

GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

June 17th, 2026
Board Meeting Minutes



**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

**Board Meeting Agenda
June 17, 2026**

- I. **Call to Order and Roll Call:** 6 pm
 - a. Roll Call 2026 Board
 - b. Approval of Minutes from May, 2026
 - c. Donations:
- II. **Executive Session:** 6:07 pm
 - a. Pursuant to ORC 121.22(G)(1) To consider the compensation of public employees.
- III. **Return From Executive Session:** 6:23 pm
 - a. Return from Executive Session Resolution
- IV. **Financials:**
 - a. Financial Statement Review: May
 - b. Financial Transactions and Voucher Approvals: May
- V. **New Business:**
 - a. Approvals:
 - i. Ethics Approval
 - ii. Salary Increase
 - iii. Lease with ESC of North East Ohio
 - iv. Job Description Update
 - v. Board Policy and Procedure
 - vi. Disposal of Assets
 - vii. August Board meeting
 - viii. LFSA- Clemici Manor
 - b. Board Status Reports/Program Reports:
 - c. Issues:
 - i. Nothing at this time
- VI. **General Announcements:**
- VII. **Other Business-Comments from the floor:**
- VIII. **Adjournment:** 6:55 pm
Next Board Meeting: July 15, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

June, 17 2026 Board Meeting

a. Roll Call 2026 Board

ROLL CALL:

Mrs. Bennett	Here	Absent
Mrs. Keiper	Here	Absent
Mr. Lair	Here	Absent
Mr. Mann	Here	Absent
Mr. Miller	Here	Absent
Mr. Sanchez	Here	Absent
Mr. Welty	Here	Absent

- 6:02pm arrival


BOARD PRESIDENT June 17, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

Resolution: 26-32(A)

BE IT RESOLVED to approve the May 20, 2026 Board meeting minutes.

MOTION: *Mo. Miller*

SECOND: *Mo. Mann*

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mr. Lair	<u>Yes</u>	No	Abstain
Mr. Mann	<u>Yes</u>	No	Abstain

Mr. Miller	<u>Yes</u>	No	Abstain
Mr. Sanchez	<u>Yes</u>	No	Abstain
Mr. Welty	<u>Yes</u>	No	Abstain

BOARD PRESIDENT June 17, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

Resolution: 26-03(D)

BE IT RESOLVED to accept the donations to the program. On behalf of the Board, the Superintendent is directed to deposit these funds in the accounts specified. Also, he is directed to forward a letter of thanks and appreciation to each donor.

<u>Donor:</u>	<u>Gift:</u>	<u>Use:</u>
W.J. Toth & C.A. Toth	\$200.00	Agency general use

MOTION: *Mr. Lair*
SECOND: *Mr. Miller*

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain				



BOARD PRESIDENT June 17, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

33
Resolution: 26-35(A)

BE IT RESOLVED to approve to enter into executive session pursuant of O.R.C. 121.22 (4)(4) TO consider the compensation of public employees.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

SECOND:

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain				


BOARD PRESIDENT June 17, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

34
Resolution: 26-35(A)

BE IT RESOLVED to approve to return from executive session and reconvene in open session. The Board confirms that no formal action was taken during executive session.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

Mr. Lair
Mr. Miller

MOTION:

SECOND:

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain
Mrs. Kelper	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Yes	No	Abstain



BOARD PRESIDENT June 17, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

Resolution: 26-³⁵~~33~~(A)

BE IT RESOLVED to approve the proposed salary ranges for all Level 1 through Level 5 positions that are determined by market increases.

PROPOSED RANGES:

Level 1	37.00 – 57.00
Level 2	35.00 – 53.00
Level 3	28.00 – 44.00
Level 4	24.00 – 38.00
Level 5	18.50 – 28.00

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mr. Miller

SECOND:

Mr. Mann

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Yes	No	Abstain



BOARD PRESIDENT June 17, 2026

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 26- 9- (B)

Financial Transactions

May, 2026

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated 6/17/2026 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

Operating Fund (2027)

Payroll and Related Encumbrances:

<u>Account</u>	<u>Amount</u>	<u>Pay Dates:</u> 5/1/, 5/15, 5/29
501 - Salaries	\$ 424,597.25	
502 - Medicare	\$ 6,014.39	
504 - PERS	\$ 37,592.47	
505 - Workers Comp	\$ -	
506 - Unemployment	\$ -	
507 - STRS	\$ 1,817.89	
	<u>\$ 470,022.00</u>	

Purchase Orders:

<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>	<u>Description</u>	<u>Number</u>
COOPER, SHELBY	2027	\$ 1,000.00	Travel Expenses, Other	2026-00002369
HYDRAULIC LIFT SYSTEMS	2027	\$ 43,694.14	Lift Repairs	2026-00002364
OHIO GUIDESTONE	2027	\$ 8,112.50	Joyful Together Training	2026-00002333

\$ 52,806.64

MOTION:

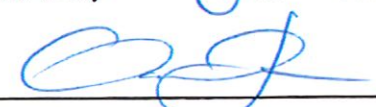
SECOND:

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Yes	No	Abstain


President

BY OFFICIAL ACTION OF THE BOARD

6/17/2026

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 26- 10- (B)

Voucher Approval - May, 2026

BE IT RESOLVED to confirm the payment of Voucher Schedule
132,541.94

26 10 - O with expenditures totaling

ACCOUNT	CY 2026 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 05/01/26	PERIOD 5/1/2026-5/31/2026	YTD		
503 Hospitalization	981,000.00	290,489.54	72,244.84	362,734.38	618,265.62	37%
601 Contract Services	353,277.03	84,351.80	10,721.67	95,073.47	258,203.56	27%
608 Software Services	115,000.00	49,553.92	3,346.38	52,900.30	62,099.70	46%
701 Materials and Supplies	125,775.00	16,047.55	9,880.85	25,928.40	99,846.60	21%
801 Equipment	113,000.00	16,161.05	829.13	16,990.18	96,009.82	15%
901 Other	473,132.16	272,577.08	2,605.42	275,182.50	197,949.66	58%
902 Travel	96,214.65	14,782.02	7,151.99	21,934.01	74,280.64	23%
903 Advertising	100,000.00	17,253.27	11,538.66	28,791.93	71,208.07	29%
908 Utilities	190,000.00	38,674.00	14,223.00	52,897.00	137,103.00	28%
940 Lease Expenses	437,285.00	49,851.91	-	49,851.91	387,433.09	11%
999 Transfers Out	12,527,400.00	4,500,000.00	-	4,500,000.00	8,027,400.00	36%
TOTAL	15,512,083.84	5,349,742.14	132,541.94	5,482,284.08	10,029,799.76	35%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule 26 10 - D with expenditures totaling

ACCOUNT	CY 2026 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 05/01/26	PERIOD 5/1/2026-5/31/2026	YTD		
901 Other Expenses	2,500.00	-	-	-	2,500.00	0%
TOTAL	2,500.00	-	-	-	2,500.00	0%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule 26 10 - R with expenditures totaling
253,645.21

ACCOUNT	CY 2026 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 05/01/26	PERIOD 5/1/2026-5/31/2026	YTD		
601 Service Contracts	12,271,666.40	3,691,027.36	253,645.21	3,944,672.57	8,326,993.83	32%
TOTAL	12,271,666.40	3,691,027.36	253,645.21	3,944,672.57	8,326,993.83	32%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule 26 10 - C with expenditures totaling

ACCOUNT	CY 2026 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 05/01/26	PERIOD 5/1/2026-5/31/2026	YTD		
601 Service Contracts	149,387.68	36,127.79	-	36,127.79	113,259.89	24%
TOTAL	149,387.68	36,127.79	-	36,127.79	113,259.89	24%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule 26 10 - F with expenditures totaling

ACCOUNT	CY 2026 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 05/01/26	PERIOD 5/1/2026-5/31/2026	YTD		
999 Transfers Out	200,000.00	-	-	-	200,000.00	0%
TOTAL	200,000.00	-	-	-	200,000.00	N/A

MOTION:

SECOND:

DISCUSSION:

Roll Call:

Mrs. Bennett	Yes	No	Abstain
Mrs. Kelper	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welly	Yes	No	Abstain

President

BY OFFICIAL ACTION OF THE BOARD

6/17/2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

Resolution: 26-³⁶~~34~~(A)

WHEREAS, pursuant to Ohio Revised Code 5126.032, the Ethics Council of the Geauga County Board of Developmental Disabilities on June 17th, 2026, has conducted a review of the following direct services contracts; and

WHEREAS, the Ethics Council hereby certifies to the Board the following recommendations:

A Locally Funded Services Agreement with Curtis Jones, in an amount of \$12,000 for NMT services. ☒ Approved ☐ Disapproved

NOW, THEREFORE, BE IT RESOLVED that the Geauga County Board of Developmental Disabilities approves the above listed contract,

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mrs. Keiper

SECOND: Mr. Lair

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Yes	No	Abstain


BOARD PRESIDENT June 17, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

87
Resolution: 26-35(A)

BE IT RESOLVED to approve that effective with the 17th pay period of the year 2026, a salary increase of three percent (3%) shall be granted to all eligible full-time and part-time employees, with the exception of positions that need to be adjusted higher due to the market increase ranges.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mr. Sanchez

SECOND:

Mr. Mann

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Yes	No	Abstain


BOARD PRESIDENT June 17, 2026

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GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

38
Resolution: 26-36(A)

WHEREAS, the Geauga County Board of Developmental Disabilities (GCBDD) is committed to supporting individuals with developmental disabilities by fostering partnerships with entities that align with its mission;

WHEREAS, GCBDD has negotiated a lease agreement with ESC of North East Ohio to utilize available space at 8200 Cedar Rd. Chesterland, for programs and services that directly benefit individuals with developmental disabilities;

WHEREAS, the lease agreement is for a monthly amount of \$2,447.00, effective the first day of July 2026, and ending on the last day of June 2027;

BE IT RESOLVED, that a lease agreement with ESC of North East Ohio is approved for the amount and time frame listed;

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mr. Miller

SECOND: Mr. Welty

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Kelper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain				


BOARD PRESIDENT June 17, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

39
Resolution: 26-37(A)

BE IT RESOLVED to approve changes to the following Board job descriptions:

- Data Specialist

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mrs. Keiper

SECOND:

Mr. Welty

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain				

BOARD PRESIDENT June 17, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

40
Resolution: 26-38(A)

BE IT RESOLVED to approve Board Policy and Procedure 3.27 Financial Fraud, as presented at the May 20th, 2026 board meeting.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mr. Sanchez

SECOND:

Mr. Welty

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Yes	No	Abstain


BOARD PRESIDENT June 17, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

41
Resolution: 26-39(A)

BE IT RESOLVED to approve the list of disposal of assets due to the items being unusable, broken, or outdated:

- 2 WOW Sports pool noodles
- 3 pairs of water weights
- basket of pool toys for children

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mr. Lair

SECOND:

Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain				



BOARD PRESIDENT June 17, 2026

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

June 17, 2026

Resolution: 26-40(A)

BE IT RESOLVED that the Board approves the cancellation of the scheduled Board meeting on August 19, 2026, at 6:00 p.m.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

SECOND:

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain

Mr. Miller	Yes	No	Abstain
Mr. Sanchez	Yes	No	Abstain
Mr. Welty	Yes	No	Abstain

BOARD PRESIDENT June 17, 2026

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

June 17, 2026

43

Resolution: 26-41(A)

WHEREAS, the Geauga County Board of Developmental Disabilities (GCBDD) is committed to ensuring that individuals with developmental disabilities have access to appropriate residential and stabilization services that support their health, safety, and well-being;

WHEREAS, Clemici Manor, LLC, licensed by the Ohio Department of Behavioral Health to operate a Class 2 residential facility known as Precious Care, provides residential stabilization services for individuals diagnosed with mental health needs;

WHEREAS, GCBDD has negotiated a contract with Clemici Manor, LLC for the provision of residential stabilization services for eligible individuals in need of such supports;

WHEREAS, the contract amount shall not exceed \$20,000.00 and is contingent upon the contractor successfully completing all required background screenings and approval of the attached draft contract by the Geauga County Prosecutor's Office;

BE IT RESOLVED, that a contract with Clemici Manor, LLC, is approved for residential stabilization services in an amount not to exceed \$20,000.00, subject to the contingencies set forth herein;

BE IT FURTHER RESOLVED, that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mrs. Keiper

SECOND:

Mr. Welty

DISCUSSION:

ROLL CALL:

Mrs. Bennett	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Mann	Yes	No	Abstain				



BOARD PRESIDENT June 17, 2026

**GEAUGA COUTNY BOARD OF
DEVELOPMENTAL DISABILITES**

Board Meeting Agenda

For June 17, 2026

- I. **Call to Order and Roll Call: 6pm**
 - a. Roll Call 2026 Board
 - b. Approval of Minutes from May 2026
- II. **Executive Session: 6:07pm**
 - a. Pursuant to ORC 121.22(G)(1) To consider the compensation of public employees
- III. **Return From Executive Session: 6:23pm**
 - a. Return from the executive session resolution
 - b. Approval of Salary Range Adjustments
- IV. **Financials:**
 - a. Financial Statement Review: May
 - b. Financial Transactions and Voucher Approvals: May
- V. **New Business:**
 - a. Approvals:
 - i. Ethics Approval
 - ii. Salary Increase
 - iii. Lease with ESC of North East Ohio
 - iv. Job Description Update
 - v. Board Policy & Procedure
 - vi. Disposal of Assets
 - vii. August Board meeting
 - viii. LFSA- Clemici Manor
 - b. **Board Status Reports/Program Reports:**
 - c. **Issues:**
 - i. Nothing at this time
- VI. **General Announcements:**
- VII. **Other Business -Comments from the floor:**
- VIII. **Adjournment: 6:55pm**

Next Board Meeting: July 15, 2026

Summary of Discussion:

IX. **Call to Order and Roll Call:** 6pm

X. **Financials:**

- a. Financials were reviewed by Mrs. Davis

XI. **New Business:**

a. Approvals:

- i. Lease with ESC of North East Ohio:

Mrs. Davis explained to the board that this contract is based off the space that is used by the program.

- ii. Job Description:

Mr. Rice explained to the board the change made to the job description of a board employee.

b. **Board Status Reports/Program Reports:**

- i. The agency's board status reports and program reports were placed in the board book prior to the meeting and reviewed by Mr. Rice during the meeting. Mrs. Continzano brought attention to upcoming Metzenbaum Foundation events.

c. **Issues:**

- i. No issues were discussed

XII. **General Announcements:**

- a. Board President, Mr. Lair called for any further general announcement from the board or the public:
i. No general announcements were made.

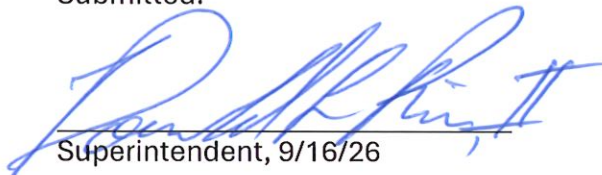
XIII. **Other Business -Comments from the floor:**

- a. Board President, Mr. Lair called for any other business or comments from the board or public:
i. No comments were made.

XIV. **Adjournment:** 6:55pm

Board President, Mr. Lair adjourned the meeting at 6:55pm because the agenda was completed.

Submitted:


Superintendent, 9/16/26

Approval:


Board President, 9/16/26

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co Prosecutor