

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

April 20, 2022

Board Members Present

Laura Janson
Richard Suttell
Uschy Keiper
Mark Jackson
Dave Lair
Stacey Wilder
Martin Miller

Administration

Donald Rice
Dave Carlson
Kellie Tvergyak-Oznowich
Tami Setlock
Megan Thirion
Janice Chesnes
Richelle Mills
Rean Davis
Meredith Myers
Sara Andress

Board Members Absent

I. Call to Order:

a. Roll Call 2022 Board:

A call of the roll indicated that all Board Members were present in person. There being a quorum present, Laura Janson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 22-31(A) to approve the minutes for the March 16, 2022, meeting. This resolution was approved.

c. Approval of Donations:

Mrs. Tvergyak-Oznowich introduced Resolution 22-02(D) approving donations to the program. This resolution was accepted and approved.

d. Confirmation of Personnel Actions:

There were no personnel actions.

II. Financial

a. Financial Statement Review:

Mr. Carlson provided a review of financial statements of all funds for the time period processed. See attached.

b. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolution 22-32(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 22-05(B) detailing financial transactions and Resolution 22-06(B) approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Population Served, Waiver & Wait List, Employment and Habilitation Services, Human Resources, and Unmet Needs.

IV. Program Reports:

Mr. Rice reviewed reports from GCBDD programs; also, Maple Leaf Community Residences, and Metzenbaum Foundation.

V. New Business:

a. Approvals:

i. Cash Transfer:

Mrs. Tvergyak-Oznowich introduced Resolution 22-33(A) approving a cash transfer supporting Medicaid Waiver Match obligations. This resolution was approved.

ii. Then and Now Certification:

Mrs. Tvergyak-Oznowich introduced Resolution 22-34(A) approving a Then and Now Certification supporting tech support and software licenses. This resolution was approved.

iii. Contract Meyer Design Inc:

Mrs. Tvergyak-Oznowich introduced Resolution 22-35(A) approving the Playground Replacement Project. This resolution was approved.

iv. LFSA A.L.S. LLC:

Mrs. Tvergyak-Oznowich introduced Resolution 22-36(A) approving a Locally Funded Services Agreement with A.L.S. LLC. This resolution was approved.

v. LFSA Lisa Goldberg:

Mrs. Tvergyak-Oznowich introduced Resolution 22-37(A) approving a Locally Funded Services Agreement with Lisa Goldberg. This resolution was approved.

vi. LFSA ICF Partnership

Mrs. Tvergyak-Oznowich introduced Resolution 22-38(A) approving a Locally Funded Services Agreement with Julie Marinchick. This resolution was approved:

vii. Grant NPower Service Co:

Mrs. Tvergyak-Oznowich introduced Resolution 22-39(A) approving a grant request made by NPower Service Co. for the Project: Kindness pilot program. This resolution was approved.

viii. Grant NPower Service Co:

Mrs. Tvergyak-Oznowich introduced Resolution 22-40(A) approving a grant request made by NPower Service Co. for the Integrated Adaptive CrossFit program. This resolution was approved.

ix. Grant MLCR:

Mrs. Tvergyak-Oznowich introduced Resolution 22-41(A) approving a grant request made by MLCR for continued renovations of the Kenyon Road house. This resolution was approved.

x. Grant MLCR:

Mrs. Tvergyak-Oznowich introduced Resolution 22-42(A) approving a grant request made by MLCR for continued renovations of the Chillicothe Road house. This resolution was approved.

xi. Grant MSI:

Mrs. Tvergyak-Oznowich introduced Resolution 22-43(A) approving a grant request made by MSI to help in the purchase of a vehicle. This resolution was approved.

xii. Grant New Beginning Provider Services:

Mrs. Tvergyak-Oznowich introduced Resolution 22-44(A) approving a grant request made by New Beginning Provider Services for costs associated with transportation. This resolution was approved.

xiii. Disposal of Asset:

Mrs. Tvergyak-Oznowich introduced Resolution 22-45(A) approving to dispose of an asset due to it being damaged. This resolution was approved.

xiv. Agency Calendar:

Mrs. Tvergyak-Oznowich introduced Resolution 22-46(A) approving the agency's 2022–2023 calendar of operations. This resolution was approved.

b. Issues

i. Tax Budget:

Mr. Carlson briefly reviewed with the Board the tax budget details.

ii. Budget Commission:

Mr. Rice briefly discussed with the Board the Auditor/budget commission and the carryover balances.

iii. Annual Goals:

Mr. Rice reviewed the annual goals with the Board.

iv. Annual Report:

Mr. Rice presented to the Board the 2021 Annual Report.

VI. General Announcements:

Mrs. Janson called for any other general announcements from the Board or public:

VII. Other Business – comments from the floor:

Mrs. Janson called for any other business from the Board or the public:

VIII. Executive Session:

- a. Mrs. Tvergyak-Oznowich introduced Resolution 22-47(A) approving to adjourn into Executive Session: Pursuant to ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official...

IX. Adjournment

The Next Board meeting will be May 18, 2022.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Board President

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

Geauga County Board of DD Revenue and Expense Report

4/1/2022-4/30/2022

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	11,061,990.00	.00	6,164,121.22	4,897,868.78	56%
410	State Reimbursement-Real Estate	1,215,142.00	591,356.47	591,356.47	623,785.53	49%
412	Federal Grants	540,000.00	42,990.56	380,883.21	159,116.79	71%
413	State Revenues	600,000.00	60,390.56	364,933.72	235,066.28	61%
420	Fees	685,000.00	59,779.19	275,288.19	409,711.81	40%
450	Interest	200.00	103.14	144.62	55.38	72%
451	Donations	.00	136.79	21,230.75	(21,230.75)	--
452	Other Revenue	10,000.00	492.66	357,757.63	(347,757.63)	3578%
		\$14,112,332.00	\$755,249.37	\$8,155,715.81	\$5,956,616.19	58%
EXPENSE						
501	Salaries	3,284,000.00	248,734.57	984,999.02	2,299,000.98	30%
502	Medicare	50,000.00	3,519.22	13,938.23	36,061.77	28%
503	Hospitalization	730,000.00	59,528.82	232,305.56	497,694.44	32%
504	OPERS	444,000.00	33,119.60	129,418.70	314,581.30	29%
505	Workers Compensation	130,000.00	.00	.00	130,000.00	0%
506	Unemployment	20,000.00	.00	.00	20,000.00	0%
507	STRS	16,000.00	1,170.50	4,672.67	11,327.33	29%
601	Contract Services	880,000.00	55,806.75	195,464.91	684,535.09	22%
701	Materials and Supplies	275,000.00	36,790.22	144,722.73	130,277.27	53%
801	Equipment	130,000.00	3,586.01	68,437.95	61,562.05	53%
901	Other	310,000.00	260.00	32,125.36	277,874.64	10%
902	Travel	90,000.00	5,061.94	14,686.94	75,313.06	16%
903	Advertising	32,000.00	308.00	4,492.51	27,507.49	14%
601	Res Svc (2063) Contract Services	9,400,000.00	502,586.29	3,044,987.08	6,355,012.92	32%
601	Capital (4023) Contract Services	200,000.00	18,168.43	72,195.95	127,804.05	36%
901	Donation (2058) Other Expenses	15,000.00	1,023.47	2,685.80	12,314.20	18%
		\$16,006,000.00	\$969,663.82	\$4,945,133.41	\$11,060,866.59	31%
INTERFUND TRANSFERS						
499	Transfers In-2063	9,400,000.00	4,000,000.00	5,500,000.00	3,900,000.00	59%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	4,000,000.00	5,500,000.00	4,500,000.00	55%