

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

January 19, 2011

Board Members Present

Enos Detweiler
Freeman Miller
Nanette Warholic
Dennis Schmidt
Peter Lubs

Administration

Donald Rice
Carol Brill
Alan Koterba
Tami Setlock
Theresa Lynn

Board Members Absent

William Gray
Susan Yuratovac

I. ETHICS COUNCIL: 5:55 P.M.

Mr. Lubs called to order a meeting of the Ethics Council prior to their recommendations during the financial actions. Mr. Detweiler was present. The Ethics Council reviewed the attached listing of direct payments to affected persons in the financial transactions for December 2010.

II. CALL TO ORDER: 6:00 P.M.:

A. Roll Call: 2010 Board

A call of the roll indicated that all Board Members were present except Ms. Yuratovac and Mr. Gray. There being a quorum present, Mr. Detweiler, President of the Board, called the meeting to order.

B. Approval of the Minutes:

Ms. Scanlon introduced Resolution 10-66(A) approving the minutes for the December 15, 2010 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

C. Adjournment of 2010 Board

There being no further business, Mr. Detweiler adjourned the 2009 Board.

D. Roll Call: 2011 Board

A call of the roll indicated that all Board Members were present except Ms. Yuratovac and Mr. Gray. There being a quorum present, Mr. Detweiler, called the meeting to order.

E. Election of Officers:

Ms. Scanlon introduced Resolution 11-01(A) electing the slate of officers for 2011. Nanette Warholic was elected President, Freeman Miller was elected Vice President, and Dennis Schmidt was elected Recording Secretary. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting. Mr. Detweiler handed the gavel over to Ms. Warholic.

F. Approval: 2010 Calendar of Board Meetings

Ms. Scanlon introduced Resolution 11-02(A) approving the 2011 calendar of meeting dates. The meetings will continue on the third Wednesday of the month at 6:00 pm. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

G. Board Committee: Ethics

Ms. Scanlon introduced Resolution 11-03(A) appointing the 2011 Ethics Committee. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

H. Board Committee: Financial

Ms. Scanlon introduced Resolution 11-04(A) appointing the 2011 Financial Committee. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

I. Acceptance of Donations:

Ms. Scanlon introduced Resolution 11-01(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

J. Personnel Actions:

Ms. Scanlon introduced Resolution 11-01(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

III. FINANCIAL ACTIONS:

A. Financial Statement Review (All Funds):

Mr. Rice provided a review of financial statements for all funds.

B. Ethics Council Recommendations:

The Ethics Council found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

C. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 11-01(B) detailing financial transactions for the period. Ms. Scanlon introduced Resolution 10-26(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

IV. BOARD STATUS REPORTS

Mr. Rice reviewed the Board status reports: Population Served, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

V. PROGRAM REPORTS

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VI. NEW BUSINESS:

A. Approvals:

i. Annual Plan

Ms. Scanlon introduced Resolution 11-05(A) approving the 2011 Annual Plan. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

ii. Van Purchase

Ms. Scanlon introduced Resolution 11-06(A) approving the purchase of 2 Tesco light transit vehicles through the state cooperative purchasing plan. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iii. Position Description

Ms. Scanlon introduced Resolution 11-07(A) approving a position description for Public Relations/Records Mgmt. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

iv. Non Federal Share of Medicaid

Ms. Scanlon introduced Resolution 11-08(A) approving the payment of Non Federal Share of Medicaid funds. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

v. Contract

Ms. Scanlon introduced Resolution 11-09(A) approving a contract addendum with Professional Service Industries Inc. (PSI) for on-going Construction Materials

v. NEON Representative

Ms. Scanlon introduced Resolution 12-09(A) approving a service agreement with R&D Heating and Sheet Metal for a maintenance agreement on the Transportation HVAC. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues:

i. Ethics

Mr. Rice informed the Board of the issues with our current Ethics and Outside Employment Policies. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

ii. 2011 Final Revenue and Expense Report

Mr. Rice discussed the final revenue and expense report for 2011. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VII. OACBMR/DD, ODMR/DD, AND GENERAL ANNOUNCEMENTS:

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VIII. OTHER BUSINESS:

Ms. Warholic called for any other business from the Board or the public.

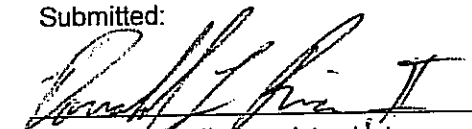
IX. EXECUTIVE SESSION Pursuant to ORC 121.22(G)(1) "To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, ..."

X. ADJOURMENT:

There being no further business, Ms. Warholic adjourned the meeting.

The Next Board meeting will be February 8, 2011.

Submitted:


Donald L. Rice II, Superintendent

Approval:


Nanette Warholic, Board President

cc: Bd. of Geauga Co. Commissioners
Gauga Co. Probate Court
Gauga Co. Prosecutor
MEA President

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.