

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES  
May 19, 2021***

**Board Members Present**

Dennis Schmidt  
Uschy Keiper  
Richard Suttell  
Mark Jackson  
Dave Lair  
Martin Miller

**Administration**

Donald Rice  
Dave Carlson  
Kellie Tvergyak-Oznowich  
Tami Setlock  
Megan Thirion  
Janice Chesnes  
Meredith Myers

**Board Members Absent**

Laura Janson

**I. Working Session:** 6pm DODD Director Jeff Davis Training

**II. Call to Order:**

a. Roll Call 2021 Board:

A call of the roll indicated that all Board Members were present by live video conference or phone except Mrs. Janson. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 21-51(A) to approve the minutes for April 21, 2021 meeting. This resolution was approved.

c. Approval of Donations:

Mrs. Tvergyak-Oznowich introduced Resolution 21-05(D) approving donations to the program. This resolution was accepted and approved.

d. Confirmation of Personnel Actions:

Mr. Carlson introduced Resolution 21-04(P) approving personnel actions. This resolution was confirmed and approved.

e. Resolutions of Appreciation:

Mrs. Tvergyak-Oznowich introduced Resolution 21-52(A) to approve the resolutions of appreciation for retirees Anne Anderson, Bonnie Veleba, Carol Koritansky, Cheryl Moster, Cyndy Sperrazzo, Lisa Ross, and Michelle Avram. This resolution was approved.

**III. Financial**

a. Financial Statement Review (All Funds):

Mr. Carlson provided a review of financial statements of all funds for the time period processed.

b. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolutions 21-53(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 21-07(B) detailing financial transactions and Resolution 21-08(B) approving voucher schedules for the period indicated. These resolutions were approved.

d. Approval of Brenda Powell:

Mrs. Tvergyak-Oznowich introduced Resolution 21-54(A) to approve the ethics review of Brenda Powell. The Board found that there are no conflicts of scheduling or interests and this resolution was accepted and approved.

#### **IV. Board Status Reports:**

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Waiver & Wait List, Population Served, Employment and Habilitation Services, Recreation, Unmet Needs, and Human Resources.

#### **V. Program Reports:**

Mr. Rice reviewed reports from the agencies' programs; also Maple Leaf Community Residences, Metzenbaum Sheltered Industries, and Jewish Family Services Association.

#### **VI. New Business:**

##### a. Approvals:

- i. Cash Transfer:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-55(A) approving a Cash Transfer to cover Medicaid Match and service expenses. This resolution was approved.
- ii. Then and Now Vouchers:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-56(A) approving Then and Now for LGCA and Brittany Residential. This resolution was approved.
- iii. MSI Grant Request:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-57(A) approving a grant to MSI for their relocation and renovation project. This resolution was approved.
- iv. Hiram Farm Grant Request:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-58(A) approving a grant to Hiram Farm for the purchase of a 12 passenger van. This resolution was approved.
- v. NPower Services Co. Grant Request:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-59(A) approving a grant to NPower Services Co. for community integration volunteer assessments, associated services, and locally funded service agreement. This resolution was approved.
- vi. Foundation SSF Grant Request:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-60(A) approving a grant to the Metzenbaum Foundation for Summer Supports Funds. Sally Contizano gave an explanation and answered questions regarding the request. This resolution was approved.
- vii. ABC Grant Request:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-61(A) approving a grant to the private provider, ABC, for a project-specific grant benefitting GCBDD clients. This resolution was approved.
- viii. Foundation Grant Request:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-62(A) approving a grant to the Metzenbaum Foundation for the Home Therapeutic Raised Garden Bed program. This resolution was approved.
- ix. Disposal of Assets:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-63(A) approving the list of disposal of assets. This resolution was approved.
- x. Policy and Procedure:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-64(A) approving the update of Board Policy and Procedure, Chapter 7 Personnel. This resolution was approved.

b. Issues

i. County Budget Commission Meeting:

Mr. Carlson and Mr. Rice informed the Board of the conversations had with the County Budget Commissioners regarding the GCBDD Carry Over amount. The Budget Commissioners would like the GCBDD Board to show initiative on voluntarily Rolling Back an amount of Carry Over despite the explanation of future increase service costs for GCBDD clients and the long-term obligations of GCBDD funds to cover those costs.

ii. Playground:

Mr. Carlson updated the Board of the future plans, layout, and timeline for the construction of the Metzenbaum playground.

**VII. General Announcements:**

Mr. Jackson called for any other general announcements from the Board or public:

**VIII. Other Business – comments from the floor:**

Mr. Jackson called for any other business from the Board or public:

- a. The Board praised Director Jeff Davis on his training and will be sending a letter of appreciation to him. The Board would also welcome a future opportunity to hear follow-up results from the training, details, and strategies.

**IX. Adjournment:**

There being no further business, Mr. Jackson adjourned the meeting.

***The Next Board meeting will be June 16, 2021.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Mark Jackson, Board President

cc: Bd. of Geauga Co. Commissioners  
Gauga Co. Probate Court  
Gauga Co. Prosecutor

*In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.*

