

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES
September 19, 2018***

Board Members Present

Mark Jackson
Laura Janson
Martin Miller
Dennis Schmidt
Richard Suttell

Administration

Donald Rice
John Bonko
Tami Setlock
Connie Scanlon
Megan Thirion

Board Members Absent

Mark Sarna
Kristin Dailey

I. ETHICS COUNCIL: 5:55 P.M.

The Board reviewed the attached listing of direct payments to affected persons in the financial transactions for July and August 2018.

II. WORKING SESSION

John Bonko, Director of Business Operations, presented the 2019 Budget and Fiscal Projection.

III. CALL TO ORDER: 6:00 P.M.:

a. Roll Call: 2018 Board

A call of the roll indicated that all Board Members were present with the exception of Mark Sarna and Kristin Dailey. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of the Minutes:

Ms. Scanlon introduced Resolution 18-49(A) approving the minutes for the July 18, 2018 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 18-09(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 18-09(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

e. Resolution of Appreciation:

Ms. Scanlon introduced Resolution of Appreciation 18-16(P) commending Cathy Yane on her years of service and her retirement. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

IV. FINANCIAL ACTIONS:

a. Financial Statement Review (All Funds):

Mr. Bonko provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 18-13(B) and 18-15(B) detailing financial transactions for the period. Ms. Scanlon introduced Resolution 18-14(B) and 18-16(B) approving voucher

schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

V. BOARD STATUS REPORTS

Mr. Rice reviewed the Board status reports: Population Served, Employment and Habilitation Services, Recreation, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VI. PROGRAM REPORTS

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VII. NEW BUSINESS:

a. Approvals:

- i. Autism Society of Greater Cleveland First Responder Training
Ms. Scanlon introduced Resolution 18-50(A) approving financial sponsorship of a First Responder Training of up to \$200. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- i. Budget Approval
Ms. Scanlon introduced Resolution 18-51(A) approving the 2019 Budget. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues:

- i. 2019-21 Strategic Plan
Mr. Rice updated the board on the progress of the strategic planning. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.
- ii. Golf Outing Proceeds
Mr. Rice announced the proceeds of the 2018 golf outing that helps the Levy Campaigns. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.
- iii. Families and Friends Auction
Mr. Rice announced that 2018 is the last year for the annual Quilt and Craft Auction put on by the Families and Friends of Metzenbaum. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VIII. GENERAL ANNOUNCEMENTS:

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

IX. OTHER BUSINESS:

Mr. Jackson called for any other business from the Board or the public.

X. EXECUTIVE SESSION:

Ms. Scanlon introduced Resolution 18-48(A) adjourning into executive session pursuant to ORC 121.22(G)(1) To consider the appointment, employment, ... or compensation of a public employee or official and ORC 121.22(G)(6) Details relative to the security arrangements and emergency response protocols for a public body or a public office, if the disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or

public office: Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

XI. ADJOURMENT:

There being no further business, Mr. Jackson adjourned the meeting.

The Next Board meeting will be October 17, 2018.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*
Gauga Co. Probate Court
Gauga Co. Prosecutor

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.