

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

April 20, 2016

Board Members Present

Dennis Schmidt
Bart Alcorn
Laura Janson
Mark Jackson
Thomas Metcalfe
Martin Miller
Nanette Warholic

Administration

Donald Rice
Connie Scanlon
Tami Setlock
Michelle Hawthorne
Megan Thirion

Board Members Absent

I. ETHICS COUNCIL: 5:55 P.M.

The Ethics Council reviewed the attached listing of direct payments to affected persons in the financial transactions for February and March 2016.

II. WORKING SESSION: 6:00 P.M.

The Board viewed the DODD Webinar on State Data Review.

III. CALL TO ORDER: 7:00 P.M.

a. Roll Call: 2016 Board

A call of the roll indicated that all Board Members were present. There being a quorum present, Dr. Schmidt, President of the Board, called the meeting to order.

b. Approval of the Minutes:

Ms. Scanlon introduced Resolution 16-19(A) approving the minutes for the February 17, 2016 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 16-04(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 16-04(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

e. Resolutions of Appreciation:

Ms. Scanlon introduced Resolutions of Appreciation 16-17 & 18(P) for Janice Chesnes and the Community Carnival Volunteers and Church of the Holy Angels for the carnival. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

IV. FINANCIAL ACTIONS:

a. Financial Statement Review (All Funds):

Mr. Rice provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Ethics Council found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 16-03 & 05(B) detailing financial transactions for the period. Ms. Scanlon introduced Resolution 16-04 & 06(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

V. BOARD STATUS REPORTS

Mr. Rice reviewed the Board status reports: Population Served, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VI. PROGRAM REPORTS

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VII. NEW BUSINESS:

a. Approvals:

i. Contract Approval

Ms. Scanlon introduced Resolution 16-20(A) approving contracts for the program. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

ii. Appropriation Change

Ms. Scanlon introduced Resolution 16-21(A) approving changes to the appropriations. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iii. Position Descriptions

Ms. Scanlon introduced Resolution 16-22(A) approving changes to the QDDP position description. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iv. Policy & Procedure Changes

Ms. Scanlon introduced Resolution 16-23(A) approving changes to Board Policy & Procedures 10.2.3 Drug Free Workplace and Drug Testing and 10.3.2 Health Insurance. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

v. Calendar of Operations

Ms. Scanlon introduced Resolution 16-24(A) approving the Board Calendar of Operations for 2016-17. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues:

i. ICF Energy Usage

The Board was updated on the increased energy efficiency at the ICF since the renovation. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

ii. AS/Transportation Staff Update

The Board was updated on the downsizing of the Adult Services and Transportation Staff. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

iii. Working Session Plan

Mr. Rice presented a schedule for working sessions in 2016. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

iv. Burton/Middlefield Area Update

Mr. Rice presented results of the Burton/Middlefield meetings to develop a plan for the adults with special needs in the Amish community. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

v. ICF Futures Committee

The Board was updated on the ongoing efforts of the ICF Futures Committee. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

vi. Metzenbaum Foundation

Mr. Rice presented a report on the expenditures of the grants operated by the Metzenbaum Foundation. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

- vii. Pioneer Waterland
Mr. Rice discussed an outing at Pioneer Waterland. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.
- viii. Township Associate Membership
Mr. Rice presented an offer to join the Ohio Township Association as an Associate Member. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.
- ix. Handicapped Accessible Docks
Mr. Rice discussed the possibility of helping with handicapped accessible docks at Geauga Park District's Walter Best Wildlife Preserve. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VIII. GENERAL ANNOUNCEMENTS:

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

IX. OTHER BUSINESS:

Dr. Schmidt called for any other business from the Board or the public.

X. EXECUTIVE SESSION:

Ms. Scanlon introduced Resolution 15-14(A) adjourning into Executive Session pursuant to ORC 121.22(G)(1)) "To consider the appointment, employment, ..., or compensation of a public employee or official, ..." Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

XI. ADJOURMENT:

There being no further business, Dr. Schmidt adjourned the meeting.

The Next Board meeting will be May 18, 2016.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Dennis Schmidt, Board President

cc: *Bd. of Geauga Co. Commissioners*
Geauga Co. Probate Court
Geauga Co. Prosecutor
MEA President

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.