

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

October 18, 2023

Board Members Present

Laura Janson
Richard Suttell
Uschy Keiper
Stacey Wilder
Mark Jackson
Dave Lair
Martin Miller

Administration

Donald Rice
Dave Carlson
Janice Chesnes
Kellie Tvergyak-Oznowich
Richelle Mills
Megan Thirion
Rean Davis
George Cervenka
Tami Setlock
Meredith Myers
Tracy Severino

Board Members Absent

I. Call to Order:

a. Roll Call 2023 Board:

A call of the roll indicated that all Board Members were present. There being a quorum present, Mrs. Janson, President of the Board, called the meeting to order. Mrs. Janson left the meeting at 7:10pm.

b. Approval of Minutes:

Resolution 23-76(A) was presented to approve the minutes for the September 20, 2023, meeting. This resolution was approved.

c. Donations to Program:

No donations to the program to approve.

d. Personnel Actions:

No personnel actions to approve.

II. Financial

a. Financial Statement Review:

Mr. Carlson provided a review of the financial statements of all funds for the time period processed in September of 2023. See attached.

b. Ethics Recommendations:

Resolution 23-77(A) was presented to approve the ethics recommendation for the time period processed in September 2023. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Resolution 23-17(B) was presented detailing financial transactions and Resolution 23-18(B) was presented approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed status reports.

IV. Program Reports:

Mr. Rice reviewed program reports.

V. New Business:

a. Approvals:

- i. Supplemental Appropriation for Waiver Match:
Resolution 23-78(A) was presented approving a Supplemental Appropriation to support Waiver Match. This resolution was approved.
 - ii. Supplemental Appropriation:
Resolution 23-79(A) was presented approving a Supplemental Appropriation. This resolution was approved. At this time, Board President, Mrs. Janson left the meeting and Vice President, Mr. Suttell took leadership of the meeting.
 - iii. Metzenbaum Foundation Approval:
Resolution 23-80(A) was presented approving the Outreach and Appreciation Program, and grant request from the Metzenbaum Foundation. This resolution was approved.
 - iv. Contract Approvals:
Resolution 23-81(A) was presented approving a contract agreement with North East Ohio Network, and the Metzenbaum Foundation. This resolution was approved.
 - v. Rainbow Of Hope OH Grant:
Resolution 23-82(A) was presented approving a grant request from Rainbow Of Hope OH. This resolution was approved.
 - vi. House A and B:
Resolution 23-83(A) was presented approving to transfer control of House A and B to the Geauga Commissioners. This resolution was approved.
 - vii. LFSA Contracts:
Resolution 23-84(A) was presented approving a list of LFSA Addendums for client services. This resolution was approved.
 - viii. Board Policies and Procedures:
Resolution 23-85(A) was presented approving updates to board policies and procedures. This resolution was approved.
 - ix. Job Description Approval:
Resolution 23-86(A) was presented approving updates to job descriptions. This resolution was approved.
 - x. OACB Delegates:
Resolution 23-87(A) was presented approving delegates to attend the OACB Conference in Columbus from Nov. 29th through Dec. 1st. This resolution was approved.
 - xi. December 2023 Board Meeting:
Resolution 23-88(A) was presented approving to rescheduling of the December 20th, board meeting to December 13, 2023. This resolution was approved.
 - xii. Disposal of Assets:
Resolution 23-89(A) was presented approving the disposal of assets. This resolution was approved.
- b. Issues:
- i. August Board Meeting:
Mr. Rice reminded the board there is an Annual Planning Meeting on October 20.

VI. General Announcements:

Mr. Rice discussed information about the OhioRISE program with the Board.
Mr. Suttell called for any other general announcements from the Board or the public:

VII. Other Business – comments from the floor:

Mr. Suttell called for any other business from the Board or the public:

Board Vice President, Mr. Suttell adjourned the meeting.

The Next Board meeting will be on November 15, 2023.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Board President

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor

Geauga County Board of DD Revenue and Expense Report

9/1/2023-9/30/2023

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
REVENUE						
401	Property and Other Taxes	12,035,803.00	6,032,329.72	12,308,322.24	(272,519.24)	102%
410	State Reimbursement-Real Estate	1,180,460.00	3,048.37	600,924.60	579,535.40	51%
412	Federal Grants	696,000.00	122,157.10	636,385.86	59,614.14	91%
413	State Revenues	600,000.00	19,960.59	380,675.96	219,324.04	63%
420	Fees	766,000.00	19,789.48	615,498.11	150,501.89	80%
450	Interest	.00	.00	9,262.67	(9,262.67)	--
451	Donations	20,000.00	43.00	373,099.62	(353,099.62)	1865%
452	Other Revenue	200,000.00	57,255.33	1,325,308.02	(1,125,308.02)	663%
452.0104	Other Revenue Real Estate Fee Fund	.00	.00	1,820.00	(1,820.00)	--
457	Reimbursements	.00	.00	.00	.00	--
		\$15,498,263.00	\$6,254,583.59	\$16,251,297.08	(\$753,034.08)	105%

EXPENSE

501	Salaries	3,502,000.00	271,232.43	2,434,086.93	1,067,913.07	70%
502	Medicare	51,000.00	3,844.89	34,506.93	16,493.07	68%
503	Hospitalization	750,000.00	60,795.06	546,056.50	203,943.50	73%
504	OPERS	490,280.00	35,815.09	321,506.03	168,773.97	66%
505	Workers Compensation	15,000.00	.00	.00	15,000.00	--
506	Unemployment	7,000.00	.00	1,851.46	5,148.54	26%
507	STRS	18,000.00	1,205.69	10,723.72	7,276.28	60%
601	Contract Services	1,047,964.83	38,444.25	465,742.93	582,221.90	44%
701	Materials and Supplies	396,553.65	24,060.62	229,639.63	166,914.02	58%
801	Equipment	226,820.30	377.03	66,374.13	160,446.17	29%
901	Other	304,282.21	90,369.58	258,128.61	46,153.60	85%
902	Travel	73,896.74	4,170.00	41,224.24	32,672.50	56%
903	Advertising	40,000.00	.00	18,116.42	21,883.58	45%
601	Res Svc (2063) Contract Services	10,572,093.21	229,249.13	7,097,564.17	3,474,529.04	67%
601	Capital (4023) Contract Services	1,328,147.64	13,099.00	548,934.31	779,213.33	41%
901	Donation (2058) Other Expenses	31,913.74	180.39	24,549.99	7,363.75	77%
		\$18,854,952.32	\$772,843.16	\$12,099,006.00	\$6,755,946.32	64%

INTERFUND TRANSFERS

499	Transfers In-2063	10,400,000.00	.00	7,000,000.00	3,400,000.00	67%
499	Transfers In-2096	.00	.00	.00	.00	0%
999	Transfers Out	10,400,000.00	.00	7,000,000.00	3,400,000.00	67%