

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

January 19, 2022

Board Members Present

Mark Jackson
Uschy Keiper
Richard Suttell
Martin Miller
Dave Lair
Stacey Wilder
Laura Janson

Administration

Donald Rice
Dave Carlson
Kellie Tvergyak-Oznowich
Tami Setlock
Megan Thirion
Janice Chesnes
Meredith Myers
Richelle Mills

Board Members Absent

Dennis Schmidt

I. Call to Order:

- a. Roll Call 2021 Board:
A call of the roll indicated that all Board Members were present except Mr. Schmidt, and Mr. Lair who came in late. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.
- b. Approval of Minutes:
Mrs. Tvergyak-Oznowich introduced Resolution 21-168(A) to approve the minutes for the December 15, 2021 meeting. This resolution was approved.
- c. Roll Call 2022 Board:
A call of the roll indicated that all Board Members were present except Mr. Lair, who came late. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.
- d. Election of Officers:
Mrs. Tvergyak-Oznowich introduced Resolution 22-01(A) to elect the officers of the 2022 GCBDD Board. Mrs. Janson was elected President. Mr. Suttell was elected Vice President. Mrs. Keiper was elected Secretary. This resolution was approved.
- e. Appoint Finance Committee:
Mrs. Tvergyak-Oznowich introduced Resolution 22-02(A) to appoint the 2022 GCBDD Board Finance Committee. Mrs. Janson, Mr. Lair, and Mr. Jackson were elected. This resolution was approved.
- f. Approval of Donations:
Mrs. Tvergyak-Oznowich introduced Resolution 22-01(D) approving donations to the program. This resolution was accepted and approved.
- g. Confirmation of Personnel Actions
Mrs. Tvergyak-Oznowich introduced Resolution 22-01(P) approving the personnel actions. This resolution was accepted and approved.

II. Financial

- a. Financial Statement Review:
Mr. Carlson provided a review of financial statements of all funds for the time period processed. See attached.
- b. Ethics Recommendations:
Mrs. Tvergyak-Oznowich introduced Resolution 22-03(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 21-23(B) detailing financial transactions and Resolution 21-24(B) approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Waiver & Wait List, Population Served, Employment and Habilitation Services, Human Resources, and Unmet Needs.

IV. Program Reports:

Mr. Rice reviewed reports from the agencies' programs; also Maple Leaf Community Residences, Metzenbaum Foundation, and NPower Services.

V. New Business:

a. Approvals:

i. Appoint NEON Representative:

Mrs. Tvergyak-Oznowich introduced Resolution 22-04(A) approving Don Rice as the rep. for NEON, and Dave Carlson and Tami Setlock as the alternates. This resolution was approved.

ii. Appoint Family First Council Representative:

Mrs. Tvergyak-Oznowich introduced Resolution 22-05(A) approving Don Rice as the rep. for Family First Council, and Dave Carlson and Tami Setlock as the alternates. This resolution was approved.

iii. Then and Now:

Mrs. Tvergyak-Oznowich introduced Resolution 22-06(A) approving the listed Then and Now certifications. This resolution was approved.

iv. Clear Skies Ahead:

Mrs. Tvergyak-Oznowich introduced Resolution 22-07(A) approving a grant request made by Clear Skies. This resolution was approved.

v. CG-HHC, LLC:

Mrs. Tvergyak-Oznowich introduced Resolution 22-08(A) approving a grant request made by GC-HHC, LLC. This resolution was approved.

vi. Michael Aikey:

Mrs. Tvergyak-Oznowich introduced Resolution 22-09(A) approving a Locally Funded Services Agreement with Michael Aikey. This resolution was approved.

vii. Willpower Transportation:

Mrs. Tvergyak-Oznowich introduced Resolution 22-10(A) approving a Locally Funded Services Agreement with Willpower Transportation. This resolution was approved.

b. Issues

i. Fiscal Projections:

Mr. Carlson reported to the Board the estimated future finances and plans for GCBDD.

VI. General Announcements:

Mrs. Janson called for any other general announcements from the Board or public:

- a. Mrs. Clemson brought attention to an upcoming fundraiser for MLCR.

VII. Other Business – comments from the floor:

Mrs. Janson called for any other business from the Board or public:

VIII. Executive Session:

- a. Mrs. Tvergyak-Oznowich introduced Resolution 22-11(A) approving adjourn into Executive Session: Pursuant to ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official...

IX. Adjournment

The Next Board meeting will be February 16, 2022.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Board President

*cc: Bd. of Geauga Co. Commissioners
Gauga Co. Probate Court
Gauga Co. Prosecutor*

Geauga County Board of DD Revenue and Expense Report

1/1/22 to 1/31/22

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	11,061,990.00	.00	.00	11,061,990.00	0%
410	State Reimbursement-Real Estate	1,215,142.00	.00	.00	1,215,142.00	0%
412	Federal Grants	540,000.00	.00	.00	540,000.00	0%
413	State Revenues	600,000.00	181,367.21	181,367.21	418,632.79	30%
420	Fees	685,000.00	94,196.80	94,196.80	590,803.20	14%
450	Interest	200.00	.00	.00	200.00	0%
451	Donations	.00	20,411.96	20,411.96	(20,411.96)	--
452	Other Revenue	10,000.00	488.16	488.16	9,511.84	5%
		\$14,112,332.00	\$296,464.13	\$296,464.13	\$13,815,867.87	2%
EXPENSE						
501	Salaries	3,284,000.00	245,695.51	245,695.51	3,038,304.49	7%
502	Medicare	50,000.00	3,478.36	3,478.36	46,521.64	7%
503	Hospitalization	730,000.00	.00	.00	730,000.00	0%
504	OPERS	444,000.00	31,555.18	31,555.18	412,444.82	7%
505	Workers Compensation	130,000.00	.00	.00	130,000.00	0%
506	Unemployment	20,000.00	.00	.00	20,000.00	0%
507	STRS	16,000.00	1,096.16	1,096.16	14,903.84	7%
601	Contract Services	880,000.00	42,329.13	42,329.13	837,670.87	5%
701	Materials and Supplies	275,000.00	46,276.86	46,276.86	228,723.14	17%
801	Equipment	130,000.00	4,284.91	4,284.91	125,715.09	3%
901	Other	310,000.00	31,298.85	31,298.85	278,701.15	10%
902	Travel	90,000.00	4,929.43	4,929.43	85,070.57	5%
903	Advertising	32,000.00	469.51	469.51	31,530.49	1%
601	Res Svc (2063) Contract Services	9,400,000.00	222,619.51	222,619.51	9,177,380.49	2%
601	Capital (4023) Contract Services	200,000.00	15,100.00	15,100.00	184,900.00	8%
901	Donation (2058) Other Expenses	15,000.00	1,233.40	1,233.40	13,766.60	8%
		\$16,006,000.00	\$650,366.81	\$650,366.81	\$15,355,633.19	4%
INTERFUND TRANSFERS						
499	Transfers In-2063	9,400,000.00	.00	.00	9,400,000.00	0%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	.00	.00	10,000,000.00	0%