

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES
September 21, 2010

Board Members Present

Nanette Warholic
Freeman Miller
Susan Yuratovac
William Gray
Peter Lubs

Administration

Donald Rice
Carol Brill
Tami Setlock
Theresa Lynn
Donald Weiland
Alan Koterba

Board Members Absent

Enos Detweiler
Dennis Schmidt

I. WORKING SESSION

Mr. Rice presented the proposed 2011 budget outlining the changes in the various departments. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

II. ETHICS COUNCIL: 5:55 P.M.

Ms. Yuratovac called to order a meeting of the Ethics Council. Mr. Gray and Mr. Lubs were present. The Ethics Council reviewed the attached listing of direct payments to affected persons in the financial transactions for the August 2010 meeting.

II. CALL TO ORDER: 6:00 P.M.:

A. Roll Call: 2010 Board

A call of the roll indicated that all Board Members were present. There being a quorum present, Ms. Warholic, President of the Board, called the meeting to order.

B. Introduction of New Board Member:

Mr. Rice introduced Mr. Peter Lubs as the newest Board Member appointee from Probate Court. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

C. Ethic Council Appointment:

Ms. Scanlon introduced Resolution 10-50(A) appointing Mr. Lubs to the Ethics Council. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

D. Approval of the Minutes:

Ms. Scanlon introduced Resolution 10-43(A) approving the minutes for the August 18, 2010 Board meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

E. Acceptance of Donations:

Ms. Scanlon introduced Resolution 10-09(D) approving donations to the program. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

F. Personnel Actions:

Ms. Scanlon introduced Resolution 10-09(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

III. FINANCIAL ACTIONS:

A. Financial Statement Review (All Funds):

Mr. Rice provided a review of financial statements for all funds.

B. Ethics Council Recommendations:

The Ethics Council found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

C. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 10-17(B) detailing financial transactions for the period. Ms. Scanlon introduced Resolutions 10-18(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

IV. BOARD STATUS REPORTS

Mr. Rice reviewed the Board status reports: Population Served, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

V. PROGRAM REPORTS

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VI. NEW BUSINESS:

A. Approvals:

i. 2011 Budget

Ms. Scanlon introduced Resolution 10-44(A) approving the 2011 Budget. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

ii. Board Policy

Ms. Scanlon introduced Resolution 10-45(A) approving Board Policy 3.1.17.1 Visitors in the Building. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iii. Temporary Voluntary Admission Agreement

Ms. Scanlon introduced Resolution 10-46(A) approving a Temporary Voluntary Admission Agreement with the Ohio DoDD for the provision of temporary voluntary services at the Youngstown Developmental Center. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iv. Disposal of Asset

Ms. Scanlon introduced Resolution 10-47(A) approving the disposal of an unusable asset. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

v. Job Description

Ms. Scanlon introduced Resolution 10-49(A) approving the position description for a Director of Business Operations. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

vi. Job Description

Ms. Scanlon introduced Resolution 10-50(A) abolishing the position of Sales Specialist. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

vii. Purchase of Service Credit

Ms. Scanlon introduced Resolution 10-48(A) approving the purchase of OPERS service credit for Carol Brill. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

B. Issues:

i. Retirement

Mr. Rice announced the retirement of Carol A. Brill, Assistant Superintendent, effective February 25, 2011. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

ii. Transportation Project Update

Mr. Rice updated the Board on the progress of the Transportation Project. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

iii. West G/ESC Early Childhood Center

Mr. Rice discussed the preliminary talks regarding the building becoming an Early Childhood Center with the Geauga Educational Service Center. West Geauga Local Schools do not need additional space at this time. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VII. OACBDD, ODODD, AND GENERAL ANNOUNCEMENTS:

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VIII. OTHER BUSINESS:

Ms. Warholic called for any other business from the Board or the public.

IX. OTHER BUSINESS:

Ms. Scanlon introduced Resolution 10-51(A) adjourning into Executive Session “to discuss matters relating to the appointment, employment, dismissal...of a public employee or official...” pursuant to ORC 121.22(G)(1). Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

X. ADJOURMENT:

There being no further business, Ms. Warholic adjourned the meeting.

The Next Board meeting will be October 20, 2010.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Enos Detweiler, Board President

cc: *Bd. of Geauga Co. Commissioners
Gauga Co. Probate Court
Gauga Co. Prosecutor
MEA President*

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information: contact the Superintendent.