, Mr. Lair called for any other business or comments from the board or public:
 - i. Maple Leaf Community Residences (MLCR) board member Mrs. Mullet brought attention to the recent and very successful MLCR fundraiser event, Day At The Races. She also announced future MLCR events.


XII. Adjournment: 6:48pm

Board President, Mr. Lair adjourned the meeting at 6:48pm because the agenda was completed.

Submitted:


Assistant Superintendent, 4/16/25

Approval:


Board President, 4/16/25

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor