

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES
November 15, 2017***

Board Members Present

Dennis Schmidt
Mark Jackson
Laura Janson
Kristin Dailey
Martin Miller
Mark Sarna
Richard Suttell

Administration

Don Rice
John Bonko
Connie Scanlon
Tami Setlock
Richelle Mills
Michelle Hawthorne

Board Members Absent

I. ETHICS COUNCIL: 5:55 P.M.

The Ethics Council reviewed the attached listing of direct payments to affected persons in the financial transactions for October 2017.

II. WORKING SESSION:

Don Rice, Superintendent, presented the preliminary 2018 annual plan. This begins a 30 day comment period prior to approval at the December board meeting.

III. CALL TO ORDER: 7:00 P.M.

a. Roll Call: 2017 Board

A call of the roll indicated that all Board Members were present. There being a quorum present, Dr. Schmidt, Board President, called the meeting to order.

b. Approval of Minutes

Ms. Scanlon introduced Resolution 17-62(A) approving the board minutes for the October 18, 2017 Board Meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 17-11(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 17-11(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

e. Resolution of Appreciation:

Ms. Scanlon introduced Resolution of Appreciation 17-16(P) commending Marlies Gibsons on her 30 years of service and retirement. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

IV. FINANCIAL ACTIONS:

a. Financial Statement Review (All Funds):

Mr. Bonko provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Ethics Council did not meet for lack of a quorum.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 17-19(B) detailing financial transactions for the period and Resolution 17-20(B) approving vouchers for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

V. BOARD STATUS REPORTS

Mr. Rice reviewed the Board status reports: Population Served, Employment and Habilitation Services, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VI. PROGRAM REPORTS

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VII. NEW BUSINESS:

a. Approvals:

i. Capital Housing Grant

Ms. Scanlon introduced Resolution 17-63(A) authorizing a conditional grant for a capital housing project. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

ii. Disposal of Assets

Ms. Scanlon introduced Resolution 17-64(A) approving the disposal of assets that are unusable, outdated or damaged. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iii. Garage Space Rental

Ms. Scanlon introduced Resolution 17-65(A) approving the leasing of garage space for winter storage and setting up guidelines. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iv. Mileage Form Approvals

Ms. Scanlon introduced Resolution 17-66(A) approving additional signers for the Geauga County Auditors Office accounting forms. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

v. Then and Now

Ms. Scanlon introduced Resolution 17-67(A) approving the payment of a Then and Now for Heartland IV Care. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues:

i. Farmer Bart produce sales

A discussion was had on when whether it was appropriate for the Board to help coordinate produce sales for Farmer Bart. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

ii. Terms of Office – Board Members

Mr. Rice reviewed the board member terms of office. Dr. Schmidt and Ms. Janson's terms expire at the end of 2017. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

iii. Dental Issue at ICF

Mr. Rice reviewed a potential issue that has arisen at the ICF involving dental care. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VIII. GENERAL ANNOUNCEMENTS:

There were no general announcements.

IX. OTHER BUSINESS:

Dr. Schmidt called for any other business from the Board or the public.

X. ADJOURMENT:

There being no further business, Dr. Schmidt adjourned the meeting.

The Next Board meeting will be December 20, 2017.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Dennis Schmidt, Board President

*cc: Bd. of Geauga Co. Commissioners
Gauga Co. Probate Court
Gauga Co. Prosecutor*

In compliance with O.R.C. 121.22; an audio copy of minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Due to an equipment malfunction, a tape was not able to be produced. Further information contact the Superintendent.