

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**Board Meeting Agenda**

**January 18, 2023**

**I. Call to Order and Roll Call:**

- a. Roll Call 2022 Board
- b. Approval of December 2022 Minutes
- c. Adjourn 2022 Board
- d. Roll Call 2023 Board
- e. Elect 2023 State of Officers
- f. Appoint 2023 Financial Committee
- g. Donations to Program
- h. No Personnel Actions

**II. Financial:**

- a. Financial Statement Review
- b. Ethics Recommendation
- c. Financial Transactions and Voucher Approvals

**III. Board Status Reports:**

**IV. Program Reports:**

**V. New Business:**

- a. Approvals:
  - i. Appointment of NEON Representative
  - ii. Appointment of Family First Council Representative
  - iii. Cash Transfer
  - iv. Then and Now
  - v. NPower Grant
  - vi. Job Description Update
  - vii. OSC Governance Policy Change
  - viii. Disposal of Assets
- b. Issues:
  - i. Fiscal Projections
  - ii. Rainbow of Hope School

**VI. General Announcements:**

**VII. Other Business – comments from the floor:**

**VIII. Adjournment**

***Next Board Meeting: February 15, 2023***

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

January 18, 2023, Bd. Meeting

Roll Call: 2022 Board

ROLL CALL:

Mrs. Janson

*Here*

*Absent*

Mr. Jackson

*Here*

*Absent*

Mr. Suttell

*Here*

*Absent*

Mr. Miller

*Here*

*Absent*

Mrs. Keiper

*Here*

*Absent*

Mrs. Wilder

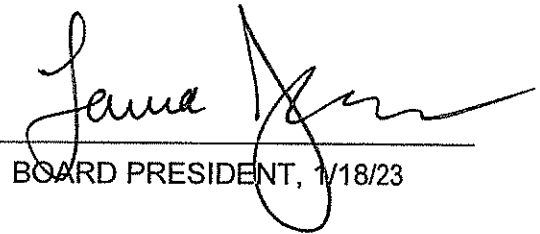
*Here*

*Absent*

Mr. Lair

*Here*

*Absent*

  
BOARD PRESIDENT, 1/18/23

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

Resolution: 22-127(A)

BE IT RESOLVED to approve the attached minutes of the December 14, 2022, Board meeting.

MOTION: Mrs. Janson


SECOND: Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Abstain				

KTO

  
BOARD PRESIDENT, 1/18/23

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**BOARD MINUTES**

**December 14, 2022**

**Board Members Present**

Laura Janson  
Richard Suttell  
Uschy Keiper  
Mark Jackson  
Martin Miller

**Administration**

Donald Rice  
Rean Davis  
Janice Chesnes  
Kellie Tvergyak-Oznowich  
Richelle Mills  
Meredith Myers  
Tami Setlock

**Board Members Absent**

Stacey Wilder  
Dave Lair

**I. Call to Order:**

a. Roll Call 2022 Board:

A call of the roll indicated that all Board Members were present, except Mrs. Wilder and Mr. Lair. There being a quorum present, Mrs. Janson, President of the Board, called the meeting to order.

b. Approval of Minutes:

Mrs. Tvergyak-Oznowich presented Resolution 22-122(A) to approve the minutes for the November 16, 2022, meeting. This resolution was approved.

c. Personnel Actions:

Mrs. Tvergyak-Oznowich presented Resolution 22-07(P) approving personnel actions. This resolution was approved.

**II. Financial**

a. Financial Statement Review:

Mrs. Davis provided a review of the financial statements of all funds for the time period processed in November. See attached.

b. Ethics Recommendations:

Mrs. Tvergyak-Oznowich presented Resolution 22-123(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich presented Resolutions 22-21(B) detailing financial transactions and Resolution 22-22(B) approving voucher schedules for the period indicated. These resolutions were approved.

**III. Board Status Reports:**

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Population Served, Waiver & Wait List, Employment and Habilitation Services, Human Resources, and Unmet Needs.

**IV. Program Reports:**

Mr. Rice reviewed reports from Geauga DD programs; also, NPower Services, and Metzenbaum Foundation.

**V. New Business:**

a. Approvals:

- i. LFSA Monica's Miracles:  
Mrs. Tvergyak-Oznowich presented Resolution 22-124(A) approving a locally funded services agreement with Jessica Barber, for transportation services. This resolution was approved.
  - ii. 2023 Annual Plan:  
Mrs. Tvergyak-Oznowich presented Resolution 22-125(A) approving the 2023 Annual Plan. This resolution was approved.
  - iii. Disposal of Assets:  
Mrs. Tvergyak-Oznowich presented Resolution 22-126(A) approving the list of disposal of assets. This resolution was approved.
- b. Issues
- i. No issues were discussed.

**VI. General Announcements:**

Mrs. Janson called for any other general announcements from the Board or the public:

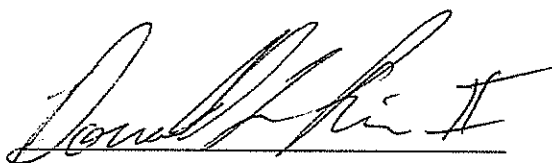
**VII. Other Business – comments from the floor:**

Mrs. Janson called for any other business from the Board or the public:

**VIII. Adjournment**

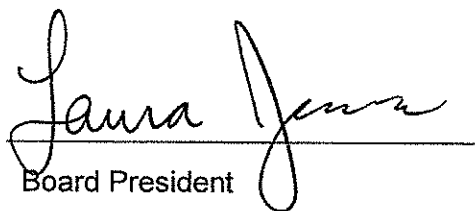
***The Next Board meeting will be on January 18, 2023.***

Submitted:



Donald L. Rice II, Superintendent

Approval:



Board President

*cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor*

# Geauga County Board of DD Revenue and Expense Report

12/1/2022-12/31/2022

Account #	Account Description	Budget	MTD Actual	YTD Actual	Remaining Budget	% of Budget
<b>REVENUE</b>						
401	Property and Other Taxes	11,061,990.00	.00	11,446,141.91	(384,151.91)	103%
410	State Reimbursement-Real Estate	1,215,142.00	.00	1,192,764.80	22,377.20	98%
412	Federal Grants	540,000.00	14,507.18	883,544.54	(343,544.54)	164%
413	State Revenues	600,000.00	53,592.25	808,718.66	(208,718.66)	135%
420	Fees	685,000.00	4,150.00	665,513.08	19,486.92	97%
450	Interest	5,000.00	.00	1,641.89	3,358.11	33%
451	Donations	.00	346.00	23,565.29	(23,565.29)	--
452	Other Revenue	10,000.00	37.67	390,780.62	(380,780.62)	3908%
457	Reimbursements	.00	.00	1,335.84	(1,335.84)	--
		<u>\$14,117,132.00</u>	<u>\$72,633.10</u>	<u>\$15,414,006.63</u>	<u>(\$1,296,874.63)</u>	<u>109%</u>
<b>EXPENSE</b>						
501	Salaries	3,394,000.00	389,286.82	3,345,585.47	48,414.53	99%
502	Medicare	50,000.00	5,704.23	47,621.22	2,378.78	95%
503	Hospitalization	730,000.00	67,567.82	714,575.00	15,425.00	98%
504	OPERS	464,000.00	33,807.37	429,886.73	34,113.27	93%
505	Workers Compensation	.00	.00	.00	.00	--
506	Unemployment	20,000.00	.00	.00	20,000.00	0%
507	STRS	16,000.00	1,596.23	14,825.08	1,174.92	93%
601	Contract Services	938,801.79	23,066.71	473,742.49	465,059.30	50%
701	Materials and Supplies	526,275.05	30,144.78	414,763.90	111,511.15	79%
801	Equipment	184,858.31	14,264.24	150,857.53	34,000.78	82%
901	Other	312,540.45	224.00	232,987.56	79,552.89	75%
902	Travel	95,811.76	6,857.46	53,133.12	42,678.64	55%
903	Advertising	32,000.00	.00	23,587.34	8,412.66	74%
601	Res Svc (2063) Contract Services	11,307,063.63	1,471,193.90	10,609,825.75	697,237.88	94%
601	Capital (4023) Contract Services	663,581.06	.00	162,301.97	501,279.09	24%
901	Donation (2058) Other Expenses	36,233.40	124.82	18,568.58	17,664.82	51%
		<u>\$18,771,165.45</u>	<u>\$2,043,838.38</u>	<u>\$16,692,261.74</u>	<u>\$2,078,903.71</u>	<u>89%</u>
<b>INTERFUND TRANSFERS</b>						
499	Transfers In-2063	9,935,000.00	.00	9,935,000.00	.00	100%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	.00	9,935,000.00	65,000.00	99%

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

January 18, 2023, Bd. Meeting

Roll Call: 2023 Board

ROLL CALL:

Mrs. Janson

*Here*

*Absent*

Mr. Jackson

*Here*

*Absent*

Mr. Suttell

*Here*

*Absent*

Mr. Miller

*Here*

*Absent*

Mrs. Keiper

*Here*

*Absent*

Mrs. Wilder

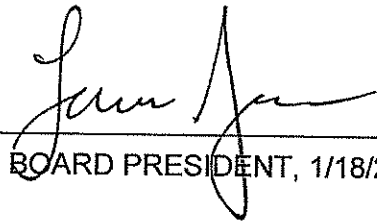
*Here*

*Absent*

Mr. Lair

*Here*

*Absent*

  
BOARD PRESIDENT, 1/18/23

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

Resolution: 23-01(A)

BE IT RESOLVED to elect the following slate of officers for the 2023 Geauga County Board of Developmental Disabilities:

President: Mrs. Janson

Vice President: Mr. Suttell

Secretary: Mrs. Keiper

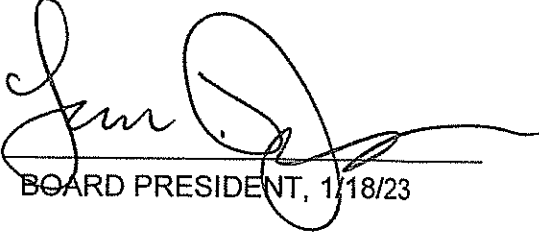
MOTION: Mrs. Janson

SECOND: Mr. Jackson

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	No	Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	No	Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	No	Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	No	Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	No	Abstain	Mrs. Wilder	Yes	No	Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	No	Abstain				

  
BOARD PRESIDENT, 1/18/23



GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

**Resolution: 23-02(A)**

BE IT RESOLVED to appoint the 2023 Geauga County Board of Developmental Disabilities Finance Committee:

1. Mrs. Janson
2. Mr. Lair
3. Mr. Jackson

MOTION: Mrs. Keiper

SECOND: Mr. Miller

DISCUSSION:

ROLL CALL:

Mrs. Janson

Yes

No

Abstain

Mr. Jackson

Yes

No

Abstain

Mr. Suttell

Yes

No

Abstain

Mr. Miller

Yes

No

Abstain

Mrs. Keiper

Yes

No

Abstain

Mrs. Wilder

Yes

No


Abstain

Mr. Lair

Yes

No

Abstain

  
BOARD PRESIDENT, 1/18/23

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

January 19, 2023

**Resolution: 23-01(D)**

BE IT RESOLVED to accept the donations to the program. On behalf of the Board, the Superintendent is directed to deposit these funds in the accounts specified. Also, he is directed to forward a letter of thanks and appreciation to each donor.

Donor	Gift	Use
Will & Jan Sukenik Family Foundation	\$20,000.00	General use
Marian Blessing	\$103.48	To be used for Early Intervention Preschool
Cheryl Kravetz	\$51.99	General use
Martin & Jennifer Berk	Disney Wall-e painting	For use in either the Residential or children classrooms

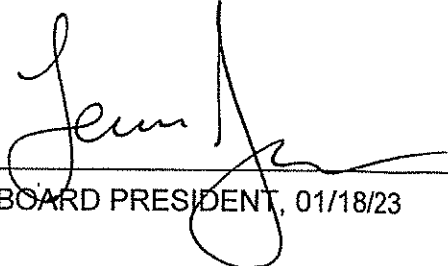
MOTION: *Mr. Miller*

SECOND: *Mr. Laird*

DISCUSSION:

ROLL CALL:

Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
 BOARD PRESIDENT, 01/18/23

# Geauga County Board of DD Revenue and Expense Report

12/1/2022-12/31/2022

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457	Reimbursements	.00	.00	1,335.84	(1,335.84)	--
		<b>\$14,117,132.00</b>	<b>\$72,633.10</b>	<b>\$15,414,006.63</b>	<b>(\$1,296,874.63)</b>	<b>109%</b>
<b>EXPENSE</b>						
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901	Other	312,540.45	224.00	232,987.56	79,552.89	75%
902	Travel	95,811.76	6,857.46	53,133.12	42,678.64	55%
903	Advertising	32,000.00	.00	23,587.34	8,412.66	74%
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601	Capital (4023) Contract Services	663,581.06	.00	162,301.97	501,279.09	24%
901	Donation (2058) Other Expenses	36,233.40	124.82	18,568.58	17,664.82	51%
		<b>\$18,771,165.45</b>	<b>\$2,043,838.38</b>	<b>\$16,692,261.74</b>	<b>\$2,078,903.71</b>	<b>89%</b>
<b>INTERFUND TRANSFERS</b>						
499	Transfers In-2063	9,935,000.00	.00	9,935,000.00	.00	100%
499	Transfers In-2096	600,000.00	.00	.00	600,000.00	0%
999	Transfers Out	10,000,000.00	.00	9,935,000.00	65,000.00	99%

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

Resolution: 23-03(A)

BE IT RESOLVED that the Board has reviewed the financial transactions processed in the time period of December 2022.

BE IT FURTHER RESOLVED that upon review, it was found that payments do not present a conflict of interest and no violation of the ethics rule was determined to have occurred.

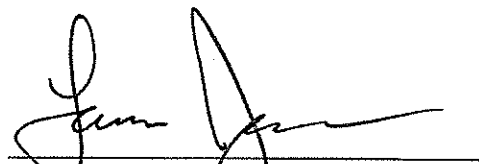
MOTION: Mrs. Janson

SECOND: Mr. Jackson

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
BOARD PRESIDENT, 1/18/23

**GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

RESOLUTION # 22 - 23 (B) Financial Transactions      December, 2022

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated January 18th, 2022 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

**Operating Fund (2027)**

**Payroll and Related Encumbrances:**

Account	Amount
501 - Salaries	\$ 389,286.82
502 - Medicare	\$ 5,704.23
504 - PERS	\$ 33,807.37
505 - Workers Comp	\$ -
506 - Unemployment	\$ -
507 - STRS	\$ 1,596.23
	<u>\$ 430,394.65</u>

Pay Dates: 12/2/2022,12/16/2022,12/30/2022

**Purchase Orders:**

Vendor	Fund	Amount	Description	PO Number
--------	------	--------	-------------	-----------

\$ -

Motion: *Mr. Miller*  
 Second: *Mr. Lair*  
 Discussion?

**Roll Call Vote:**

Mr. Jackson:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	Mr. Miller:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain
Mrs. Janson:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	Mr. Suttell:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain
Mrs. Wilder:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	Mr. Lair:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain
Mrs. Keiper:	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain				

*[Signature]*  
 \_\_\_\_\_  
 President

**GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

RESOLUTION # 22 - 24 (B) Voucher Approval - December, 2022

BE IT RESOLVED to confirm the payment of Voucher Schedule **22 - 24 - O** with expenditures totaling **142,125.01**

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 12/01/22	PERIOD 12/1/2022-12/31/2022	YTD		
503 Hospitalization	730,000.00	647,007.18	67,567.82	714,575.00	15,425.00	98%
601 Contract Services	938,801.79	450,675.78	23,066.71	473,742.49	465,059.30	50%
701 Materials and Supplies	526,275.05	384,619.12	30,144.78	414,763.90	111,511.15	79%
801 Equipment	184,858.31	136,593.29	14,264.24	150,857.53	34,000.78	82%
901 Other	312,540.45	232,763.56	224.00	232,987.56	79,552.89	75%
902 Travel	95,811.76	46,275.66	6,857.46	53,133.12	42,678.64	55%
903 Advertising	32,000.00	23,587.34	-	23,587.34	8,412.66	74%
999 Transfers Out	10,000,000.00	9,935,000.00	-	9,935,000.00	65,000.00	99%
<b>TOTAL</b>	<b>12,820,287.36</b>	<b>11,856,521.93</b>	<b>142,125.01</b>	<b>11,998,646.94</b>	<b>821,640.42</b>	<b>94%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **22 - 24 - D** with expenditures totaling **124.82**

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 12/01/22	PERIOD 12/1/2022-12/31/2022	YTD		
901 Other Expenses	36,233.40	18,443.76	124.82	18,568.58	17,664.82	51%
<b>TOTAL</b>	<b>36,233.40</b>	<b>18,443.76</b>	<b>124.82</b>	<b>18,568.58</b>	<b>17,664.82</b>	<b>51%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **22 - 24 - R** with expenditures totaling **1,471,193.90**

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 12/01/22	PERIOD 12/1/2022-12/31/2022	YTD		
601 Service Contracts	11,307,063.63	9,138,631.85	1,471,193.90	10,609,825.75	697,237.88	94%
<b>TOTAL</b>	<b>11,307,063.63</b>	<b>9,138,631.85</b>	<b>1,471,193.90</b>	<b>10,609,825.75</b>	<b>697,237.88</b>	<b>94%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **22 - 24 - C** with expenditures totaling

ACCOUNT	CY 2022 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 12/01/22	PERIOD 12/1/2022-12/31/2022	YTD		
601 Service Contracts	663,581.06	162,301.97	-	162,301.97	501,279.09	24%
<b>TOTAL</b>	<b>663,581.06</b>	<b>162,301.97</b>	<b>-</b>	<b>162,301.97</b>	<b>501,279.09</b>	<b>24%</b>

Motion: *Mr. Lair*  
 Second: *Mrs. Janson*  
 Discussion?

Roll Call Vote:

Mr. Jackson:	<input checked="" type="radio"/> Yea	Nay	Abstain	Mr. Miller:	<input checked="" type="radio"/> Yea	Nay	Abstain
Mrs. Janson:	<input checked="" type="radio"/> Yea	Nay	Abstain	Mr. Suttell:	<input checked="" type="radio"/> Yea	Nay	Abstain
Mrs. Wilder:	<input checked="" type="radio"/> Yea	Nay	Abstain	Mr. Lair:	<input checked="" type="radio"/> Yea	Nay	Abstain
Mrs. Keiper:	<input checked="" type="radio"/> Yea	Nay	Abstain				

*[Signature]*  
 President

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

**Resolution: 23-04(A)**

BE IT RESOLVED to approve Donald L. Rice II as the 2023 Representative to the North East Ohio Network (NEON).

BE IT FURTHER RESOLVED to approve Dave Carlson, Director of Business Operations, and Tami Setlock, Director of Community Support Services, as the Alternates.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

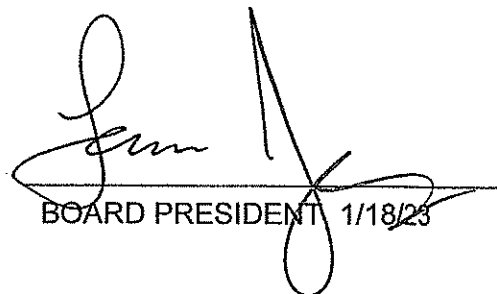
MOTION: *Mrs. Keiper*

SECOND: *Mr. Miller*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	No	Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	No	Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	No	Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	No	Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	No	Abstain	Mrs. Wilder	Yes	No	Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	No	Abstain				

  
BOARD PRESIDENT 1/18/23

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

**Resolution: 23-05(A)**

BE IT RESOLVED to approve Donald L. Rice II as the 2023 Representative to the Geauga County Family First Council.

BE IT FURTHER RESOLVED to approve Dave Carlson, Director of Business Operations, and Tami Setlock, Director of Community Support Services, as the Alternates.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

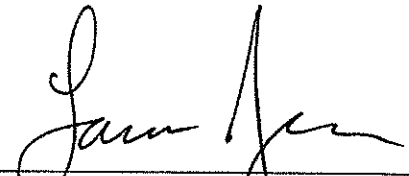
MOTION: *Mr. Lair*

SECOND: *Ms. Miller*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
BOARD PRESIDENT, 1/18/23



GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

**Resolution: 23-06(A)**

BE IT RESOLVED to approve a Cash Transfer of \$1,000,000 from the General Fund Transfer Out account (2027-056-00-999) to the Residential Services Fund Transfer In account (2063-056-00-499). This amount will be used for Medicaid Waiver Match obligations.

BE IT FURTHER RESOLVED to approve a Cash Transfer of \$384.04 from the General Fund Unemployment account (2027-056-00-506) to the Geauga County Commissioners Revenue account (9218-999-00-498). This amount will be used for unemployment claims.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

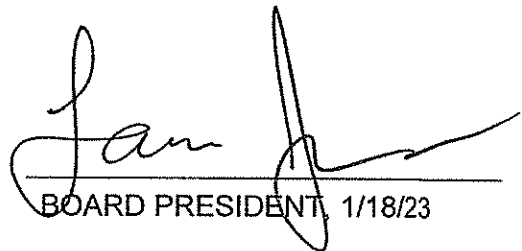
MOTION: *Mr. Miller*

SECOND: *Mr. Lair*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
BOARD PRESIDENT, 1/18/23

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

Resolution: 23-07(A)

BE IT RESOLVED to approve a Then and Now Certification as indicated below:

- Morwerk Solutions Inc – Total amount: \$491.37 for Homemaker Personal Care Services

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

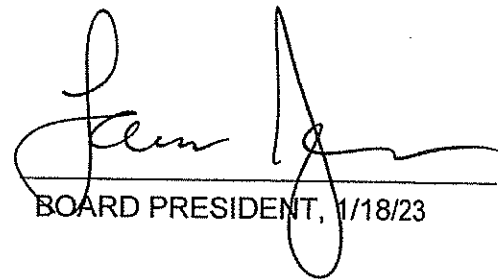
MOTION: Mrs. Janson

SECOND: Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
BOARD PRESIDENT, 1/18/23

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

Resolution: 23-08(A)

BE IT RESOLVED to approve the attached grant request from NPower Service, for the program Project: Kindness, a community-based program and activity. Payments shall not exceed \$7,545.00 for the initial term of this agreement.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

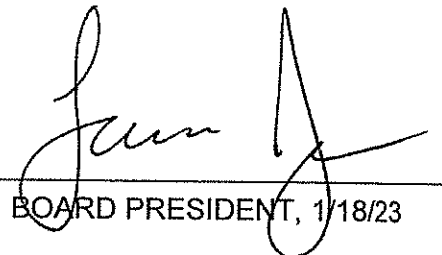
MOTION: *Mr. Miller*

SECOND: *Mr. Jackson*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
\_\_\_\_\_  
BOARD PRESIDENT, 1/18/23

## Grant Agreement

This grant agreement is initiated on the 18<sup>th</sup> day of January, 2023, between the **Geauga County Board of Developmental Disabilities (GCBDD)** of 8200 Cedar Rd., Chesterland, OH 44026 and **NPower Services Co.** (grantee) of 16730 Brigadoon Drive, Chagrin Falls, OH 44023, a Corporation for Profit duly organized under the laws of the State of Ohio pursuant to Chapter 1701 of the Ohio Revised Code and **Jewish Family Service Association of Cleveland, Ohio** (fiscal sponsor) of 29125 Chagrin Blvd. Beachwood OH 44122, a not-for-profit corporation duly organized under the laws of the State of Ohio pursuant to Chapter 1702 of the Ohio Revised Code.

The GCBDD has approved a project-specific grant award not to exceed \$7,545. The grant period will run from January 1, 2023 through December 31, 2023, and the award will be made in a single payment upon the execution of this agreement the award will be made in a single payment upon the execution of this agreement to the grantee's fiscal sponsor, JFSA. As fiscal sponsor, JFSA provides administrative functions such as accounting on behalf of NPower Services. The check should be made out to "JFSA in care of NPower Services." Once grant funds are deposited, JFSA is required to provide GCBDD evidence the monies have been deposited into the Npower fund.

This award will be used by grantee to fund a program known as Project:Kindness, which aims to welcome adults with disabilities into community-based programs and activities - all with a focus on improving their own mental health and mood while also practicing helping others feel good too. Further details in Attachment A.

The grantee will provide updates to GCBDD as the grant period progresses, in the form of written reports, due the 2<sup>nd</sup> Monday of March, April, July, and October of 2023. Grantee further agrees to meet with GCBDD representatives upon request.

The grantee will maintain records of all expenditures associated with this award. The grantee will furnish a complete record of receipts and expenditures to GCBDD each quarter. Funds not expended shall be returned to GCBDD upon completion of the grant agreement.

GCBDD will permit grantee to use Metzenbaum Center facilities, provided a Facility Use Application is completed and grantee adheres to all terms. Facility use is subject to availability.

In the event the grantee is unable to implement the project as described in Attachment A due to extenuating circumstances, unanticipated conditions, or any other reason, GCBDD reserves the right to invoice grantee for a prorated repayment of the award amount, subject to negotiation with GCBDD staff. Grantee further acknowledges that improper use of funds will result in automatic denial of future grant requests.

**GEAUGA COUNTY AUDITOR'S CERTIFICATION:**

**SIGNATURES:**

\_\_\_\_\_  
Donald L. Rice, II, Superintendent  
Geauga County Board of Developmental Disabilities

\_\_\_\_\_  
Date

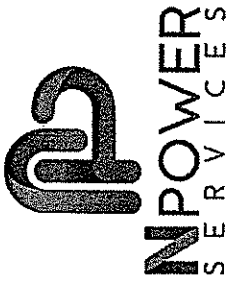
\_\_\_\_\_  
Lori Weber  
NPower Services Co.

\_\_\_\_\_  
Date

Approved to Form

\_\_\_\_\_  
Sheila Salem, Assistant Prosecuting Attorney

\_\_\_\_\_  
Date



## Request for Grant

NPower Services' Project: Kindness  
January - June 2023

This proposal outlines a plan that welcomes adults with disabilities into community-based programs and activities - all with a focus on improving their own mental health and mood while also practicing helping others feel good too. The Geauga DD Board funded a Project: Kindness pilot program during the summer of 2022 with a focus on libraries as the community partner. The results were positive - with between 4 and 13 DD clients participating in sessions that included:

1. Meditation / Ubuntu bracelet making - 13 DD, 7 typical participants
2. Yoga - 6 DD, 1 typical (location was Metzenbaum - the only non-library location)
3. Blanket making - 4 DD, 6 typical
4. Card making - 7 DD, 6 typical
5. Be kind to your body with nutrition awareness - 12 DD, 6 typical

We had several people ask for more events like these. NPower has talked with Burton Library, Chagrin Falls Library, Power of Joy, Celebration Lutheran Church, Emeth Gymnastics, ATA Karate Studio, Hambden Fire Department, John's Country Nursery - and other community organizations. All these agencies are interested in hosting or helping to facilitate Project:Kindness events.

**Goals:**

1. Increase participants' confidence levels

2. Promote a sense of well-being and feeling good about ourselves
3. Inspire people to look for ways they can be kind and helpful in the community - and then take steps to do something
4. Elevate self-advocacy
5. Build community connections
6. See the results of their actions, and learn to make adjustments based on what works well and what needs refining
7. Have fun in a supportive social environment

**What is Project: Kindness?**

**Kindness to ourselves + Kindness to others = A kinder world**

Recognizing that it's often impossible to treat others with kindness when we don't feel appreciated or good about ourselves, Project:Kindness events include an activity that focuses on elevating participants' own sense of self-worth along with a project that helps others. Project:Kindness aligns self-care and service opportunities with adults who want to contribute to making a kinder world - while NPowering people with developmental disabilities (DD) to put themselves on the giving end of service.

**How?**

NPower Services has partnered with organizations to either contribute to existing service projects & programs, or create new ones.

**Success criteria**

At the end of a six-month period (January - June), clients with developmental disabilities will have:

1. Explored calming activities, exercises and techniques to help them feel good and reduce stress (meditation, yoga, reiki, mindful movement, laughter yoga... others)
2. Practiced helping others feel good and learn to identify situations where they can help elevate the mood
3. Learned more about the services and resources within their communities
4. Created a minimum of six items to donate to others
5. Talked about how we can all be kinder to others and reach out to people in need
6. Formed new friendships and / or improved existing friendships - and established bonds with community resources

7. Gained a sense of accomplishment
8. Developed new interpersonal skills that can continue to be cultivated for a lifetime

**Execution**

1. Create a schedule that includes organizations in and near Geauga County. Meet two or three times per month. See tentative schedule for details.
2. Identify and / or create projects accessible to our clients
3. Ensure enough staff members / volunteers are on hand to assist
4. Bi-weekly classes / sessions at different locations
5. Programming would include consistent conversations about what it means to be kind, compassionate, and helpful
6. Delivery to recipient organizations

To pull this off, NPower is in discussions with managers at the places on this schedule and co-creating projects that focus on helping ourselves and helping others as well.

**2023 Project: Kindness activities**

	Activity	Community Partner / location	Kindness to self	Kindness to others	Costs (space, materials, fees)
Jan or Feb or March Date is TBD	Sow a pollinator garden in the winter. AMW	John's Country Nursery/Chelsea's Flower Garden Middlefield	Try honey products. Learn about honey as a healthier sweetening alternative to sugar.	Create Seed Packets for our area that attract bees and butterflies that will be distributed to interested folks via Geauga Park District.	\$50



Jan. 12, Thurs 4 p.m.	Yoga / Kindness cards	Metzenbaum	Yoga class	Take kindness cards and share them with others.	FREE
T 1.24 4 p.m.	Collaborative art with teen volunteers: <a href="https://attend.cuyahogalibrary.org/event/7188564">https://attend.cuyahogalibrary.org/event/7188564</a>	Chagrin Falls Library	Create alcohol / ink paintings with teen volunteers.	What color is "kindness" to you? How can you spread kindness? Write a kindness mantra on the back of your new painting. (This project is based on a STEM maker program)	\$20
Feb Date is TBD	Reiki and mindful movement / Gratitude valentines	Power of Joy Beachwood location by Cleve Yoga	Learn about reiki and mindful movement. Experience its benefits in this session.	Contribute to a giant Gratitude Valentine. Everyone writes something they're grateful for on a giant 3-D valentine which will be donated for display.  Make Valentines to give away.	\$150
Feb. 11 1:30	Valentine table decoration and donation for mobile food pantry	Celebration Lutheran Church Chardon	Partner with Church members to make a paper posy table decoration to celebrate the holiday. A little something for you to keep or give.	Make enough of the decorations for each of the 50-80 families needing food pantry services.	\$50
Feb. 23 Thurs. 4 p.m.	Yoga / Kindness cards	Metzenbaum	Yoga class	Take kindness cards and share them with others!	FREE

March Date is TBD	Karate (Scott)	ATA - Chardon	Learn about the basics of karate and try a few moves - improve flexibility, balance, and strength.	Compliment ball	\$50
March 14 4 p.m.	Laughter yoga	Chagrin Falls Library	Laughter yoga is based on the belief that voluntary laughter provides similar physiological and psychological benefits as spontaneous laughter. Practiced laughter often turns into real and contagious laughter. We will watch a short laughter video, laugh in groups, make eye contact and engage in playfulness.	Wheel of Wow: Tell a joke!	\$100
March 23 Thurs. 4 p.m.	Yoga / Kindness cards	Metzenbaum	Yoga class	Take kindness cards and share them with others!	FREE
April 19 Wed. 6 p.m.	Rock Painting <a href="https://www.burtonlibrary.org/content/project-kindness-rock-painting">https://www.burtonlibrary.org/content/project-kindness-rock-painting</a>	Burton Public Library	Paint cheerful images and messages on rocks. We'll create our rock art and leave at library to dry and stay on display. We'll shellac them at a later day and add a QR code to the Project: Kindness website.	Members of Geauga Joggers & Walkers will place these "Kindness Rocks" on trails at a local park at an upcoming outing.	\$50
April	Drum Circle	Great Lakes Mall	A music therapist will lead a	Invite and include passersby	\$400

Date is TBD	AMW			drum circle activity. This is the first non-performance track activity related to RockAbility. We will invite RockAbility musicians to participate.	to participate in our drum circle. Make a shaker to keep or share.	
May 9 Tues. 4 p.m.	Meditation and Ubuntu bracelets	Chagrin Falls Library	Learn about the benefits of sensory meditation and being mindful with Jan Webber. Participants will be led through a peaceful guided meditation.	Finish by making ubuntu bracelets in the spirit of encouraging and empowering the community.		\$25
May Date is TBD	Jiu Jitsu Groundwork AMW - venue Facilitators - Iori	Emeth Gymnastics Middlefield	Learn how to move on the ground safely - and have fun doing it!	Compliment ball		\$100
Sat May 13	Patriotic Table Decoration	Celebration Lutheran Church	Partner with Church members to make patriotic paper table decorations.	Make enough of the decorations for each of the 50-80 families needing the food pantry.		\$50
June TBD	Capstone event. This is still being explored - and could take different directions. But at this early time, we are considering a kickball game with	Hambden Hambden Town Hall - reserve baseball field and pavilion. Need to discuss with other	Play kickball Invite Blue Path Autism Dogs Golden Retriever Rescue Dogs Food Trucks or grill dinner on your own	Bring \$5ish of food to donate. Have the recipient agency there to collect - and our clients can see kindness in action.		TBD, but budgeting \$500



	clean-up, record keeping, follow-up, data reporting				
<b>Total</b>					<b>\$7,545</b>

Thank you for considering this proposal. Should it be accepted, you will receive monthly updates in the NPower Services' report.

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

Resolution: 23-09(A)

BE IT RESOLVED to approve changes to the following Board position.

- Fiscal Coordinator.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

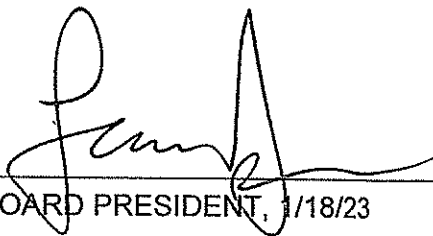
MOTION: *Ms. Janson*

SECOND: *Ms. Keiper*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
BOARD PRESIDENT, 1/18/23

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

**Resolution: 23-10(A)**

BE IT RESOLVED to approve the following Ohio Schools Council Governance Policy Change resolution.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mrs. Janson*

SECOND: *Mr. Lair*

DISCUSSION:

ROLL CALL:

Mrs. Janson

Yes

No

Abstain

Mr. Jackson

Yes

No

Abstain

Mr. Suttell

Yes

No

Abstain

Mr. Miller

Yes

No

Abstain

Mrs. Keiper

Yes

No

Abstain

Mrs. Wilder

Yes

No

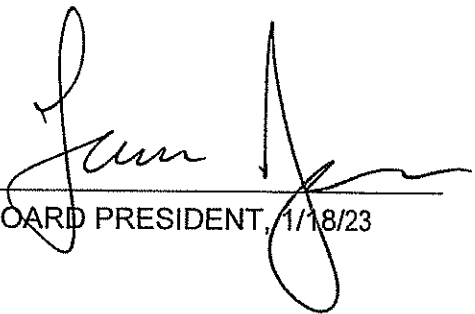
Abstain

Mr. Lair

Yes

No

Abstain

  
BOARD PRESIDENT, 1/18/23

## Ohio Schools Council Governance Policy Change Resolution

"The Geauga County Board of Developmental Disabilities hereby grants the Superintendent the authority to modify, amend, or supplement Ohio Schools Council Policy 1.1 Section 10 Agreement, Policy 1.3 Section 11 Bylaws, and any other Agreements requiring Ohio Schools Council Assembly approval. These modifications, amendments, and supplements may occur at any regular or special meeting of the Ohio Schools Council Assembly at which a quorum is present. Approval of a modification, amendment or supplement requires a simple majority vote of the quorum."

MOTION:

SECOND:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input checked="" type="radio"/> Absent	<input type="radio"/> Yes	<input type="radio"/> No
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

Date: January 18, 2023

### Current Policy 1.1 and Policy 1.3

Policy 1.1 Agreement Section 10: "This Agreement may be modified, amended, or supplemented in any respect not prohibited by law upon approval of the modification, amendment, or supplement by the governing bodies of two-thirds of the Members, the amendment, modification, or supplement shall thereupon become binding upon all Members."

Policy 1.3 Bylaws Section 11: "These Bylaws May be modified, amended or supplemented in any respect upon the approval of the modification, amendment, or supplement by first at least two-thirds of the Members' representatives and thereafter by at least two-thirds of the Members and the approved amendment, modification, or supplement shall only thereupon become binding upon all Members."

### Rewrite of Policy 1.1 and Policy 1.3

Policy 1.1 Agreement Section 10: "This Agreement may be modified, amended, or supplemented in any respect not prohibited by law upon approval of the modification, amendment, or supplement at an Assembly Meeting by a majority vote of the quorum of superintendents of the Members, and the amendment, modification, or supplement shall thereupon become binding upon all Members." Policy 1.3 Bylaws Section 11: "These Bylaws may be modified, amended or supplemented in any respect upon the approval of the modification, amendment, or supplement at an Assembly Meeting by a majority vote of the quorum of superintendents of the Members and the approved amendment, modification, or supplement shall only thereupon become binding upon all Members."



GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

January 18, 2023

**Resolution: 23-11(A)**

BE IT RESOLVED to approve the following disposal of assets item due to it being outdated, unusable, or damaged:

- Amana Dryer

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

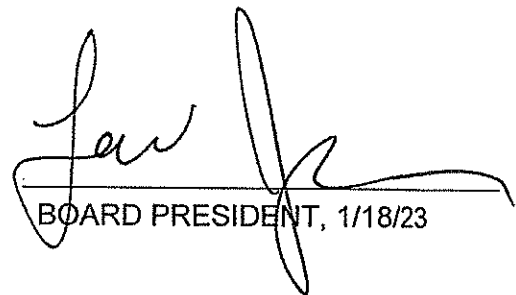
MOTION: *Mr. Miller*

SECOND: *Mrs. Keiper*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
BOARD PRESIDENT, 1/18/23