

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES***

***December 19, 2018***

**Board Members Present**

Mark Jackson  
Laura Janson  
Mark Sarna  
Kristin Dailey  
Martin Miller  
Dennis Schmidt  
Richard Suttell

**Administration**

Donald Rice  
John Bonko  
Connie Scanlon  
Megan Thirion  
Tami Setlock  
Michelle Hawthorne  
Richelle Mills  
Kellie Tvergyak-Oznowich

**Board Members Absent**

***I. ETHICS COUNCIL: 5:55 P.M.***

The Board reviewed the attached listing of direct payments to affected persons in the financial transactions for November 2018.

***II. CALL TO ORDER: 6:00 P.M.:***

a. Roll Call: 2018 Board

A call of the roll indicated that all Board Members were present. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of the Minutes:

Ms. Scanlon introduced Resolution 18-62(A) approving the minutes for the November 21, 2018 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 18-12(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 18-12(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

e. Resolution of Appreciation:

Ms. Scanlon introduced Resolution 18-17(P) approving a Resolution of Appreciation for Pamela Marusic for her years of service. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

***IV. FINANCIAL ACTIONS:***

a. Financial Statement Review (All Funds):

Mr. Rice provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 18-21(B) detailing financial transactions and Resolution 18-22(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

***V. BOARD STATUS REPORTS***

Mr. Rice reviewed the Board status reports: Population Served, Employment and Habilitation Services, Recreation, Human Resources, Waiting List, and Abuse, Neglect and other Major

Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **VI. PROGRAM REPORTS**

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **VII. NEW BUSINESS:**

### **a. Approvals:**

- i. 2019 Annual Plan  
Ms. Scanlon introduced Resolution 18-63(A) approving the 2019 Annual Plan with no changes from the presentation in November. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- ii. 2019 Board Meeting Dates  
Ms. Scanlon introduced Resolution 18-64(A) approving Board meeting dates for 2019. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iii. 2019 Annual Contracts  
Ms. Scanlon introduced Resolution 18-65(A) approving annual contracts for 2019. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iv. 2019 Medicaid Match  
Ms. Scanlon introduced Resolution 18-66(A) approving the annual Medicaid match. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- v. Rep Payee Support  
Ms. Scanlon introduced Resolution 18-77(A) approving the withdrawal of being the Representative Payee for the residents at the ICF. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- vi. ICF Staffing  
Ms. Scanlon introduced Resolution 18-68(A) approving contract with Jewish Family Services Association for the lease of staff. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- vii. School Funding Agreement  
Ms. Scanlon introduced Resolution 18-69(A) approving the agreement for school funding to include board funds and ODE pass thru. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- viii. Cash Transfer  
Ms. Scanlon introduced Resolution 18-70(A) approving a cash transfer between funds. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- ix. Connect-A-Voice Contract  
Ms. Scanlon introduced Resolution 18-71(A) approving a contract for the Connect-A-Voice program. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- x. Liability Insurance Waiver  
Ms. Scanlon introduced Resolution 18-72(A) allowing local 4H groups use of the building without a liability insurance authorization on file. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- xi. Employee Life Insurance  
Ms. Scanlon introduced Resolution 18-73(A) authorizing the Ohio Schools Council for life insurance at \$50,000 per eligible employee. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- xii. SSA Bonus  
Ms. Scanlon introduced Resolution 18-74(A) authorizing the Superintendent to develop a temporary bonus system for the Service and Support Administrators as they move towards new standards. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

- xiii. MSI Grant - Vehicle  
Ms. Scanlon introduced Resolution 18-75(A) approving a grant for MSI for the purchase of a new or used vehicle. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- xiv. Then and Now Approval  
Ms. Scanlon introduced Resolution 18-76(A) approving payment for two Then and Nows. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- xv. Lease of House A  
Ms. Scanlon introduced Resolution 18-67(A) approving a lease contract with Emerald Rose for House A. A discussion took place on the lease and the responsibilities of being a landlord. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues:

- i. Interagency Cooperation – MSI Use of Van  
Mr. Rice publically thanked MSI for lending a van to the ICF when one was needed in a pinch. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

**VIII. GENERAL ANNOUNCEMENTS:**

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

**IX. OTHER BUSINESS:**

Mr. Jackson called for any other business from the Board or the public.

**X. ADJOURMENT:**

There being no further business, Mr. Jackson adjourned the meeting.

***The Next Board meeting will be January 16, 2018.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*  
*Gauga Co. Probate Court*  
*Gauga Co. Prosecutor*

*The audio for this board meeting did not take place due to tape recorder not working possibly due to battery issues. No other method of taping was available.*