

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES  
September 15, 2021***

**Board Members Present**

Mark Jackson  
Uschy Keiper  
Richard Suttell  
Laura Janson  
Martin Miller

**Administration**

Donald Rice  
Dave Carlson  
Kellie Tvergyak-Oznowich  
Tami Setlock  
Megan Thirion  
Janice Chesnes  
Meredith Myers  
Richelle Mills

**Board Members Absent**

Dave Lair  
Dennis Schmidt

**I. Call to Order:**

a. Roll Call 2021 Board:

A call of the roll indicated that all Board Members were present except Mr. Lair and Dr. Schmidt. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 21-105(A) to approve the minutes for the July 21, 2021 meeting. This resolution was approved.

c. Approval of Board Retreat Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 21-106(A) to approve the minutes for the August 7, 2021 Board Retreat meeting. This resolution was approved

d. Approval of Donations:

Mrs. Tvergyak-Oznowich introduced Resolution 21-08(D) approving donations to the program. This resolution was accepted and approved.

e. Confirmation of Personnel Actions

Mrs. Tvergyak-Oznowich introduced Resolution 21-07(P) approving personnel actions. This resolution was confirmed and approved

**II. Financial**

a. Financial Statement Review (All Funds July):

Mr. Carlson provided a review of financial statements of all funds for the time period processed.

b. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolution 21-107(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 21-13(B) detailing financial transactions and Resolution 21-14(B) approving voucher schedules for the period indicated. These resolutions were approved.

d. Financial Statement Review (All Funds August):

Mr. Carlson provided a review of financial statements of all funds for the time period processed.

e. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolution 21-108(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

f. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 21-15(B) detailing financial transactions and Resolution 21-16(B) approving voucher schedules for the period indicated. These resolutions were approved.

**III. Board Status Reports:**

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Waiver & Wait List, Population Served, Employment and Habilitation Services, Human Resources, and Unmet Needs.

**IV. Program Reports:**

Mr. Rice reviewed reports from the agency's programs; also Maple Leaf Community Residences.

**V. New Business:**

a. Approvals:

- i. Approval of 2022 Budget:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-109(A) approving the proposed budget for the year 2022. This resolution was approved.
- ii. Supplemental Appropriation:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-110(A) approving a supplemental appropriation and a cash transfer. This resolution was approved.
- iii. Supplemental Appropriation:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-111(A) approving a supplemental appropriation. This resolution was approved.
- iv. Supplemental Appropriation:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-112(A) approving a supplemental appropriation. This resolution was approved.
- v. New Beginning Provider Services Contract:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-113(A) approving the locally funded service agreement with New Beginning Provider Services. This resolution was approved.
- vi. Heather Mushrush Contract:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-114(A) approving a locally funded service agreement with Heather Mushrush. This resolution was approved.
- vii. A-1 Home Care Services Contract:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-115(A) approving the locally funded service agreement with A-1 Home Care Services. This resolution was approved.
- viii. ALS LLC Grant:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-116(A) approving a grant request made by ALS LLC. This resolution was approved.
- ix. Maple Leaf Community Residences Grant:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-117(A) approving a grant request made by Maple Leaf Community Residences. This resolution was approved.
- x. Metzenbaum Sheltered Industries Grant:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-118(A) approving a grant request made by Metzenbaum Sheltered Industries. This resolution was approved.
- xi. Approval of Public Outreach:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-119(A) approving the purchase of staff apparel for public outreach purposes. This resolution was approved.
- xii. Board Policy and Procedure 3.20:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-120(A) approving changes to Board Policy and Procedure 3.20 Rental Assistance. This resolution was approved.
- xiii. Disposal of Assets:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-121(A) approving a list of disposable assets. This resolution was approved.

b. Issues

- i. August 7 Board Retreat:  
Mr. Jackson discussed with the Board the topics addressed at the August 7<sup>th</sup> Board retreat. The main concern is the lack of direct care service workers.
- ii. Meeting with Other Boards:  
Mr. Jackson discussed with the Board topics to collaborate with other DD facilities and providers in the hope to solve problems.
- iii. Work Visas:  
Mr. Rice informed the Board of his findings regarding work visas to help solve the problem of recruiting and retaining staff.
- iv. October 29 Annual Planning Retreat:  
Mr. Rice reminded the Board the Annual Planning Retreat is coming up, to attend if able and encouraged everyone to come with ideas to share.

**VI. General Announcements:**

Mr. Jackson called for any other general announcements from the Board or public:  
Mr. Jackson brought up thoughts on how to monitor quality or how to measure accountability from the grant requests.

**VII. Other Business – comments from the floor:**

Mr. Jackson called for any other business from the Board or public:  
Mrs. Winkelman spoke on behalf of Maple Leaf Community Residences and announced their upcoming events.

**VIII. Executive Session:**

- a. Mrs. Tvergyak-Oznovich introduced Resolution 21-122(A) approving to enter into Executive Session pursuant to ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official... This resolution was approved.

**IX. Adjournment**

***The Next Board meeting will be October 20, 2021.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*  
*Gauga Co. Probate Court*  
*Gauga Co. Prosecutor*