

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES  
October 20, 2021***

**Board Members Present**

Mark Jackson  
Uschy Keiper  
Richard Suttell  
Laura Janson  
Martin Miller  
Dennis Schmidt  
Dave Lair

**Administration**

Donald Rice  
Dave Carlson  
Kellie Tvergyak-Oznowich  
Tami Setlock  
Megan Thirion  
Janice Chesnes  
Meredith Myers  
Richelle Mills

**Board Members Absent**

**I. Empower Sports Presentation: 6pm**

**II. Call to Order:**

- a. Roll Call 2021 Board:  
A call of the roll indicated that all Board Members were present. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.
- b. Approval of Minutes:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-122(A) to approve the minutes for the September 15, 2021 meeting. This resolution was approved.
- c. Approval of Donations:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-09(D) approving donations to the program. This resolution was accepted and approved.
- d. Confirmation of Personnel Actions  
Mrs. Tvergyak-Oznowich introduced Resolution 21-08(P) approving personnel actions. This resolution was confirmed and approved

**III. Financial**

- a. Financial Statement Review:  
Mr. Carlson provided a review of financial statements of all funds for the time period processed.
- b. Ethics Recommendations:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-123(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.
- c. Financial Transactions and Voucher Approvals:  
Mrs. Tvergyak-Oznowich introduced Resolutions 21-17(B) detailing financial transactions and Resolution 21-18(B) approving voucher schedules for the period indicated. These resolutions were approved.
- d. Ethics Approval:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-124(A) to approve the ethics approval for Frank Pitrelli. The Board found that payments do not present a conflict of interest and this resolution was accepted and approved.

**IV. Board Status Reports:**

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Waiver & Wait List, Population Served, Employment and Habilitation Services, Human Resources, and Unmet Needs.

## V. Program Reports:

Mr. Rice reviewed reports from the agencies' programs; also Maple Leaf Community Residences.

## VI. New Business:

### a. Approvals:

- i. Supplemental Appropriation:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-125(A) approving a supplemental appropriation. This resolution was approved.
- ii. Supplemental Appropriation:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-126(A) approving a supplemental appropriation for fuel expenses. This resolution was approved.
- iii. DSP Gift Cards:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-127(A) approving gift cards to be distributed to DSP's and staff. This resolution was approved.
- iv. Services Agreement Hurry McCurry:  
Mrs. Tvergyak- Oznowich introduced Resolution 21-128(A) approving the locally funded service agreement with Hurry McCurry LLC. This resolution was approved.
- v. Services Agreement Safely Home:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-129(A) approving the locally funded service agreement with Safely Home. This resolution was approved.
- vi. Grant Victory HomeCare:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-130(A) approving a grant request made by Victory HomeCare LLC. This resolution was approved.
- vii. Grant Metzenbaum Foundation:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-131(A) approving a grant request made by the Metzenbaum Foundation. This resolution was approved.
- viii. Grant JFSA:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-132(A) approving a grant request made by the Jewish Family Service Association. This resolution was approved.
- ix. Grant ABC:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-133(A) approving a grant request made by A Better Choice. This resolution was approved.
- x. Disposal of Assets:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-134(A) approving a list of disposable assets. This resolution was approved.
- xi. Board Policy and Procedure 3.21:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-135(A) approving the Board Policy and Procedure 3.21 Crisis Situations. This resolution was approved.
- xii. Approval Memorandum of Understanding:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-136(A) approving a Memorandum of Understanding between the Geauga County Commissioner and GCBDD. This resolution was approved.
- xiii. Approval of Signature Authorizations:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-137(A) approving the Accounting Forms Authorization Forms. This resolution was approved.
- xiv. OACB Delegate:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-138(A) approving Donald L. Rice, II, Superintendent, as delegate and David Carlson as Alternate. This resolution was approved.
- xv. Approval of 2022 Board Meetings:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-139(A) approving the scheduled board meeting dates for 2022. This resolution was approved.

- xvi. Grant New Beginnings:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-140(A) approving a grant request made New Beginnings. This resolution was approved.
- b. Issues
  - i. Accreditation Letter:  
Mr. Rice brought attention to the achievement of completing requirements made by ODDD and receiving a 3 year Accreditation Certification.
  - ii. DSP Shortages:  
Mr. Rice discussed with the Board topics and ideas help with keeping DSP's from leaving their place of employment.
  - iii. October 29 Annual Planning Retreat:  
Mr. Rice reminded the Board the Annual Planning Retreat is coming up, to attend if able, and encouraged everyone to come with ideas to share.

**VII. General Announcements:**

Mr. Jackson called for any other general announcements from the Board or public:

**VIII. Other Business – comments from the floor:**

Mr. Jackson called for any other business from the Board or public:

**IX. Adjournment**

***The Next Board meeting will be November 17, 2021.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*  
*Gauga Co. Probate Court*  
*Gauga Co. Prosecutor*

*In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.*