

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES***

*June 20, 2018*

**Board Members Present**

Mark Jackson  
Laura Janson  
Mark Sarna  
Kristin Dailey  
Dennis Schmidt  
Richard Suttell

**Administration**

Donald Rice  
John Bonko  
Tami Setlock  
Connie Scanlon  
Megan Thirion  
Richelle Mills

**Board Members Absent**

Martin Miller

***I. ETHICS COUNCIL: 5:55 P.M.***

The Board reviewed the attached listing of direct payments to affected persons in the financial transactions for May 2018.

***II. CALL TO ORDER: 6:00 P.M.:***

a. Roll Call: 2018 Board

A call of the roll indicated that all Board Members were present. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of the Minutes:

Ms. Scanlon introduced Resolution 18-37(A) approving the minutes for the May 16, 2018 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 18-06(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 18-06(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

***III. FINANCIAL ACTIONS:***

a. Financial Statement Review (All Funds):

Mr. Bonko provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 18-09(B) detailing financial transactions for the period. Ms. Scanlon introduced Resolution 18-10(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

***IV. BOARD STATUS REPORTS***

Mr. Rice reviewed the Board status reports: Population Served, Employment and Habilitation Services, Recreation, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **V. PROGRAM REPORTS**

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **VI. NEW BUSINESS:**

### **a. Approvals:**

- i. Paul Kelly Estate  
Ms. Scanlon introduced Resolution 18-38(A) approving moving funds from Paul Kelly's estate directly to the Metzenbaum Foundation. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- ii. Strategy of Effective Communications  
Ms. Scanlon introduced Resolution 18-39(A) approving a strategy of effective communications as discussed in previous board meetings. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iii. Job Abolishment  
Ms. Scanlon introduced Resolution 18-40(A) abolishing positions within the Board table of organization that are no longer active. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- i. DAS Cooperative Purchasing  
Ms. Scanlon introduced Resolution 18-41(A) approving a continuation of the membership in the DAS Cooperative Purchasing Plan. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- ii. OSC Cooperative Purchasing  
Ms. Scanlon introduced Resolution 18-42(A) approving a continuation of the membership in the OSC Cooperative Purchasing Plan. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iii. OSP Fleet and Liability Insurance  
Ms. Scanlon introduced Resolution 18-43(A) approving the annual Fleet and Liability Insurance. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

### **b. Issues:**

- i. Golf Outing June 23, 2018  
Mr. Rice updated the board on the efforts towards the golf outing. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.
- ii. Geauga County Fair and Golf Outing giveaways  
Mr. Rice showed the board the giveaways for the fair and golf outing. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.
- iii. Ohio Special Olympics focus  
Mr. Rice informed the board of the change in focus for Ohio Special Olympics. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.
- iv. Connect A Voice software  
Mr. Rice discussed Connect A Voice as a provider resource. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **VII. GENERAL ANNOUNCEMENTS:**

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **VIII. OTHER BUSINESS:**

Mr. Jackson called for any other business from the Board or the public.

**IX. ADJOURMENT:**

There being no further business, Mr. Jackson adjourned the meeting.

***The Next Board meeting will be July 18, 2018.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*  
*Gauga Co. Probate Court*  
*Gauga Co. Prosecutor*

*In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.*