

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

BOARD MINUTES

December 13, 2023

Board Members Present

Laura Janson
Richard Suttell
Mark Jackson
Stacey Wilder

Administration

Donald Rice
Dave Carlson
Janice Chesnes
Rean Davis
Richelle Mills
Tami Setlock
Megan Thirion

Board Members Absent

Martin Miller
Dave Lair
Uschy Keiper

I. Call to Order:

a. Roll Call 2023 Board:

A call of the roll indicated that all Board Members were present, except Mr. Miller, Mr. Lair, and Mrs. Keiper. There being a quorum present, Mrs. Janson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Resolution 23-99(A) was presented to approve the minutes for the November 15, 2023, meeting. This resolution was approved.

c. Donations to Program:

There were no donations to be approved.

d. Personnel Actions:

There were no personnel actions to be approved.

II. Financial

a. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in November of 2023. See attached.

b. Ethics Recommendations:

Resolution 23-100(A) was presented to approve the ethics recommendation for the time period processed in November 2023. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Resolution 23-21(B) was presented detailing financial transactions and Resolution 23-22(B) was presented approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed status reports.

IV. Program Reports:

Mr. Rice reviewed program reports.

V. New Business:

a. Approvals:

i. Approval of 2024 Annual Plan:

Resolution 23-101(A) was presented approving the 2024 Annual Plan. This resolution was approved.

ii. Disposal of Assets:
Resolution 23-102(A) was presented approving the disposal of assets.
This resolution was approved.

iii. Authorization Signatures:
Resolution 23-103(A) was presented approving signatures for
accounting authorization. This resolution was approved.

b. Issues:
i. No issues were discussed

VI. General Announcements:

Mrs. Janson called for any other general announcements from the Board or the public:

VII. Other Business – comments from the floor:

Mrs. Janson called for any other business from the Board or the public:

VIII. Adjournment:

Mrs. Janson, board president adjourned the meeting.

The Next Board meeting will be on January 17, 2024.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Board President

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

Geauga County Board of DD Revenue and Expense Report

11/1/2023-11/30/2023

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	12,035,803.00	.00	12,311,621.37	(275,818.37)	102%
410	State Reimbursement-Real Estate	1,180,460.00	.00	1,199,662.44	(19,202.44)	102%
412	Federal Grants	696,000.00	.00	639,671.76	56,328.24	92%
413	State Revenues	600,000.00	.00	503,205.89	96,794.11	84%
420	Fees	766,000.00	.00	745,364.36	20,635.64	97%
450	Interest	.00	.00	16,972.08	(16,972.08)	--
451	Donations	20,000.00	.00	373,099.62	(353,099.62)	1865%
452	Other Revenue	200,000.00	.00	1,325,458.66	(1,125,458.66)	663%
452.0104	Other Revenue Real Estate Fee Fund	.00	.00	1,820.00	(1,820.00)	--
457	Reimbursements	.00	.00	.00	.00	--
		\$15,498,263.00	\$0.00	\$17,116,876.18	(\$1,618,613.18)	110%

EXPENSE

501	Salaries	3,502,000.00	274,066.45	2,980,355.48	521,644.52	85%
502	Medicare	51,000.00	3,887.71	42,252.69	8,747.31	83%
	Hospitalization	750,000.00	61,389.48	668,241.04	81,758.96	89%
504	OPERS	490,280.00	36,959.40	413,768.02	76,511.98	84%
505	Workers Compensation	15,000.00	.00	.00	15,000.00	--
506	Unemployment	7,000.00	.00	1,851.46	5,148.54	26%
507	STRS	18,000.00	1,126.38	12,805.24	5,194.76	71%
601	Contract Services	1,047,964.83	56,497.01	557,294.56	490,670.27	53%
701	Materials and Supplies	396,553.65	44,460.49	298,636.82	97,916.83	75%
801	Equipment	226,820.30	24,881.09	91,787.62	135,032.68	40%
901	Other	304,282.21	13,832.50	271,961.11	32,321.10	89%
902	Travel	73,896.74	4,108.98	49,749.82	24,146.92	67%
903	Advertising	40,000.00	.00	21,941.42	18,058.58	55%
601	Res Svc (2063) Contract Services	12,572,093.21	728,774.01	9,256,858.47	3,315,234.74	74%
601	Capital (4023) Contract Services	1,328,147.64	2,055.00	837,367.56	490,780.08	63%
901	Donation (2058) Other Expenses	181,913.74	150,460.55	175,546.60	6,367.14	96%
		\$21,004,952.32	\$1,402,499.05	\$15,680,417.91	\$5,324,534.41	75%

INTERFUND TRANSFERS

499	Transfers In-2063	12,400,000.00	2,000,000.00	12,400,000.00	.00	100%
499	Transfers In-2096	.00	.00	.00	.00	0%
999	Transfers Out-2027	10,400,000.00	.00	10,400,000.00	.00	100%
999	Transfers Out-2096	2,000,000.00	2,000,000.00	2,000,000.00	.00	100%