

20

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

Board Meeting Agenda

December 14, 2022

I. Call to Order and Roll Call:

- a. Roll Call 2022 Board
- b. Approval of November 2022 Minutes
- c. Personnel Actions

II. Financial:

- a. Financial Statement Review
- b. Ethics Recommendation
- c. Financial Transactions and Voucher Approvals

III. Board Status Reports:

IV. Program Reports:

V. New Business:

- a. Approvals:
 - i. LFSA Jessica Barber
 - ii. Disposal of Assets
 - iii. Approval of 2023 Annual Plan
- b. Issues:
 - i. Nothing at this time

VI. General Announcements:

VII. Other Business – comments from the floor:

VIII. Adjournment

Next Board Meeting: January 18, 2023

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

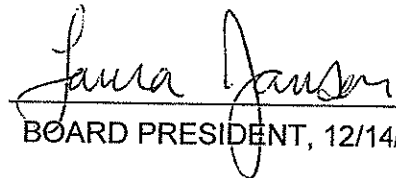
December 14, 2022

December 14, 2022, Bd. Meeting

Roll Call: 2022 Board

ROLL CALL:

Mrs. Janson	<i>Here</i>	<i>Absent</i>	Mr. Jackson	<i>Here</i>	<i>Absent</i>
Mr. Suttell	<i>Here</i>	<i>Absent</i>	Mr. Miller	<i>Here</i>	<i>Absent</i>
Mrs. Keiper	<i>Here</i>	<i>Absent</i>	Mrs. Wilder	<i>Here</i>	<i>Absent</i>
Mr. Lair	<i>Here</i>	<i>Absent</i>			


BOARD PRESIDENT, 12/14/22

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

December 14, 2022

Resolution: 22-122(A)

BE IT RESOLVED to approve the attached minutes of the November 16, 2022, Board meeting.

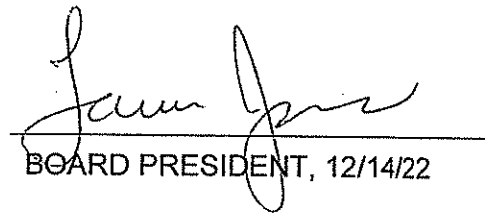
MOTION: Mrs. Janson

SECOND: Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Jackson	Yes	No	Abstain
Mr. Suttell	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				


BOARD PRESIDENT, 12/14/22

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

BOARD MINUTES

November 16, 2022

Board Members Present

Laura Janson
Richard Suttell
Uschy Keiper
Mark Jackson
Dave Lair
Martin Miller

Administration

Donald Rice
Dave Carlson
Kellie Tvergyak-Oznowich
Rean Davis
Megan Thirion
Janice Chesnes
Richelle Mills
Tami Setlock
Meredith Myers

Board Members Absent

Stacey Wilder

I. Call to Order:

- a. Roll Call 2022 Board:
A call of the roll indicated that all Board Members were present, except Mrs. Wilder who was present on Zoom. There being a quorum present, Laura Janson, President of the Board, called the meeting to order.
- b. Approval of Minutes:
Mrs. Tvergyak-Oznowich introduced Resolution 22-106(A) to approve the minutes for the October 16, 2022, meeting. This resolution was approved.
- c. Donations:
Mrs. Tvergyak-Oznowich introduced Resolution 22-06(D) to approve donations to the program. This resolution was approved.
- d. Personnel Actions:
Mrs. Tvergyak-Oznowich introduced Resolution 22-06(P) approving personnel actions. This resolution was approved.
- e. Resolutions of Appreciation:
Mrs. Tvergyak-Oznowich introduced Resolution 22-107(A) approving a resolution of appreciation to Brian Kerman on his retirement and over 34 years of service to Geauga DD. This resolution was approved.

II. Financial

- a. Financial Statement Review:
Mr. Carlson provided a review of the financial statements of all funds for the time period processed in October. See attached.
- b. Ethics Recommendations:
Mrs. Tvergyak-Oznowich introduced Resolution 22-108(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.
- c. Financial Transactions and Voucher Approvals:
Mrs. Tvergyak-Oznowich introduced Resolutions 22-19(B) detailing financial transactions and Resolution 22-20(B) approving voucher schedules for the period indicated. These resolutions were approved.
- d. Ethics Approval Brenda Powell:
Mrs. Tvergyak-Oznowich introduced Resolution 22-109(A) approving the ethics recommendation for full-time board employee Brenda Powell to work part-time as an Independent Provider. The Board found no conflicts of scheduling or conflicts of interest. This resolution was approved.

III. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Population Served, Waiver & Wait List, Employment and Habilitation Services, Human Resources, and Unmet Needs.

IV. Program Reports:

Mr. Rice reviewed reports from Geauga DD programs; also, NPower Services, and Metzenbaum Foundation.

V. New Business:

a. Approvals:

- i. Cash Transfer:
Mrs. Tvergyak-Oznowich introduced Resolution 22-110(A) approving a cash transfer to be used for locally funded services. This resolution was approved.
- ii. MLCR Grant Request:
Mrs. Tvergyak-Oznowich introduced Resolution 22-111(A) approving a grant request made by Maple Leaf Community Residences for construction and related costs. This resolution was approved.
- iii. MLCR Grant Request:
Mrs. Tvergyak-Oznowich introduced Resolution 22-112(A) approving a grant request made by Maple Leaf Community Residences for residential housing improvements. This resolution was approved.
- iv. Empower Sports Grant Request:
Mrs. Tvergyak-Oznowich introduced Resolution 22-113(A) approving a grant request addendum made by Empower Sports, for Integrated Recreation Services. This resolution was approved.
- v. NPower Services Grant Request:
Mrs. Tvergyak-Oznowich introduced Resolution 22-114(A) approving a grant request made by NPower Services, for the continuation of the Integrated Adaptive CrossFit program. This resolution was approved.
- vi. LFSA Monica's Miracles:
Mrs. Tvergyak-Oznowich introduced Resolution 22-115(A) approving a locally funded services agreement with Monica's Miracles, for transportation services. This resolution was approved.
- vii. LFSA Haley Rataiczak:
Mrs. Tvergyak-Oznowich introduced Resolution 22-116(A) approving a locally funded services agreement with Haley Rataiczak, for transportation services. This resolution was approved.
- viii. Procedures for Policy Chap. 6:
Mrs. Tvergyak-Oznowich introduced Resolution 22-117(A) approving updated Procedures for Policy Chapter 6. This resolution was approved.
- ix. Metzenbaum Foundation Contract:
Mrs. Tvergyak-Oznowich introduced Resolution 22-118(A) approving a contract with the Metzenbaum Foundation. This resolution was approved.
- x. 2023 Contracts:
Mrs. Tvergyak-Oznowich introduced Resolution 22-119(A) approving contracts for 2023. This resolution was approved.
- xi. Reschedule December Board Meeting:
Mrs. Tvergyak-Oznowich introduced Resolution 22-120(A) approving to reschedule the December 21, Board meeting to December 14th. This resolution was approved.
- xii. 2023 Meeting Dates:
Mrs. Tvergyak-Oznowich introduced Resolution 22-121(A) approving the Board Meeting dates for 2023. This resolution was approved.

b. Issues

- i. Ohio ISP Update Brittco:
Mr. Rice reported to the Board that the new Ohio ISP software has not been functioning well and there are many errors with the transition.

ii. Annual Ohio SIBS Conference:

Mr. Rice discussed with the Board about supporting the Ohio SIBS Conference.

VI. General Announcements:

Mrs. Janson called for any other general announcements from the Board or the public:

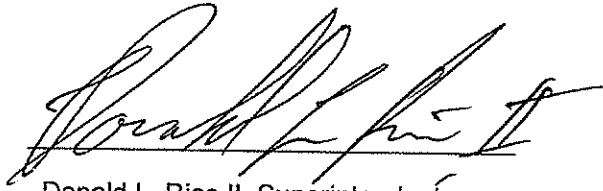
VII. Other Business – comments from the floor:

Mrs. Janson called for any other business from the Board or the public:

VIII. Adjournment

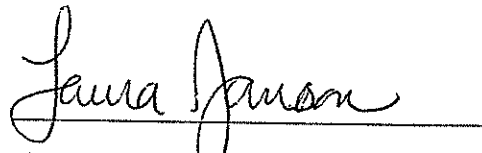
The Next Board meeting will be on December 14, 2022.

Submitted:



Donald L. Rice II, Superintendent

Approval:



Board President

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

Geauga County Board of DD Revenue and Expense Report

10/1/2022-10/31/2022

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	11,061,990.00	.00	11,446,141.91	(384,151.91)	103%
410	State Reimbursement-Real Estate	1,215,142.00	594,828.75	1,186,185.22	28,956.78	98%
412	Federal Grants	540,000.00	48,359.67	717,217.93	(177,217.93)	133%
413	State Revenues	600,000.00	28,564.47	733,454.46	(133,454.46)	122%
420	Fees	685,000.00	60,331.20	619,686.87	65,313.13	90%
450	Interest	5,000.00	.00	521.34	4,478.66	10%
451	Donations	.00	.00	22,732.54	(22,732.54)	--
452	Other Revenue	10,000.00	4,117.72	389,961.90	(379,961.90)	3900%
457	Reimbursements	.00	.00	1,335.84	(1,335.84)	--
		\$14,117,132.00	\$736,201.81	\$15,117,238.01	(\$1,000,106.01)	107%

EXPENSE

501	Salaries	3,394,000.00	246,979.21	2,596,778.93	797,221.07	77%
502	Medicare	50,000.00	3,494.76	36,788.27	13,211.73	74%
503	Hospitalization	730,000.00	58,942.54	588,064.64	141,935.36	81%
504	OPERS	464,000.00	33,314.14	345,728.50	118,271.50	75%
505	Workers Compensation	.00	.00	.00	.00	--
506	Unemployment	20,000.00	.00	.00	20,000.00	0%
507	STRS	16,000.00	1,024.50	11,668.99	4,331.01	73%
601	Contract Services	944,125.47	19,670.34	418,860.06	525,265.41	44%
701	Materials and Supplies	526,275.05	29,650.41	335,215.95	191,059.10	64%
801	Equipment	184,858.31	5,728.03	120,745.61	64,112.70	65%
901	Other	312,540.45	5,698.50	232,263.56	80,276.89	74%
902	Travel	96,130.92	4,995.99	44,322.52	51,808.40	46%
903	Advertising	32,000.00	5,701.16	23,363.99	8,636.01	73%
601	Res Svc (2063) Contract Services	10,772,063.63	388,843.84	7,231,690.24	3,540,373.39	67%
601	Capital (4023) Contract Services	663,581.06	4,657.50	156,351.97	507,229.09	24%
901	Donation (2058) Other Expenses	36,233.40	449.94	16,787.15	19,446.25	46%
		\$18,241,808.29	\$809,150.86	\$12,158,630.38	\$6,083,177.91	67%

INTERFUND TRANSFERS

499	Transfers In-2063	9,400,000.00	.00	6,500,000.00	2,900,000.00	69%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	.00	6,500,000.00	3,500,000.00	65%

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

December 14, 2022

Resolution: 22-07(P)

BE IT RESOLVED to confirm the following personnel actions:

<u>Appointments</u>	<u>Position</u>	<u>Department</u>	<u>Date</u>
Hugh Cassidy	Custodian	Maintenance	11/14/22
Separations			
Brian Kerman	Custodial Supervisor	Bldg./Grounds	11/30/22
Changes			
Jeffery Setlock	Custodial Supervisor	Bldg./Grounds	11/28/22

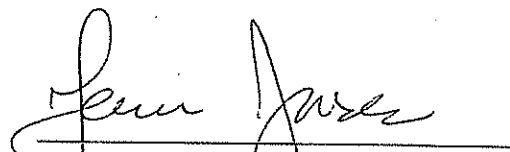
MOTION: *Mr. Miller*

SECOND: *Mrs. Janson*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				


 BOARD PRESIDENT, 12/14/22

Geauga County Board of DD Revenue and Expense Report

11/1/2022-11/30/2022

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	11,061,990.00	.00	11,446,141.91	(384,151.91)	103%
410	State Reimbursement-Real Estate	1,215,142.00	6,579.58	1,192,764.80	22,377.20	98%
412	Federal Grants	540,000.00	151,819.43	869,037.36	(329,037.36)	161%
413	State Revenues	600,000.00	21,671.95	755,126.41	(155,126.41)	126%
420	Fees	685,000.00	41,676.21	661,363.08	23,636.92	97%
450	Interest	5,000.00	1,120.55	1,641.89	3,358.11	33%
451	Donations	.00	486.75	23,219.29	(23,219.29)	--
452	Other Revenue	10,000.00	781.05	390,742.95	(380,742.95)	3907%
457	Reimbursements	.00	.00	1,335.84	(1,335.84)	--
		<u>\$14,117,132.00</u>	<u>\$224,135.52</u>	<u>\$15,341,373.53</u>	<u>(\$1,224,241.53)</u>	<u>109%</u>
EXPENSE						
501	Salaries	3,394,000.00	359,519.72	2,956,298.65	437,701.35	87%
502	Medicare	50,000.00	5,128.72	41,916.99	8,083.01	84%
503	Hospitalization	730,000.00	58,942.54	647,007.18	82,992.82	89%
504	OPERS	464,000.00	50,350.86	396,079.36	67,920.64	85%
505	Workers Compensation	.00	.00	.00	.00	--
506	Unemployment	20,000.00	.00	.00	20,000.00	0%
507	STRS	16,000.00	1,559.86	13,228.85	2,771.15	83%
601	Contract Services	944,125.47	31,815.72	450,675.78	493,449.69	48%
701	Materials and Supplies	526,275.05	49,403.17	384,619.12	141,655.93	73%
801	Equipment	184,858.31	15,847.68	136,593.29	48,265.02	74%
901	Other	312,540.45	500.00	232,763.56	79,776.89	74%
902	Travel	96,130.92	1,953.14	46,275.66	49,855.26	48%
903	Advertising	32,000.00	223.35	23,587.34	8,412.66	74%
601	Res Svc (2063) Contract Services	11,307,063.63	1,906,941.61	9,138,631.85	2,168,431.78	81%
601	Capital (4023) Contract Services	663,581.06	5,950.00	162,301.97	501,279.09	24%
901	Donation (2058) Other Expenses	36,233.40	1,656.61	18,443.76	17,789.64	51%
		<u>\$18,776,808.29</u>	<u>\$2,489,792.98</u>	<u>\$14,648,423.36</u>	<u>\$4,128,384.93</u>	<u>78%</u>
INTERFUND TRANSFERS						
499	Transfers In-2063	9,935,000.00	3,435,000.00	9,935,000.00	.00	100%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	3,435,000.00	9,935,000.00	65,000.00	99%

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

December 14, 2022

Resolution: 22-123(A)

BE IT RESOLVED that the Board has reviewed the financial transactions processed in the time period of November 2022.

BE IT FURTHER RESOLVED that upon review, it was found that payments do not present a conflict of interest and no violation of the ethics rule was determined to have occurred.


MOTION: Mrs. Jann

SECOND: Mr. Jack

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Jackson	Yes	No	Abstain
Mr. Suttell	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				


BOARD PRESIDENT, 12/14/22

GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

RESOLUTION # 22 - 21(B) Financial Transactions November, 2022

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated December 14th, 2022 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

Operating Fund (2027)

Payroll and Related Encumbrances:

Account	Amount
501 - Salaries	\$ 359,519.72
502 - Medicare	\$ 5,128.72
504 - PERS	\$ 50,350.86
505 - Workers Comp	\$ -
506 - Unemployment	\$ -
507 - STRS	\$ 1,559.86
	<u>\$ 416,559.16</u>

Pay Dates: 11/4/22,11/18/22

Purchase Orders:

Vendor	Fund	Amount	Description	PO Number
DELL MARKETING LP	2027	\$ 15,886.05	Equipment - 15- Dell Latitude 7320 2-in-1 Laptops	2022-00003857
EMPOWER SPORTS	2063	\$ 75,000.00	Annual Contract Integrated Sports Program	2022-00003938
GEAUGA COUNTY BLANKET ORDER	2027	\$ 25,000.00	Contracted Services	2022-00003848
JOHNSON CONTROLS INC	2027	\$ 6,154.00	Annual Contract 01/01/23-12/31/23	2022-00003849
L B NAUGLES INC	2027	\$ 2,520.00	Maintenance Agreement- Generator	2022-00003923
MAPLE LEAF COMMUNITY RESIDENCES INC	2063	\$ 150,000.00	Kenyon Road House- Grant	2022-00003936
MAPLE LEAF COMMUNITY RESIDENCES INC	2063	\$ 400,000.00	New Home Construction Grant	2022-00003937
NPOWER SERVICES	2063	\$ 23,500.00	Adaptive CrossFit Grant	2022-00003935
PLEASANT VIEW FURNITURE	2027	\$ 9,310.77	Board Room Furniture	2022-00003932
THE MANDT SYSTEM, INC.	2063	\$ 2,649.00	Mandt Student Academy	2022-00003943
THE METZENBAUM FOUNDATION	2063	\$ 634,100.00	Annual Contract for Rec Program	2022-00003934

\$ 1,344,129.82

Motion: *Mrs. Janson*
 Second: *Mr. Jackson*
 Discussion?

Roll Call Vote:

Mr. Jackson:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	Mr. Miller:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain
Mrs. Janson:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	Mr. Suttell:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain
Mrs. Wilder:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	Mr. Lair:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain
Mrs. Keiper:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain				

Laura Janson

 President

GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

RESOLUTION # 22 - 22 (B) Voucher Approval - November, 2022

BE IT RESOLVED to confirm the payment of Voucher Schedule **22 - 22 - O** with expenditures totaling **3,593,685.60**

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 11/01/22	PERIOD 11/1/2022-11/30/2022	YTD		
503 Hospitalization	730,000.00	588,064.64	58,942.54	647,007.18	82,992.82	89%
601 Contract Services	944,125.47	418,860.06	31,815.72	450,675.78	493,449.69	48%
701 Materials and Supplies	526,275.05	335,215.95	49,403.17	384,619.12	141,655.93	73%
801 Equipment	184,858.31	120,745.61	15,847.68	136,593.29	48,265.02	74%
901 Other	312,540.45	232,263.56	500.00	232,763.56	79,776.89	74%
902 Travel	96,130.92	44,322.52	1,953.14	46,275.66	49,855.26	48%
903 Advertising	32,000.00	23,363.99	223.35	23,587.34	8,412.66	74%
999 Transfers Out	10,000,000.00	6,500,000.00	3,435,000.00	9,935,000.00	65,000.00	99%
TOTAL	12,825,930.20	8,262,836.33	3,593,685.60	11,856,521.93	969,408.27	92%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **22 - 22 - D** with expenditures totaling **1,656.61**

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 11/01/22	PERIOD 11/1/2022-11/30/2022	YTD		
901 Other Expenses	36,233.40	16,787.15	1,656.61	18,443.76	17,789.64	51%
TOTAL	36,233.40	16,787.15	1,656.61	18,443.76	17,789.64	51%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **22 - 22 - R** with expenditures totaling **1,906,941.61**

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 11/01/22	PERIOD 11/1/2022-11/30/2022	YTD		
601 Service Contracts	11,307,063.63	7,231,690.24	1,906,941.61	9,138,631.85	2,168,431.78	81%
TOTAL	11,307,063.63	7,231,690.24	1,906,941.61	9,138,631.85	2,168,431.78	81%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **22 - 22 - C** with expenditures totaling **5,950.00**

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 11/01/22	PERIOD 11/1/2022-11/30/2022	YTD		
601 Service Contracts	663,581.06	156,351.97	5,950.00	162,301.97	501,279.09	24%
TOTAL	663,581.06	156,351.97	5,950.00	162,301.97	501,279.09	24%

Motion:

Mr. Miller

Second:

Discussion? *Mrs. Janson*

Roll Call Vote:

Mr. Jackson:

Yea

Nay

Abstain

Mr. Miller:

Yea

Nay

Abstain

Mrs. Janson:

Yea

Nay

Abstain

Mr. Suttell:

Yea

Nay

Abstain

Mrs. Wilder:

Yea

Nay

Abstain

Mr. Lair:

Yea

Nay

Abstain

Mrs. Keiper:

Yea

Nay

Abstain

Jana Jones
President

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

December 14, 2022

Resolution: 22-124(A)

BE IT RESOLVED to approve the attached locally funded services agreement between Geauga DD and Jessica Barber, for transportation services. Payments shall not exceed \$1,000.00 for the initial term of this agreement.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

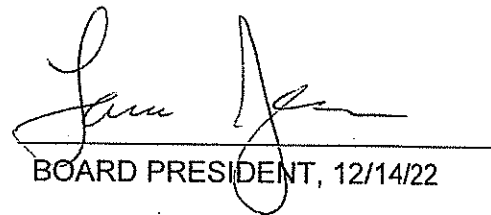
MOTION: *Mr. Miller*

SECOND: *Mrs. Janson*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				


BOARD PRESIDENT, 12/14/22

LOCALLY FUNDED SERVICES AGREEMENT

This Agreement is between Jessica Barber (Provider), and the Geauga County Board of Developmental Disabilities (Board).

1.) TERM

This Agreement shall be effective 11/22/2022 through 12/31/2022. This agreement shall automatically renew for successive one (1) year periods on its anniversary date unless terminated as permitted in paragraph 10.

2.) COMPENSATION

Compensation under this Agreement is limited to services provided to individuals not enrolled on a Medicaid waiver program administered by the Ohio Department of Developmental Disabilities otherwise known as Locally Funded Services.

With prior approval by the Board, compensation under this Agreement is also available to individuals enrolled on a Medicaid waiver for services not available (reimbursable) under the waiver program.

The Board shall compensate the Provider for services authorized in an individual's service plan. Authorized services are documented by the Payment for Authorized Services (PAS) form, including any revisions, which shall be considered part of this agreement. The unit rates on the PAS will match the state Medicaid rates where applicable.

The Provider shall invoice the Board monthly for services rendered under a PAS, unless services are provided infrequently or on a one-time basis. The invoice shall be in a format as determined by the Board. Payments shall not exceed \$1,000.00 the initial term of this agreement. Each renewal period will have a cap set annually by the Board.

The Board, upon approval of services rendered and amount invoiced, shall process payment to Provider within thirty (30) days of receipt of invoice.

Funding Arrangements:

This agreement covers only individuals determined eligible by the Board. To be eligible for reimbursement all services must be authorized in the individual's service plan (ISP).

Tier 1

The Board will pay a transportation bonus of \$500.00 for every eligible individual receiving 40 transportation trips per month to and from community employment

Tier 2

The Board will pay a transportation bonus of \$375.00 for every eligible individual receiving 30-39 transportation trips per month to and from community employment

Tier 3

The Board will pay a transportation bonus of \$250.00 for every eligible individual receiving 20-29

transportation trips per month to and from community employment

Tier 4

The Board will pay a transportation bonus of \$125.00 for every eligible individual receiving 10-19 transportation trips per month to and from community employment

3.) INDEPENDENT CONTRACTOR

Provider shall be considered an independent contractor and shall not be considered an employee of the Board, for any purpose whatsoever, and shall not be eligible for benefits available to Board employees. Provider is solely responsible for any federal, state or local taxes arising from compensation received under this Agreement.

4.) CONFIDENTIALITY/HIPAA COMPLIANCE

The parties shall cooperate in operationalizing requirements imposed upon them by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). A Business Associates Agreement shall be executed and made part of this agreement [Attachment A].

5.) RESPONSIBILITIES OF THE BOARD

Prepare and distribute PAS Forms in a timely manner. Compensate Provider in accordance with paragraph 2. Review the quality of care, cost effectiveness and service utilization of Provider services in accordance with applicable requirements by law and Board Policy. Monitor and evaluate compliance with this Agreement. If necessary, conduct its own investigation of any complaint or incident.

6.) SERVICES PROVIDED BY AND RESPONSIBILITIES OF PROVIDER.

The Provider shall render services in accordance with the individual's service plan as evidenced by a PAS Form.

An Individual may terminate their services at any time with or without notice.

The Provider may terminate services, to an individual, with thirty (30) days prior written notice. When Provider initiates termination of services, the Provider will assist during transition to subsequent provider.

7.) DOCUMENTATION AND RECORD RETENTION

Provider shall keep accurate, current and complete records for each individual in accordance with applicable requirements by law and Board Policy.

Provider shall provide the Board with information which is reasonably necessary to permit the Board to:

Monitor and evaluate Contractor's compliance with the terms of this agreement

Conduct its own investigation of any complaint or incident, and

Perform any and all of its duties.

Provider shall provide reports as requested by the board. Any information or report shall be submitted in the format prescribed or approved by the Board.

8.) INDEMNIFICATION

To the fullest extent permitted by law, Provider shall, indemnify, defend and hold harmless the Board, its officers, directors, trustees, agents, members successors, and employees from and against any and all claims, liability actions, causes of action, complaints, costs expenses, attorney fees and demands whatsoever, in law and in equity arising out of, alleged to rise out of, as a result of, or alleged as result of any act or omission of Provider or any of its employees or agents in the performance of this Agreement.

9.) INSURANCE

Provider shall include automobile, general, and professional liability insurance (as applicable to services provided) in an amount equal to (or greater) than statutory requirements. Provider's insurance shall be primary with respect to the Provider, notwithstanding, any other insurance covering the Board. If requested by the Board. Provider shall provide proof of insurance.

10.) TERMINATION/MODIFICATION

This agreement may be terminated prior to the expiration of the term hereof as follows:

By agreement: In the event the Board and Provider shall in writing mutually agree to terminate this agreement, this agreement shall be terminated on the terms and on the date stipulated therein and in compliance with any applicable requirements.

For good cause: Both parties hereby agree to attempt to settle disputes over obligations set forth in this agreement as reasonably and promptly as possible. If such disputes cannot be settled, this agreement may be terminated by either party for cause provided that either party provides written notice to the other party of the defaults that are claimed to have occurred. The party in default shall have sixty (60) days to cure such defaults. In the event that the defaults are not cured within sixty (60) days, notice in writing shall be given to the defaulting party and this agreement shall terminate thirty (30) days from the date of such notice.

11.) ENTIRETY

This agreement constitutes the entire contract between the parties and any other promise made by any party, employee, officer or agent of any party, which is not set forth herein shall be null and void and of no force and effect.

12.) GOVERNING LAW

Both parties agree to comply with all applicable federal. State and local laws, rules and regulations as they relate to services rendered under this Agreement.

The parties agree that the law of the State of Ohio shall control with regard to any and all contractual

disputes that may arise and that any and all litigation undertaken or arising under this contract shall be presented in a Court of Competent Jurisdiction of Geauga County, Ohio.

13.) ASSIGNMENT

Neither party may assign any rights, duties or obligation under this agreement without the prior written consent of the other party.

14.) MEETINGS

Representatives of the Board and Contractor will meet as needed during the term of this agreement. Quarterly or special meetings may be requested by either party to review progress and discuss future plans.

15.) CONTACT INFORMATION

Jessica Barber
14848 Thompson Ave
Middlefield Oh 44062
ATTN: Jessica Barber

Geauga County Board of Developmental Disabilities
8200 Cedar Rd.
Chesterland, OH 44026
ATTN: Superintendent

GEAUGA COUNTY AUDITOR'S CERTIFICATION:

SIGNATURES:

Donald L. Rice, II, Superintendent
Geauga County Board of Developmental Disabilities

Date

Jessica Barber
Jessica Barber
Approved to Form

Date

Sheila Salem, Assistant Prosecuting Attorney

Date

**BUSINESS ASSOCIATE AGREEMENT
CONTRACT ADDENDUM**

This Agreement is entered into this 22nd day of November, 2022, by and between Jessica Barber (referred to hereinafter as "Business Associate") and Geauga County Board of Developmental Disabilities (referred to hereinafter as "DD Board"). The parties are entering into this agreement in consideration of the mutual promises contained herein and for other good and valuable consideration.

This Agreement shall be in effect throughout the duration of the Service Contract.

WHEREAS, the DD Board will make available and/or transfer to the Business Associate confidential, personally identifiable health information in conjunction with the terms agreed to in the Service Contract; and

WHEREAS, such information may be used or disclosed only in accordance with the privacy regulations [45 CFR §§ 164.502(e); 164.504(e)] issued pursuant to the Health Insurance Portability and Accountability Act [42 USC §§ 1320 - 1320d-8], the American Recovery and Reinvestment Act of 2009 and the terms of this Agreement, or more stringent provisions of the law of the State of Ohio;

1. Definitions

- a. *Applicable Law* means federal and Ohio law which applies to transactions and entities covered by this Agreement.
- b. *Applicable Requirements* means all of the following:
 - i. applicable law;
 - ii. policies and procedures of the DD Board which are consistent with applicable law and which apply to information covered by this Agreement and;
 - iii. the requirements of this Agreement.
- c. *ARRA* means the American Recovery and Reinvestment Act of 2009.
- d. *HIPAA* means the Health Care Portability and Accountability Act of 1996, 42 USC §§ 1320 - 1320d-8 and regulations promulgated thereunder as may be amended.
- e. *Individual* includes the individual receiving services from the DD Board and the Personal Representative selected by the individual or other person legally authorized to act on behalf of the individual.
- f. *Protected Health Information ("PHI")* is information received from or on behalf of the Covered Entity that meets the definition of PHI as defined by HIPAA and the regulations promulgated by the United States Department of Health and Human Services, specifically 45 CFR 164.501, and any amendments thereto.

- 2. The Business Associate is acting as an independent contractor for all functions set forth in this Business Associate Agreement. Nothing in this Business Associate Agreement shall be construed

to give the DD Board any right to control the Business Associate's conduct in the course of performing a service on behalf of the DD Board.

3. The DD Board shall provide to the Business Associate a copy of the current Notice of Privacy Practices and any relevant information on changes to or agreed upon restrictions relating to legal permissions for the use or disclosure of PHI.
4. The Business Associate agrees that it shall not receive, create, use or disclose PHI except in accordance with applicable requirements, including, without limitation, all HIPAA privacy rules applicable to covered entities and business associates, and as follows:
 - a. To complete the functions as listed in the Service Contract.
 - b. If necessary for the proper management and administration of the Business Associate or to carry out legal responsibilities of the Business Associate. PHI may only be disclosed to another person/entity for such purposes if:
 - Disclosure is required by law; or
 - Where the Business Associate obtains reasonable assurances from the person to whom disclosure is made that the PHI released will be held confidentially, and only may be used or further disclosed as required by law or for the purposes of the disclosure; and
 - the person/entity agrees to notify the Business Associate of any breaches of confidentiality;
 - c. To permit the Business Associate to provide data aggregation services relating to the health care operations of the DD Board.
5. The Business Associate and the DD Board agree that neither of them will request, use or release more than the minimum amount of PHI necessary to accomplish the purpose of the use, disclosure or request.
6. The Business Associate shall establish and maintain appropriate safeguards to prevent any unauthorized use or disclosure of PHI and shall conform to the requirements set for in applicable law for security of PHI including, without limitation, the requirements of 45 CFR §§ 164.308 (administrative safeguards), 164.310 (physical safeguards), 164.312 (technical safeguards), and 164.316 (policies, procedures and documentation).
7. The Business Associate shall immediately report to the DD Board any unauthorized uses/disclosures of which it becomes aware, including unauthorized uses/disclosures by subcontractors, and shall take all reasonable steps to mitigate the potentially harmful effects of such unauthorized uses/disclosures. Such report shall be made immediately but not later than 30 days after discovery of the unauthorized uses/disclosures. The report of the unauthorized uses/disclosures, shall include the following information:

- a. A brief description of what happened, including the date of the unauthorized uses/disclosures and the date of the discovery of the unauthorized uses/disclosures, if known;
 - b. A description of the types of unsecured PHI involved in the unauthorized uses/disclosures (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved);
 - c. Any steps individual should take to protect themselves from potential harm resulting from the unauthorized uses/disclosures;
 - d. A brief description of what the Business Associate is doing to investigate the unauthorized uses/disclosures, to mitigate harm to individuals, and to protect against any further unauthorized uses/disclosures.
8. The Business Associate shall ensure that all of its subcontractors and agents are bound by the same restrictions and obligations contained herein whenever PHI is made accessible to such subcontractors or agents, and shall give prior notice to the DD Board of any subcontractors or agents who are to be given access to PHI.
 9. The Business Associate shall make all PHI and related information in its possession available as follows:
 - a. To the DD Board, to the extent necessary to permit the DD Board to fulfill any obligation of the DD Board to allow access for inspection and copying in accordance with the provisions of 45 CFR § 164.524, including, without limitation, requirements for providing records PHI in electronic form;
 - b. To the DD Board, to the extent necessary to permit the DD Board to fulfill any obligation of the DD Board to account for disclosures of PHI in accordance with 45 CFR § 164.528.
 10. The Business Associate shall make PHI available to the DD Board to fulfill the DD Board's obligation to amend PHI and related information in accordance with 45 CFR § 164.526, and shall, as directed by the DD Board, incorporate any approved amendments to PHI or related statements into the information held by the Business Associate and any subcontractors or agents.
 11. The Business Associate shall make its internal practices, books and records relating to the use or disclosure of information received from or on behalf of the DD Board available to the U. S. Secretary of Health and Human Services, or the Secretary's designee, for purposes of determining the DD Board's compliance with the privacy regulations, and any amendments thereto.
 12. Upon request by an individual, the Business Associate shall account for all disclosures related to such individual made by the BA pursuant to the HIPAA Privacy Rules, including, without limitation, accountings required under 45 CFR 164.528
 13. Upon termination of this Agreement, the Business Associate shall, at the option of the DD Board, return or destroy all PHI created or received from or on behalf of the DD Board. The Business Associate shall not retain any copies of PHI except as required by law. If PHI is destroyed, the Business Associate shall provide the DD Board with appropriate documentation/certification

evidencing such destruction. If return or destruction of all PHI, and all copies of PHI, is not feasible, the Business Associate shall extend the protections set forth in applicable requirements to such information for as long as it is maintained. Termination of this Agreement shall not affect any of its provisions that, by wording or nature, are intended to remain effective and to continue in operation.

14. The PHI and any related information created or received from or on behalf of the DD Board is and shall remain the property of the DD Board. The Business Associate agrees that it acquires no title in or rights to the information, including any de-identified information.
15. Any non-compliance by the Business Associate or DD Board with the terms of this Agreement or the privacy or security regulations shall be a breach of this Agreement. If either the Business Associate or DD Board knows of such a breach each shall take immediate and reasonable steps to cure the non-compliance. In the event that such breach continues, this Agreement shall terminate immediately.
16. Notwithstanding any rights or remedies under this Agreement or provided by law, the DD Board retains all rights to seek injunctive relief to prevent or stop the unauthorized use or disclosure of PHI by the Business Associate, any of its subcontractors or agents, or any third party who has received PHI from the Business Associate.
17. This Agreement shall be binding on the parties and their successors, but neither party may assign the Agreement without the prior written consent of the other, which consent shall not be unreasonably withheld.
18. The obligations to safeguard the confidentiality and security of PHI imposed herein shall survive the termination of this Agreement.
19. Any ambiguities in this Agreement shall be resolved in favor of an interpretation that promotes compliance with HIPAA and regulations promulgated thereunder. The parties agree that any modifications to those laws shall modify the obligations of the parties hereunder without the need for formal amendment of the Agreement. Any other amendments to this Agreement shall not be effective without the written agreement of both parties.
20. Any notice to the other party pursuant to this Agreement shall be deemed provided if sent by first class United States mail, postage prepaid, as follows:

To the DD Board: **Janice Chesnes**
 Privacy Officer
 8200 Cedar Road, Chesterland, Ohio 44026

To the Business Associate: **Jessica Barber**
 14848 Thompson Ave
 Middlefield Oh 44062
 Jessica Barber

The terms and conditions set forth in this addendum constitute the entire understanding between the parties with respect to the matter contained herein.

Donald L. Rice, II, Superintendent
Geauga County Board of Developmental Disabilities

Date

Contractor:

Signature

Date

Print name

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

December 14, 2022

Resolution: 22-125(A)

BE IT RESOLVED to approve the following 2023 Annual Plan.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

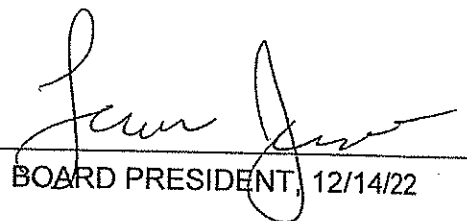
MOTION: Mrs. Keiper

SECOND: Mrs. Janson

DISCUSSION:

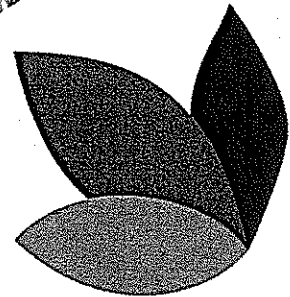
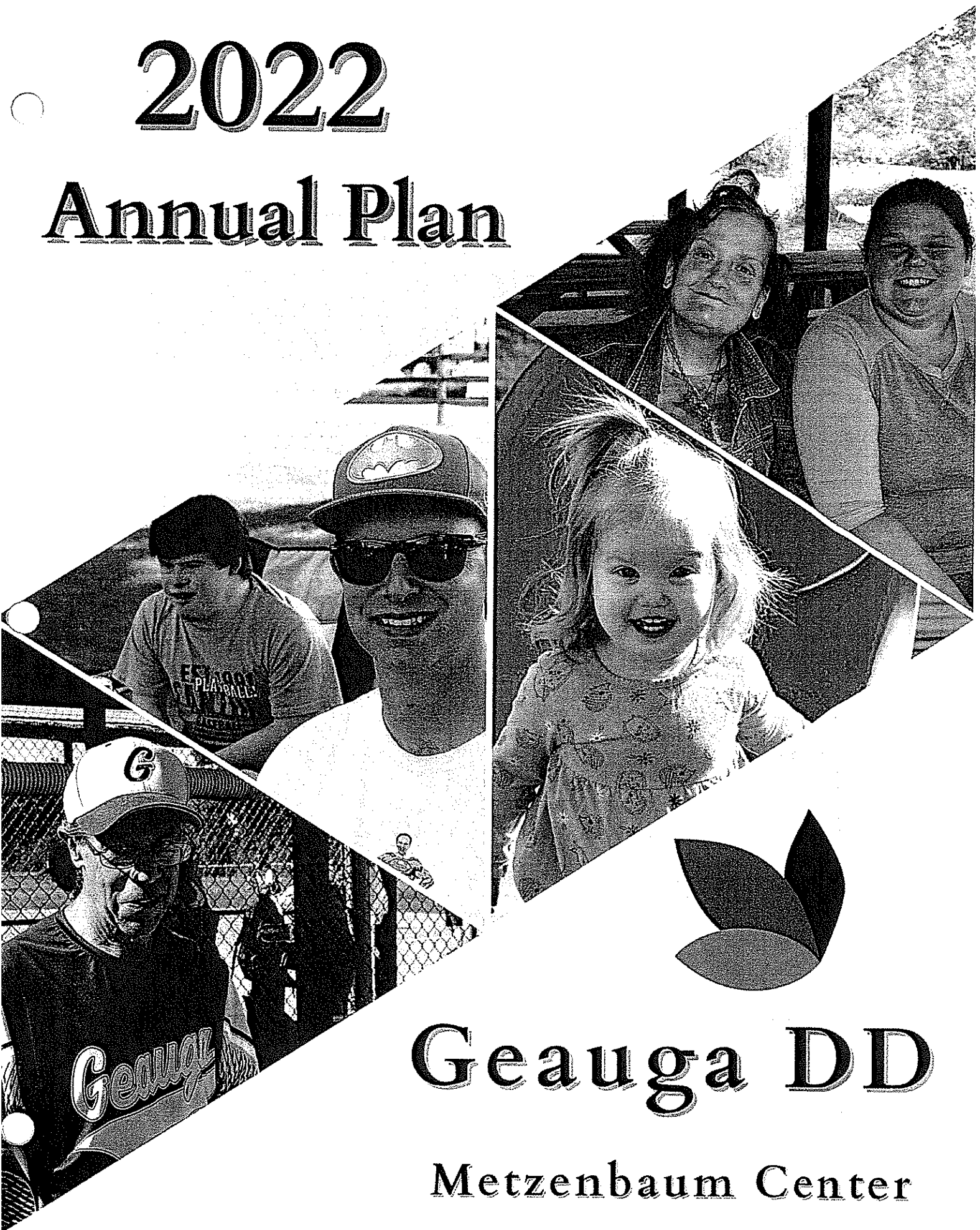
ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				


BOARD PRESIDENT, 12/14/22

2022

Annual Plan



Geauga DD

Metzenbaum Center

Geauga DD

Metzenbaum Center

Mission

Helping people Live, Learn, and Earn in our community.

Vision

Building a caring community where individuals of all ages are Integrated, Accepted, and Achieving their full potential in:

Community Life

- Shopping
- Housing
- Enjoying Recreation
- Giving Back

Education

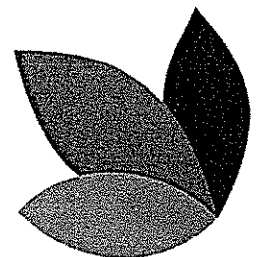
- Learning with Peers
- Participating in Extra-Curricular Activities
- Successfully Transitioning to Adulthood

Employment

- Working with Public
- Earning Minimum Wage or More
- Choosing an Occupation



Working with
the Public



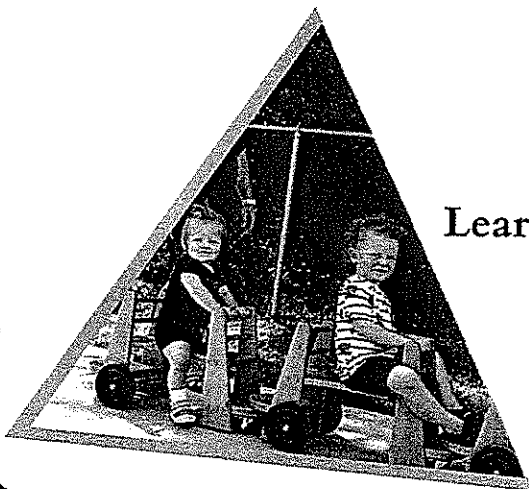
Overview of Annual Plan

The Geauga County Board of DD (Board) serves approximately 1,000 clients each year. These services cover all ages from birth to the end of life. The services consist of therapies and supports for children from birth to age three, supports for students in school, employment supports and day programming for adults, and residential care for those who can no longer live in their family home.

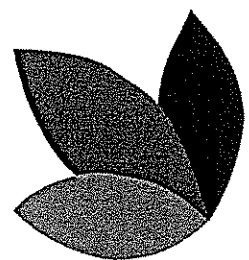
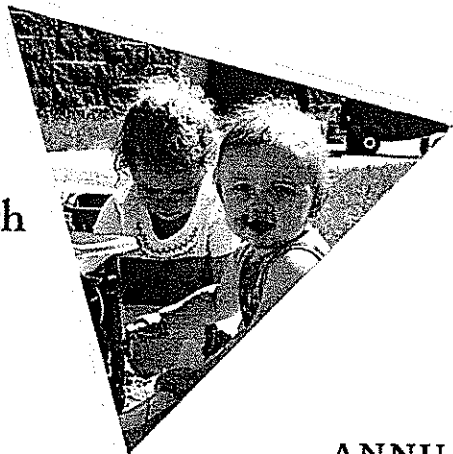
The overall goal of the Board is to help our clients integrate into the community as much as possible. The Board's Mission and Vision guide our path forward. The services are designed to help make those visions a reality as much as possible for our clients. Most services are provided in collaboration with our partner agencies.

With the workforce shortage continuing to affect our partner agencies, the Board realizes that 2023 will be a tough year to make many improvements to the system. The priority for the board will focus on strengthening our relationships with our partner agencies, our clients, and the families we serve. Our primary goal during these necessary adjustments will be to maintain the health and safety of our clients. Although providing new services during the worker shortage will be limited, we will be focusing on supporting school-age clients and their families by adding an additional staff member to help coordinate services.

As the resources available to the Board are limited, the services offered must be balanced with the long-range fiscal stability of the Board. This plan outlines how the Board intends to balance the needs with the resources available in 2023.



Learning with
Peers



Priorities

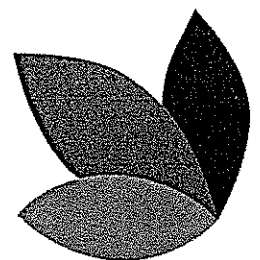
During the Annual Planning Retreat, the 2022 Goals, the 2025 Vision Paper, and the imminent needs of the DD system were reviewed. The following areas of concern were discussed as being the primary focus for 2023:

- Addressing the lack of a board employee to coordinate services with families during the school-age stage of life.
- Expanding the succession plan to include the Fiscal Coordinator, Investigative Agent, and Provider Compliance positions.
- Exploring more options for collaborating with Geauga Transit to meet the transportation needs of the clients.
- Reiterating to staff the importance of customer service via a set of training sessions.
- Creating a provider portal that can be used to help with training and increasing the choice of provider options.



Participating in Extra-Curricular Activities

Enjoying Recreation



Service Provision for 2022

For 2023, the Board intends to continue to offer a wide range of services through our local partnerships with private providers and other entities. The Board will continue to support increased inclusion and employment of our individuals.

In the area of Early Intervention and Help Me Grow, the Board is the primary provider of services in Geauga County. We will continue to provide services in the child's natural environment as expected by the state. The number of referrals over the last year has increased significantly. We currently are serving the largest number of children in the last decade. We will monitor whether this increase continues to determine staffing levels.

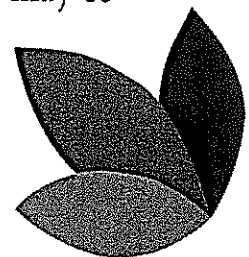
The Board will maintain its partnership with the local school districts to educate students in their least restrictive environment. Our partnership with the local schools will continue to focus on transitioning students to employment whenever possible.

Private providers will provide all the employment, transportation, and adult day programming to our clientele, while we continue to address the fiscal crisis faced by said providers. To that end, our agreements with the various providers will support their efforts to recruit and retain quality staff. We will be making grants available to our partners that promote better use of their staff while maintaining as many services as possible. The Board is open to supporting new ventures that would help reduce the pressure on the private providers.

The primary operations of the Intermediate Care Facility (ICF), better known as the Metzenbaum Residences, have transferred to Jewish Family Service Association. For 2023, our census in the ICF begins at 15 individuals. Our goal is to reach a census of 13 individuals in residence. When that census level is reached, the bed licenses will be transferred to JFSA which will complete the transition.

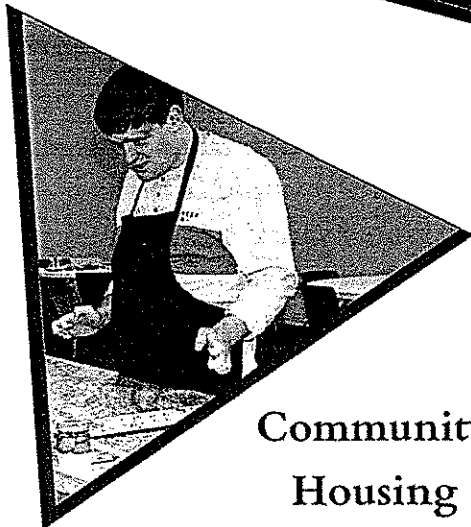
The Board will continue to actively evaluate the current system of services and will make any adjustments to maintain efficiency and effectiveness. The DD system may be impacted by external events, loss of funding, and changes in the law or rule that can not be predicted by the Board.

The priority will always be to continue meaningful services to those individuals currently receiving services prior to funding any new services or serving any new individuals.

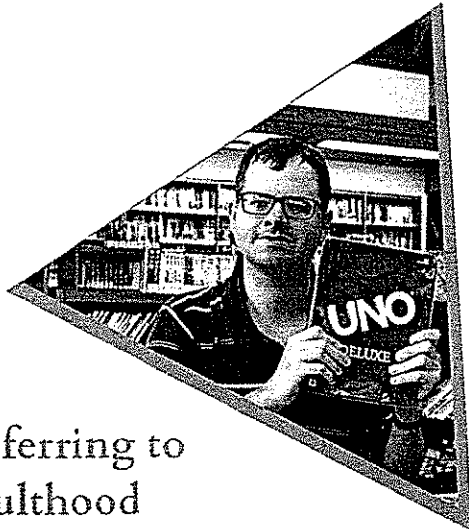


Medicaid Waivers

Earning Minimum
Wage or More



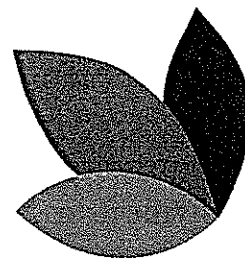
Community
Housing



Transferring to
Adulthood

To date, the Board supports 298 Medicaid waivers – 196 Individual Options, 98 Level One, and 4 SELF waivers. We currently have no one on our waiting list with an immediate need. We will be requesting 5 replacement IO waivers and 6 level one waivers for 2023 to fill vacancies due to individuals moving out of the county, moving into nursing homes, passing away, or otherwise vacated. We will continue monitoring the waiting list for needs that require being transitioned to the immediate need level. If an immediate need arises, the Board will request an additional waiver to address that funding need.

The Board also uses local levy dollars to support 11 individuals with residential services who do not meet Level of Care or are not Medicaid eligible. 45% of the Board's clients fall into the category of not Medicaid eligible or not meeting Level of Care. All day programming and transportation costs for this category of client are covered by local levy funding.



Budget

The 2023 Budget below was approved by the Board in September 2022. The GCBDD continues to wisely manage new income from the 2015 levy which will be expected to last until at least 2025. The county board will continue to explore methods to maximize revenues while limiting expenditures.

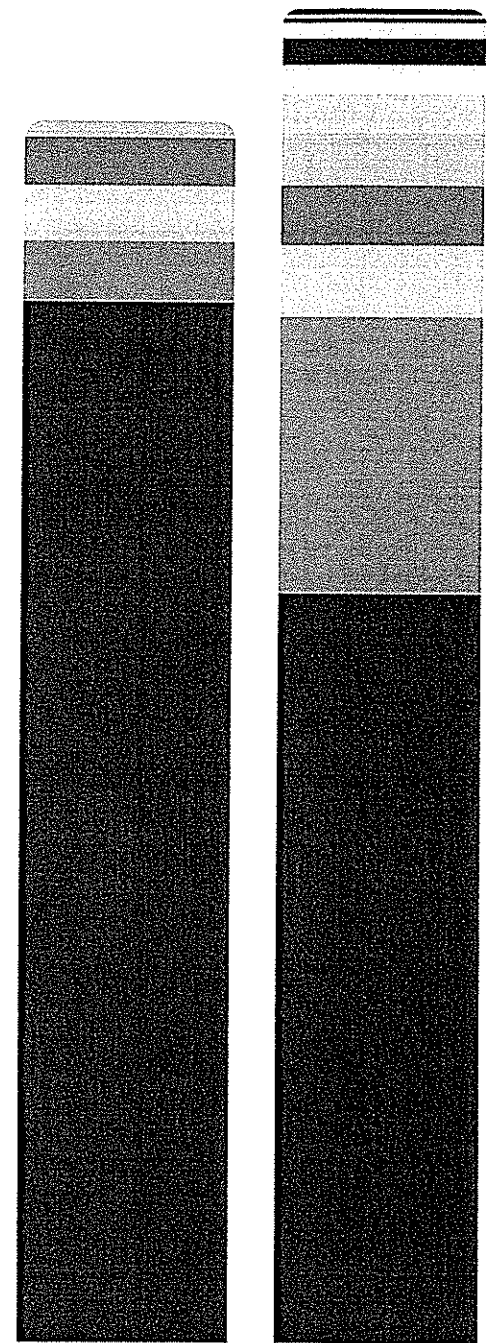
REVENUE

● Tax Levy	\$13,071,551
● Fees and Services	\$766,000
● Federal Revenue	\$696,000
● State Revenue	\$600,000
● Donations and Other	\$220,000
TOTAL	\$15,353,551

EXPENSE

● Client Services	\$9,400,000
● Salaries	\$3,502,000
● Capital Improvements	\$900,000
● Hospitalization	\$750,000
● Service Contracts	\$660,000
● PERS	\$490,280
● Supplies	\$375,000
● Other	\$325,000
● Equipment	\$200,000
● Travel & Training	\$53,000
● Medicare	\$51,000
● Advertising & Printing	\$40,000
● STRS	\$18,000
● Workers' Compensation	15,000
● Unemployment	\$2,000
TOTAL	\$16,781,280

Revenue Over (Under) Expense \$(1,427,729)



REVENUE EXPENSE

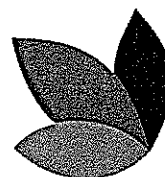


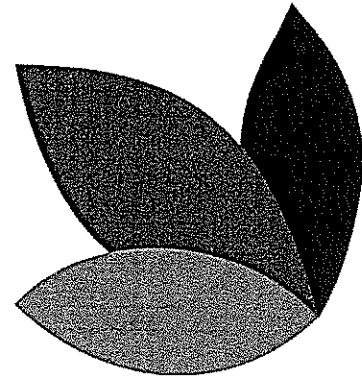
2022 Initiatives

The Board acknowledges the good work and conscientious effort by all the employees and private providers who serve our clients. The central initiatives for 2023 are focused on three primary topics: Creating a School Aged Representative, Continuing Succession Preparation for three positions, Exploring/Creating closer relations with our partners to provide training and service options, and promote improved customer services. These initiatives assume the normal operation of each department will continue without being listed in the 2023 Annual Plan Goals.

2022 Annual Goals

GOAL	RESPONSIBLE	COMPLETION
• Explore Closer Collaborating with Geauga Transit	• Richelle, Rean	• June 2023
• Create a School Age Representative Position	• Megan, Tami, Meredith, Janice	• July 2023
• Complete a Customer Service Initiative	• Admin Team	• September 2023
• Initiate Succession Process for FC and IA/PC	• Rean, Tami, Jeff, Margaret	• October 2023
• Create a Provider Portal for Training and Free Choice of Provider	• Dave, Tami, Sara A., Sara G., Ken, Margaret, Polly	• November 2023





Geauga County Board
Of Developmental
Disabilities

Metzenbaum Center
8200 Cedar Road
Chesterland, OH 44026

440.729.9406

GeaugaDD.org



GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

December 14, 2022

Resolution: 22-126(A)

BE IT RESOLVED to approve the following attached list of disposal of assets due to the items being outdated, unusable, or damaged:

BE IT FURTHER RESOLVED that vehicles 2015 Ford E450 will be donated to A1 Home Care, 2015 Ford E350 will be donated to MSI, and 2015 Dodge Caravan will be donated to JFSA/ICF due to the vehicles age, mileage, or repair costs.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

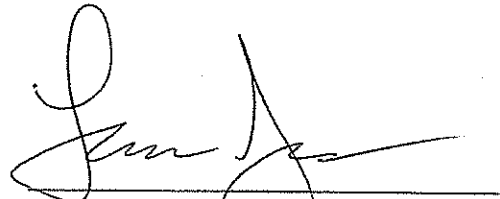
MOTION: *Mrs. Jansch*

SECOND: *Mr. Jackson*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				


BOARD PRESIDENT, 12/14/22

Asset Tag	Model
000232	HP Prodesk
000050	HP Probook
00718	Surfacebook
000020	Surfacebook
03815	HP Probook
000051	HP Probook
000049	HP Probook
000071	HP Prodesk
000067	HP Prodesk
00727	HP Prodesk
000019	Surfacebook
000017	Surfacebook
000048	Surfacebook
02212	Surfacebook
000055	Surfacebook
000060	Surfacebook
000040	HP Probook
00970	Acer Monitor
00976	Acer Monitor
000155	Acer Monitor
Untagged	Toshiba VCR (Conference Room)
	x7 Cisco SPA502G Phones
01147	HP Monitor
Untagged?	Brother MFC-L5900DW (Old EI Printer)
02691	Whirlpool Dishwasher -from House C