

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

**Board Meeting Agenda
October 19, 2016**

- I. Ethics Council: 5:55 P.M.**

- II. Call to Order and Roll Call**
 - a. Roll Call 2016 Board
 - b. Address by Judge Grendell
 - c. Approval of September 21, 2016 Meeting Minutes
 - d. Approval of Donations
 - e. Confirmation of Personnel Actions

- III. Financial**
 - a. Financial Statement Review (All Funds)
 - b. Ethics Council Recommendations
 - c. Financial Transactions and Voucher Approvals

- IV. Board Status Reports**

- V. Program Reports**

- VI. New Business**
 - a. Approvals:
 - i. Grant – Amish Workshop
 - ii. Amish Transportation
 - iii. Contract Increase
 - iv. Then and Now

 - b. Issues
 - i. Annual Goals
 - ii. MEA Decertification Election
 - iii. Health Insurance
 - iv. Board Terms
 - v. ICF Futures

- VII. Other Business – comments from the floor**

- VIII. Adjournment**

Next Board Meeting: November 16, 2016

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

October 19, 2016

October 19, 2016 Bd. Meeting

Roll Call: 2016 Board

Dr. Schmidt:	<i>Present</i>	<i>Absent</i>	Mr. Metcalfe:	<i>Present</i>	<i>Absent</i>
Vacant	<i>Present</i>	<i>Absent</i>	Mr. Miller:	<i>Present</i>	<i>Absent</i>
Ms. Janson:	<i>Present</i>	<i>Absent</i>	Ms. Warholic:	<i>Present</i>	<i>Absent</i>
Mr. Jackson:	<i>Present</i>	<i>Absent</i>			

BOARD PRESIDENT, 10/19/16

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

October 19, 2016

Resolution: 16-61(A)

BE IT RESOLVED to approve the attached minutes for the September 21, 2016 Board Meeting.

MOTION:

SECOND:

DISCUSSION:

ROLL CALL:

Dr. Schmidt:	Yes	No	Abstain	Mr. Metcalfe:	Yes	No	Abstain
Vacant	Yes	No	Abstain	Mr. Miller:	Yes	No	Abstain
Ms. Janson:	Yes	No	Abstain	Ms. Warholic:	Yes	No	Abstain
Mr. Jackson:	Yes	No	Abstain				

BOARD PRESIDENT, 10/19/16

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES
September 21, 2016

Board Members Present

Dennis Schmidt
Bart Alcorn
Laura Janson
Mark Jackson
Thomas Metcalfe
Martin Miller
Nanette Warholic

Administration

Don Rice
Steve Tucker
Connie Scanlon
Tami Setlock
Megan Thirion
Michelle Hawthorne

Board Members Absent

I. ETHICS COUNCIL: 5:55 P.M.

The Ethics Council reviewed the attached listing of direct payments to affected persons in the financial transactions for July and August 2016.

II. WORKING SESSION: 6:00 P.M.

Steve Tucker, Director of Business Operations, presented Finance and Budgeting.

III. CALL TO ORDER: 7:00 P.M.

a. Roll Call: 2016 Board

A call of the roll indicated that all Board Members were present. There being a quorum present, Dr. Schmidt, President of the Board, called the meeting to order.

b. Approval of the Minutes:

Ms. Scanlon introduced Resolution 16-55(A) approving the minutes for the July 20, 2016 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 16-09(D) approving donations for the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 16-09(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

e. Resolutions of Appreciation:

Ms. Scanlon introduced Resolutions of Appreciation 16-38, 39 and 40(P) for the retirement of Charles Boehnlein, Lynn Watson and Deborah Yergin. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

IV. FINANCIAL ACTIONS:

a. Financial Statement Review (All Funds):

Mr. Tucker provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Ethics Council did not meet due to lack of a quorum.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 16-13(B) detailing financial transactions for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting. Resolution 16-14(B) approving voucher schedules for the period was not acted upon due to lack of approval from the Ethics Committee.

V. BOARD STATUS REPORTS

Mr. Rice reviewed the Board status reports: Population Served, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VI. PROGRAM REPORTS

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VII. NEW BUSINESS:

a. Approvals:

i. Residential Start Up Funds

Ms. Scanlon introduced Resolution 16-56(A) approving residential start-up funds being moved to the Metzenbaum Foundation. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

ii. Agreement with MLCRI

Ms. Scanlon introduced Resolution 16-57(A) approving funds for another house purchase for Maple Leaf Community Residences Inc. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iii. Disposal of Vehicles

Ms. Scanlon introduced Resolution 16-58(A) approving a standard to dispose of vehicles at the end of their usable life. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iv. 2017 Budget Approval

Ms. Scanlon introduced Resolution 16-60(A) approving the budget for 2017. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues:

i. Parent Forum

Mr. Rice discussed the recent parent forum. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

ii. Movie Night/Bank Seminars

Mr. Rice informed the board of movie nights and banking seminars for our consumers, staff and the public. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

iii. MEA Decertification

Mr. Rice announced the official decertification efforts of the MEA. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VIII. OTHER BUSINESS:

Dr. Schmidt called for any other business or comments from the Board or the public.

IX. EXECUTIVE SESSION:

Ms. Scanlon introduced Resolution 16-59(A) adjourning into executive session pursuant to ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or in the investigation of charges or complaints against a public employee, official, licensee, ...

X. ADJOURMENT:

There being no further business, Dr. Schmidt adjourned the meeting.

The Next Board meeting will be October 19, 2016.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Dennis Schmidt, Board President

*cc: Bd. of Geauga Co. Commissioners
Gauga Co. Probate Court
Gauga Co. Prosecutor
MEA President*

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTE HIGHLIGHTS

September 20, 2016

MEETING

The minutes of the 8/17/16 meeting were approved; as were donations and personnel actions.

The Board approved resolutions of appreciation for Skip Boehnlein, Lynn Watson, and Deb Yergin.

The financial transactions for July were \$2,321,651.99 and for August were \$876,045.65.

The Board approved the following:

- Residential start-up funds
- Agreement with MLCRI
- Disposal of vehicles
- 2017 Budget

The following was discussed:

- Parent forum
- Movie Night/Banking Seminars
- MEA Decertification Election

Correspondence was reviewed.

Status Reports were shared and Departmental Reports were introduced.

Dr. Schmidt called for any other business from the Board or the public.

The Board adjourned into executive session pursuant to ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or in the investigation of charges or complaints against a public employee, official, licensee, ...

NEXT BOARD MEETING: 10/19/16

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

October 19, 2016

Resolution: 16-10(D)

BE IT RESOLVED to accept the donations to the program. On behalf of the Board, the Superintendent is directed to deposit these funds in the accounts specified: also, he is directed to forward a letter of thanks and appreciation to each donor.

<u>Donor</u>	<u>Gift</u>	<u>Use</u>
none		

MOTION:

SECOND:

DISCUSSION:

ROLL CALL:

Dr. Schmidt:	Yes	No	Abstain	Mr. Metcalfe:	Yes	No	Abstain
Vacant	Yes	No	Abstain	Mr. Miller:	Yes	No	Abstain
Ms. Janson:	Yes	No	Abstain	Ms. Warholic:	Yes	No	Abstain
Mr. Jackson:	Yes	No	Abstain				

BOARD PRESIDENT, 10/19/16

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

October 19, 2016

Resolution: 16-10(P)

BE IT RESOLVED to confirm the following personnel actions:

Appointments

Janiece	Davis	Shift Aide Substitute	ICF	9/12/16
Ann	Brown	Shift Aide	ICF	9/19/16
Crystal	Johnson	Shift Aide Substitute	ICF	9/19/16

Separations

Tyler	Myers	Clerk	Admin	3/1/16
Eric	Sanislo	Custodial Substitute	Bldg/Grounds	5/5/16
Jennifer	Myerson	Shift Aide Substitute	ICF	7/1/16
Ann	Brown	Shift Aide	ICF	9/23/16
Melissa	McDermott	Physical Therapist	Early Intervention	9/30/16
Lynn	Watson	Shift Aide	ICF	9/30/16
Charles	Boehnlein	Mechanic	Transportation	9/30/16
Deborah	Yergin	EI Specialist	Early Intervention	9/30/16

MOTION:

SECOND:

DISCUSSION:

ROLL CALL:

Dr. Schmidt:	Yes	No	Abstain	Mr. Metcalfe:	Yes	No	Abstain
Vacant	Yes	No	Abstain	Mr. Miller:	Yes	No	Abstain
Ms. Janson:	Yes	No	Abstain	Ms. Warholic:	Yes	No	Abstain
Mr. Jackson:	Yes	No	Abstain				

BOARD PRESIDENT, 10/19/16

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

MEMORANDUM

To: Geauga County Board of Developmental Disabilities
From: 2016 Ethics Committee
Subject: Ethics Council Review of Financial Transactions/September 2016
Date: October 19, 2016

The Geauga County Board of Developmental Disabilities 2016 Ethics Committee has reviewed the September 2016 financial transactions as contained in the October 19, 2016 Board packet.

It is found that payments to affected persons do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons.

Ms. Warholic

Date

Vacant

Date

Mr. Metcalfe

Date

Geauga County Board of Developmental Disabilities

Major Unusual Incidents

As of: September 30, 2016

Major Unusual Incidents: Year-to-Date

	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
2015	16	14	14	8	14	7	10	14	12	14	8	6
2016	12	14	10	17	10	10	18	2	10			

Major Unusual Incidents: Category Breakdown

	<i>Hospita lization</i>	<i>Injury</i>	<i>Unappr BehSup</i>	<i>Peer to Peer</i>	<i>Death</i>	<i>Other MUI**</i>	<i>Monthl y Total</i>	<i>Yearly Total</i>
Residential Svcs	2					6	8	83
Day Services	1						1	10
Comm. Employ								
Family Homes						1	1	6
Transportation								
Other								4
Monthly Total	3					7	10	103

Yearly Total	43	7	6	1	1	45	103
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**Other MUI: One physical abuse in a family home; one verbal abuse in non-county board residential services; one medical emergency in non-county board residential services; two missing person incidents in non-county board residential services; two neglect incidents in non-county board residential services.

Geauga County Board of Developmental Disabilities

CSS Population Served As of: September 30, 2016

	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
Early Intervention												
Early Intervention	82	80	85	91	80	83	86	80	81			
Assessed for EI	22	14	11	11	17	16	10	18	23			
Children Services												
ECS preschool	20	20	20	20	20	20	n/a	18	18			
Supported Educ. ESC	?	103	103	103	103	103	103	103	103			
Supported Educ Amish schools	52	52	52	52	52	52	52	57*	57*			
subtotal												
<i>EI Inclusion**</i>	23	24	24	17	15	16	16	14	15			
Support Svcs.												
Children	111	112	113	122	120	121	122	123	126			
Adult	354	365	366	363	365	367	364	365	366			
Help Me Grow	118	121	120	117	104	104	105	108	117			
subtotal	583	598	599	602	589	592	591	596	609			
Family Support												
Children	108	108	111	111	114	120	121	122	125			
Adult	41	41	42	42	42	42	43	44	45			
subtotal	149	149	153	153	156	162	164	166	170			
Total Eligible in IDS (Unduplicated)	767	773	772	763	751	730	722	715	716			

**NOTE: Inclusion children are not in enrollment totals. "Total eligible" does not include all of ESC's children due to eligibility not completed or children not being eligible.

- Includes only those children eligible for DD services. Total # of students is 65

**Geauga County Board of
Developmental Disabilities**

**Employment and Habilitation Services
As of: August 31, 2016**

	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
MSI	172	172	174	174	174	173	173	174	175			
<i>Hab</i>	29	32	31	31	31	30	30	31	31			
<i>Workshop</i>	112	109	107	107	111	111	111	110	111			
<i>CE</i>	31	31	36	36	32	32	32	33	33			
CLW	30	30	29	29	30	29	29	30	30			
<i>Workshop</i>	30	30	29	29	29	28	28	28	28			
<i>CE</i>	0	0	0	0	1	1	1	2	2			
Siffrin	31	34	29	29	30	30	30	29	29			
<i>CE</i>	22	24	23	22	24	22	22	21	21			
<i>Job seeking</i>	9	10	6	8	6	8	8	8	8			
two foundation	6	6	6	9	6	9	9	8	8			
<i>Two Café/job train</i>	3	3	2	3	2	4	4	5	5			
<i>CE</i>	3	3	4	6	4	5	5	3	3			
Kiononia	5	8	8	8	11	9	9	9	9			
<i>CE</i>	2	2	2	3	5	4	4	4	4			
<i>Job seeking</i>	5	6	6	5	6	5	5	5	5			
CE/No Provider	19	25	22	21	24	24	24	24	25			
Other Hab Prov	55	54	34	56	57	58	58	61	61			
Volunteer	1	1	3	3	3	3	3	3	3			
College	2	2	3	3	3	3	3	3	3			
GCBDD/ICF	24	24	24	24	24	24	25	25	25			
None	45	45	53	55	58	57	59	58	58			
OOD	11	11	11	11	11	11	10	11	11			

	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
CE	74	73	76	75	83	82	81	80	83			
CE & Workshop	10	8	9	11	10	10	10	10	9			
Enclave	8	10	11	11	11	9	9	10	10			
Job Seeking	12	14	13	13	11	12	12	12	11			
Job Training	3	3	2	3	2	2	2	3	2			
Job Training & CE						2	2	2	2			
Workshop	119	119	116	115	116	117	117	118	118			
Amish School	25	25	27	27	27	27	27	27	28			
Unknown/None	10	10	53	55	58	57	59	58	58			
Other	4	4	12	10	10	9	9	10	10			
Habilitation	127	126	89	87	89	89	90	90	91			
Unduplicated	390	392	408*	407	417	416	418	420	422			

Geauga County Board of Developmental Disabilities

Residential, Waiver and Wait List

As of: September 30, 2016

Residential Services												
	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
MLCRI Homes	68/3	68/3	66/3	67/3	67/3	67/3	69/3	69/3	69/3			
Non-MLSL Homes	13	13	16	15	15	17	17	17	17			
Therapeutic Placement	3	3	3	3	3	3	3	5	5			
Foster/Adult Fam Liv	15	15	14	14	14	14	14	14	14			
Assisted Living	2	2	2	2	2	2	2	2	2			
Apartments	50	50	50	50	50	53	53	52	52			
ICFDD	24	24	24	24	24	24	25	25	25			
Total Residential	178	178	178	178	178	183	186	187	187			

Funding Sources												
	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
I/O Waiver	150	149	149	150	151	152	156	157	159			
Level One	79	78	81	79	80	80	83	84	83			
Support Living	18	18	17	17	18	18	18	18	17			
TDD Waiver	7	7	7	7	7	7	6	6	4			
SELF Waiver	1	1	1	1	1	1	1	1	1			
Total	255	253	255	254	257	258	264	266	264			

Waiting List												
	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
Residential												
WAIVER	234	234	238	238	237	237	244	234	234			
ICF/DD	29	29	28	28	28	28	27	25	25			
Supported Living	69	69	66	66	65	65	63	59	59			
<i>Those on Multiple Lists</i>	<i>74</i>	<i>74</i>	<i>63</i>	<i>63</i>	<i>62</i>	<i>62</i>	<i>63</i>	<i>?</i>	<i>?</i>			
Total Individuals	257	257	269	269	267	267	264	254	254			

Geauga County Board of Developmental Disabilities

**Human Resource
As of: September 30, 2016**

	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
<u>Appointments</u>												
Hourly	1	3	2	5	1	5	2	2	3			
Salary	<u>0</u>	<u>2</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>2</u>	<u>1</u>	<u>1</u>	<u>0</u>			
Total	1	5	2	6	1	7	3	3	3			
Full Time	0	4	1	2	1	2	2	1	1			
Part Time	0	0	0	0	0	0	0	0	0			
Substitutes	1	1	1	4	0	2	1	2	2			
Seasonal	0	0	0	0	0	3	0	0	0			
<u>Changes</u>												
Promotion	0	0	0	0	0	1	0	1	0			
Transfers	0	1	0	1	0	0	0	1	0			
Layoff **	0	0	0	0	0	0	0	0	0			
Recalls	0	0	0	0	0	0	0	0	0			
<u>Demographics</u>												
Hourly	61	62	65	68	68	68	70	67	65			
Salary	<u>83</u>	<u>81</u>	<u>78</u>	<u>75</u>	<u>71</u>	<u>61</u>	<u>61</u>	<u>62</u>	<u>59</u>			
Total 2016	144	143	141	143	139	129	131	129	124			
<i>Total 2015</i>	<i>156</i>	<i>158</i>	<i>159</i>	<i>154</i>	<i>152</i>	<i>154</i>	<i>152</i>	<i>150</i>	<i>147</i>	<i>145</i>	<i>147</i>	<i>143</i>
<i>Total 2014</i>	<i>176</i>	<i>176</i>	<i>178</i>	<i>175</i>	<i>169</i>	<i>171</i>	<i>171</i>	<i>171</i>	<i>170</i>	<i>167</i>	<i>159</i>	<i>159</i>
<i>Total 2013</i>	<i>227</i>	<i>202</i>	<i>200</i>	<i>199</i>	<i>198</i>	<i>197</i>	<i>190</i>	<i>185</i>	<i>184</i>	<i>179</i>	<i>178</i>	<i>174</i>
Full Time	110	110	108	109	105	93	94	95	91			
Part Time	9	9	9	9	9	8	8	8	7			
Substitutes	20	21	21	22	22	22	23	20	20			
Seasonal	5	3	3	3	3	6	6	6	6			
Leave of Absence	4	3	3	6	7	6	2	2	2			

*** Note: Laid off employees do not come off demographics unless they resign or recall time has passed (2 yrs MEA, 1 yr other.)*

1-16 reconciled report

**Geauga County Board of
Developmental Disabilities**

Program Report

Program: Business/Human Resource Operations
Board Meeting: October 19, 2016
Program Director: Steve Tucker

Training:

Please contact Anne Anderson (440)729-9406 (ext.1105) for information or to answer any questions regarding training requirements for Board members.

New providers receiving training in September: 0 agency and 2 independent.

Labor Relations:

No activity to report.

Workers' Compensation:

Category	Current Year	Prior Year (Total)
Accidents – Vehicle	0	2
Accidents - Other	2	0
Client interaction	0	11
Equipment usage	0	0
Lifting/Strain	4	1
Slips/Falls	1	2
Total	7	16

Unemployment:

No activity.

Capital Projects:

HVAC Requests for proposals (RFP) due Friday, October 7. Will provide update at board meeting.

Masonry Sealcoating Administration and Transportation buildings. Power wash and apply seal-coating to exposed brick surfaces. Masonry Water Solutions to do work for a cost of \$23,140.55. ***In Process.***

Other Issues:

Auditor of State is nearing completion of the review of the Board's 2013 and 2014 Medicaid Cost Reports.

Attended CY17 Budget hearing with County Commissioners on October 6. Discussed Tax Budget and Board approved budget.

**Geauga County Board of
Developmental Disabilities**

Program Report

Program: Adult Services
Board Meeting Date: October 19, 2016
Director: Megan Thirion

We will be participating in the Community Connections Conference hosted by United Way of Geauga County. We will be presenting information on Employment First.

**Geauga County Board of
Developmental Disabilities**

Program Report

Program: ICF
Board Meeting Date: October 19, 2016
Director: Michelle Hawthorne

The residence currently has 2 individuals receiving Hospice care. Many of the staff are younger and have not dealt much with Hospice and the services they provide. Two sessions were set up for October 19th for staff to attend and learn what Hospice does and to ask questions. In addition to this, one hospice worker is providing stretching and range of motion to one individual 3 days a week, and an art therapy session is in the works for those who would like to attend.

Through the Make A Wish Foundation, Elvis will be coming within the week to serenade the other individual on Hospice care. Everyone is looking forward to his visit!

Outings continue to occur on a regular basis. In September, 14 of 25 residents were able to access the community a total of 51 times. In addition to the regular shopping trips that occur frequently, other trips included: Geauga County Fair, Wendy's, McDonald's, Mineral Lake Park, Bakers Square, Dance Recital, apple picking in Chardon, Steak and Shake in Erie, Pa., and Presque Isle, and Walmart.

**Geauga County Board of
Developmental Disabilities**

Program Report

Program: Transportation
Board Meeting: October, 18, 2016
Program Director: Richelle Mills

Activity Highlights:

Our mechanic Skip Boehnlein retired as of 9/30/2016 after working for GCBDD for 28 years.

The agency has divested itself of 13 of the older vehicles.

Metzenbaum Sheltered Industries	9
Our Lady of the Wayside	3
Keldric Adult Day Services	1

Currently Our Lady of the Wayside is providing transportation for 33 individuals

Services for Independent Living is currently transporting 11 individuals.

**Geauga County Board of
Developmental Disabilities**

Program Report

Program: Community Support Services
Board Meeting: October 2016
Program Director: Tami Setlock

Activity Highlights:

We submitted our information to the DODD for the 5 SELF and 4 IO state funded Waivers. All of these Waivers will be enrolled by June 30 2017.

The first banking seminar was held on October 4. 5 people attended. There is another one scheduled later in the month. Also, the October family movie night is coming up on October 15.

Current residential openings include Swine Creek House (ML) 1, Benner House (ML) 1, Oak Tree House (ML) 1, Sperry House (ML) 2, and Klatka (ML) 1.

EI/HMG

The three HMG service coordinators have moved into their new office space (the old school nurses station). This will free up space in the Service and Support Admin offices for additional future staff. Melissa McDermott, Physical Therapist, resigned at the beginning of the month. We are in the process of interviewing.

Maple Leaf Community Residences, Inc.

October 6, 2016

Maple Leaf Community Residences, Inc.

Maple Leaf, October 10, 2016, GCBDD October 19, 2016

Keith Werbeach, MLCRI Executive Director

Financial

The Second Quarter Compilation report for 2016 is in your board packet, sent to you also on 10/6 by email. The Third Quarter Compilation report should be to the accountant next week after the bank accounts have been reconciled.

Grant Seeking/Fundraising:

We have been approved to purchase the church by the state formally. I am working on the paperwork for the reimbursement to the county board. Our architect has sent me preliminary floor plans for the building and I have made some changes and they have now been updated with the changes I recommended. The drawings of the floor plan and the optional floor plans are in the board packet for your selection and a motion to proceed with the bid process will be found in this board packet. Due to the immediate need of the space it is my recommendation that we proceed with Phase 1 and then go on to renovate the house at Fairmont before proceeding to phase 2 which will be done while those occupying the Fairmont home now occupying the church have moved in and are attending their day program. Phase 1 of the renovations should not take too long and hopefully will be completed in time to move the residents of Fairmont in and give the septic system at Fairmont time to be repaired while there in no snow on the ground.

Property Management:

We have a number of new residents coming to live in our homes filling vacancies that we have had for a while. We will have Evergreen filled again by the middle of October.

It's the fall and that means preparation for winter. We have scheduled all the furnace tune-ups (a three day process), are starting the gutter cleaning which should happen to each house twice before the snow flies, and Joe and Jack have run new electric lines to accommodate the heat cable that will be placed on those homes that need it so hopefully we don't have ice dams and leaking roofs.

Miscellaneous:

We have a new provider in the Klatka house, Rock Solid, they are not new to the county but new to our homes. Jan has taught them how to report maintenance through the Buildium software and they are fine tuning the home to make it a more livable place to live and for their staff to work.

We are working hard as waiver providers, Joe has bid out several renovations, mostly bathrooms, we are also bidding out some other items for clients, exercising equipment, and this is a strange one, racing wheelchair tires for a client in Wooster who is a world class wheelchair racer.

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

October 19, 2016

Resolution: 16-62(A)

BE IT RESOLVED to approve a grant for the Amish special needs workshop. Total cost not to exceed: \$125,000.00.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out these transactions.

MOTION:

SECOND:

DISCUSSION:

ROLL CALL:

Dr. Schmidt:	Yes	No	Abstain	Mr. Metcalfe:	Yes	No	Abstain
Vacant	Yes	No	Abstain	Mr. Miller:	Yes	No	Abstain
Ms. Janson:	Yes	No	Abstain	Ms. Warholic:	Yes	No	Abstain
Mr. Jackson:	Yes	No	Abstain				

BOARD PRESIDENT, 10/19/16

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

October 19, 2016

Resolution: 16-63(A)

BE IT RESOLVED to approve transferring an additional funds to the Metzenbaum Foundation to cover additional Amish transportation. Total cost not to exceed: \$???????????????

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out these transactions.

MOTION:

SECOND:

DISCUSSION:

ROLL CALL:

Dr. Schmidt:	Yes	No	Abstain	Mr. Metcalfe:	Yes	No	Abstain
Vacant	Yes	No	Abstain	Mr. Miller:	Yes	No	Abstain
Ms. Janson:	Yes	No	Abstain	Ms. Warholic:	Yes	No	Abstain
Mr. Jackson:	Yes	No	Abstain				

BOARD PRESIDENT, 10/19/16

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

October 19, 2016

Resolution: 16-64(A)

BE IT RESOLVED to approve a contract increase for Brace and Brace for an additional 300 hours. Total cost not to exceed: \$22,500.00.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out these transactions.

MOTION:

SECOND:

DISCUSSION:

ROLL CALL:

Dr. Schmidt:	Yes	No	Abstain	Mr. Metcalfe:	Yes	No	Abstain
Vacant	Yes	No	Abstain	Mr. Miller:	Yes	No	Abstain
Ms. Janson:	Yes	No	Abstain	Ms. Warholic:	Yes	No	Abstain
Mr. Jackson:	Yes	No	Abstain				

BOARD PRESIDENT, 10/19/16

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

October 19, 2016

Resolution: 16-65(A)

BE IT RESOLVED to approve the Then and Now for Omnicare Inc. in the amount of \$6.26.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out these transactions.

MOTION:

SECOND:

DISCUSSION:

ROLL CALL:

Dr. Schmidt:	Yes	No	Abstain	Mr. Metcalfe:	Yes	No	Abstain
Vacant	Yes	No	Abstain	Mr. Miller:	Yes	No	Abstain
Ms. Janson:	Yes	No	Abstain	Ms. Warholic:	Yes	No	Abstain
Mr. Jackson:	Yes	No	Abstain				

BOARD PRESIDENT, 10/19/16